



Learning Outcomes-based Curriculum Framework (LOCF) for BA (Honours) Programme



BA Hons. (Public Administration) with Research
(Syllabus with effect from 2024 Admission onwards)

UNIVERSITY OF KERALA

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ABOUT THE BA HONS. PROGRAMME

This unique and intellectually stimulating program is designed to empower the students with a deep understanding of the interplay between politics, economics, and history, while also honing the research skills. It is an educational journey that will not only broaden the horizons but also prepare the students for a multitude of opportunities in the ever-evolving global landscape.

ABOUT THE BA (HONS) PUBLIC ADMINISTRATION MAJOR PROGRAMME

This unique and intellectually stimulating program is designed to develop knowledge in professional administration and allied areas which would foster a career in central and state-level public and private services, engagement in NGOs, and global administrative institutions. It would further enable them to pursue higher education and hone their research skills thereby preparing the students for a multitude of opportunities in the ever-evolving global landscape.

PROGRAM OVERVIEW

The BA Honours in Public Administration (Major) is a dynamic and comprehensive program that delves into the complexities of administrative theories, political systems and administrative developments. The program offers eight Discipline Specific Core Courses on employability enhancing areas. The course also includes practical exposure to students through field visits, organisational visits, group discussions, case analysis, role plays and so on.

KEY PROGRAM FEATURES

Interdisciplinary Approach and Diverse Course Offerings: This program encourages to explore the connection between politics, administration, public policies, participative governance, and finance which fosters a holistic understanding of the world's socio-political and economic dynamics.

Civil Services: The major benefit of pursuing Public Administration (minor) is that it increases their chances of qualifying for the Central and State Indian Civil Services examinations

Research Enthusiasm: The students will be able to work closely with esteemed faculty members on research projects aligning with their interests. This will not only enhance critical thinking and analytical skills but also prepare them for further academic pursuits or careers in research.

Practical Experience: Beyond the classroom, students can engage in internships, and fieldwork, providing them with real-world exposure and a global perspective. BA Honours in Public Administration would equip students with a versatile skill set that is highly valued in various fields. Whether the students aspire to work in government, academia, international organisations, or the private sector, this program provides a solid foundation for success.

Open Modules: All the courses are designed with six modules. The last module is exclusively for internal examination purpose. This will enhance the practical as well as the communication skill of the learner.

GRADUATE ATTRIBUTES

Graduate attributes bridge the gap between academia and the real world, fostering lifelong learning and meaningful contributions. They denote the skills, competencies and high-level qualities that a student should acquire during their university education. Apart from gathering content knowledge, these attributes go beyond the assimilation of information to its application in various contexts throughout a graduate's life. It aims in inculcating the art of critical thinking, problem solving, professionalism, leadership readiness, teamwork, communication skills and intellectual breadth of knowledge. The University of Kerala envisages to pave the path in guiding the student's journey to shape these attributes uniquely, making them integral to personal growth and success in various spheres of life. The University strives to ensure that these graduate attributes are not just checkboxes, but they play a pivotal role in shaping the students into capable, compassionate and responsible individuals with a high degree of social responsibility.

The GAs of University of Kerala

- Continuously strive for excellence in education
- Apply and nurture critical and creative thinking
- Promote sustainable development practices
- Balance rights with duties
- Understand and respect diversity & difference
- Not be prejudiced by gender, age, caste, religion, or nationality.
- Use education as a tool for the emancipation and empowerment of humanity
- Identify, comprehend and solve complex issues of contemporary relevance.
- The acquisition of a body of disciplinary knowledge
- Develop interdisciplinary and transdisciplinary perspectives
- Community engagement services
- The commitment to ethical action and social responsibility,
- Developing capacity for employment and lifelong learning.

PROGRAMME OUTCOMES (PO)

No.	Programme Outcomes (POs)
PO-1	<p>Critical thinking</p> <ul style="list-style-type: none"> ○ analyze information objectively and make a reasoned judgment ○ draw reasonable conclusions from a set of information, and discriminate between useful and less useful details to solve problems or make decisions ○ identify logical flaws in the arguments of others ○ evaluate data, facts, observable phenomena, and research findings to draw valid and relevant results that are domain-specific
PO-2	<p>Complex problem-solving</p> <ul style="list-style-type: none"> ○ solve different kinds of problems in familiar and no-familiar contexts and apply the learning to real-life situations ○ analyze a problem, generate and implement a solution and to assess the success of the plan ○ understand how the solution will affect both the people involved and the surrounding environment
PO-3	<p>Creativity</p> <ul style="list-style-type: none"> ○ produce or develop original work, theories and techniques ○ think in multiple ways for making connections between seemingly unrelated concepts or phenomena ○ add a unique perspective or improve existing ideas or solutions ○ generate, develop and express original ideas that are useful or have values
PO-4	<p>Communication skills</p> <ul style="list-style-type: none"> ○ convey or share ideas or feelings effectively ○ use words in delivering the intended message with utmost clarity ○ engage the audience effectively ○ be a good listener who are able to understand, respond and empathize with the speaker ○ confidently share views and express himself/herself
PO-5	<p>Leadership qualities</p> <ul style="list-style-type: none"> ○ work effectively and lead respectfully with diverse teams ○ build a team working towards a common goal ○ motivate a group of people and make them achieve the best possible solution. ○ help and support others in their difficult times to tide over the adverse situations with courage

<p>PO-6</p>	<p>Learning ‘how to learn’ skills</p> <ul style="list-style-type: none"> ○ acquire new knowledge and skills, including ‘learning how to learn skills, that are necessary for pursuing learning activities throughout life, through self-paced and self-directed learning ○ work independently, identify appropriate resources required for further learning ○ acquire organizational skills and time management to set self-defined goals and targets with timelines ○ inculcate a healthy attitude to be a lifelong learner
<p>PO-7</p>	<p>Digital and technological skills</p> <ul style="list-style-type: none"> ○ use ICT in a variety of learning and work situations, access, evaluate, and use a variety of relevant information sources ○ use appropriate software for analysis of data ○ understand the pitfalls in the digital world and keep safe from them
<p>PO-8</p>	<p>Value inculcation</p> <ul style="list-style-type: none"> ○ embrace and practice constitutional, humanistic, ethical, and moral values in life including universal human values of truth, righteous conduct, peace, love, nonviolence, scientific temper, citizenship values ○ formulate a position/argument about an ethical issue from multiple perspectives ○ identify ethical issues related to work, and follow ethical practices, including avoiding unethical behaviour such as fabrication, falsification or misrepresentation of data, or committing plagiarism, and adhering to intellectual property rights ○ adopt an objective, unbiased, and truthful actions in all aspects of work

PROGRAMME SPECIFIC OUTCOMES (PSO)

No.	Upon completion of the programme the graduate will be able to	PO No.
PSO-1	Equip with ability to analyze and apply various administrative theories in real-world scenarios, as well as evaluate and adapt to the evolving trends in public administration.	
PSO-2	Ensure a career in Civil Service/Other Government Services/ Private Sector/ National and International Agencies. It also mould the talent to be a perfect fit into Entrepreneurship, Policy Analysis and NGOs.	
PSO-3	Mould talents by engaging in experiential learning thereby shaping responsible citizens with social commitment and leadership qualities.	
PSO-4	Developing a deep understanding of Indian constitution and public policy process students will be able to critically analyze and apply these concepts in practical situations, demonstrating necessary skills for governance and public administration in India.	
PSO-5	Inculcation of necessary skills in using research tools to undertake research and analyse information for knowledge advancement and problem solving.	
PSO-6	Develop the necessary skills to critically evaluate governance structures and policies around the globe. Propose solutions for governance challenges, and contribute to the advancement of sustainable and inclusive growth.	
PSO-7	Enhance the ability for digital governance through the application of Information Technology and Artificial Intelligence.	
PSO-8	Equip with ability to analyze, evaluate, and implement policies and practices that promote development, gender equality, social welfare, and human rights in administrative contexts.	
PSO-9	Equip students with the knowledge and skills to critically evaluate the role of media, CSOs, and citizen-centric initiatives like Social Audit in promoting accountability in governance, and to contribute to the advancement of transparent, participatory, and responsive governance practices.	

PSO-10	Examine how various institutions shape governance processes and policies at the national and international levels, and evaluate their impact on development, human rights, and environmental sustainability.	
PSO-11	Equip students with the knowledge and skills to critically analyze and evaluate public finance policies and the GST, and to contribute to the development of effective and sustainable fiscal policies and practices in India.	
PSO-12	Equip with knowledge of administrative literacy, office automation, and public relations, preparing students for effective communication and management in various organizational settings.	

ABBREVIATIONS

OBTLE	Outcome-Based Teaching and Learning Education
CL	Cognitive Level
Cr	Create
Ev	Evaluate
An	Analyse
Ap	Apply
Un	Understand
Re	Remember

PROGRAMME STRUCTURE

COURSE CODE	NAME OF THE COURSE	CREDIT
SEMESTER I		
Discipline Specific Core		
UK1DSCPAN100	Introduction to Public Administration	4
UK1DSCPAN101	Introduction to Public Policy	4
UK1DSCPAN102	Indian Constitution	4
Multi-Disciplinary Course (Can Select One)		
UK1MDCPAN100	Fundamentals of Public Administration	3
UK1MDCPAN101	Introduction to Indian Administration	3
SEMESTER II		
Discipline Specific Core		
UK2DSCPAN100	Administrative Thinkers – I	4
UK2DSCPAN101	Comparative Public Administration	4
UK2DSCPAN102	Indian Administration	4
Multi-Disciplinary Course (Can Select One)		
UK2MDCPAN100	Civil Service and Personnel Administration	3
UK2MDCPAN101	Local Governance	3
SEMESTER III		
Discipline Specific Core		
UK3DSCPAN200	Administrative Thinkers – II	4
UK3DSCPAN201	Public Policy – Models and Theories	4
UK3DSCPAN202	Decentralized Administration in India	4
Discipline Specific Elective (Can Select One)		
UK3DSEPAN200	Urban Governance	4
UK3DSEPAN201	Social Welfare Administration	4
Multi-Disciplinary Course (Can Select One)		
UK3MDCPAN200	Administration in Kerala	3
UK3MDCPAN201	Web Based Administration	3
Value Added Course (Can Select One)		
UK3VACPAN200	Urban Planning	3
UK3VACPAN201	Administrative Literacy	3
SEMESTER IV		
Discipline Specific Core		
UK4DSCPAN200	Public Policy Analysis	4
UK4DSCPAN201	Fundamentals of Governance	4

Discipline Specific Elective (Can Select either One or Two)		
UK4DSEPAN200	Energy Governance	4
UK4DSEPAN201	Police Administration	4
UK4DSEPAN202	Administrative Law	4
UK4DSEPAN203	Public Sector Management	4
UK4INTPAN204	Summer Internship (Mandatory)	2
Skill Enhancement Course (Can Select One)		
UK4SECPAN200	Training in Local Administration	3
UK4SECPAN201	Office Automation and Administration	3
UK4VACPAN202	Ethics in Academic Writing and Publication	3
UK4VACPAN203	Public Health Administration in India	3
UK4VACPAN204	Planning And Development of Tourism in Kerala	3
UK4VACPAN205	Waste Management and Sustainable Development	3
SEMESTER V Discipline Specific Core		
UK5DSCPAN300	Public Finance and GST	4
UK5DSCPAN301	E Governance	4
UK5DSCPAN302	Public Personnel Administration	4
UK5DSCPAN303	Research Methodology- I	4
Discipline Specific Elective (Can Select Two)		
UK5DSEPAN300	Human Rights and Administration	4
UK5DSEPAN301	Human Resource Management	4
UK5DSEPAN302	Media, Civil Society and Governance	4
UK5DSEPAN303	Land Governance	4
Skill Enhancement Course (Can Select One)		
UK5SECPAN300	Project Planning and Proposal Management	3
UK5SECPAN301	Social Auditing	3
UK5SECPAN302	Disaster Management	3
SEMESTER VI Discipline Specific Core		
UK6DSCPAN300	Green Governance	4
UK6DSCPAN301	Ethics in Governance	4
UK6DSCPAN302	Labour Law and Administration in India	4
Discipline Specific Elective (Can Select Two)		
UK6DSEPAN300	Rural Governance in Kerala	4
UK6DSEPAN301	Water Governance	4

UK6DSEPAN302	Cyber Laws and Administration	4
UK6DSEPAN303	International Institutions and Governance	4
Skill Enhancement Course (Can Select One)		
UK6SECPAN300	Organisational Behaviour	3
UK6SECPAN301	Public Relations and Communication	3
UK6SECPAN302	Research Methodology -II	
Value Added Course (Can Select One)		
UK6VACPAN300	Exploring Governance through Cinema	3
UK6VACPAN301	Youth and Entrepreneurship Management	3
UK6VACPAN302	Tribal Administration in Kerala	3
SEMESTER VII Discipline Specific Core		
UK7DSCPAN400	Artificial Intelligence (AI) in Public Administration	4
UK7DSCPAN401	Emerging Trends in Public Administration	
Discipline Specific Elective (Can Select One)		
UK7DSEPAN400	Governance in Kerala	4
UK7DSEPAN401	Gender and Administration	4
UK7DSEPAN402	Development Administration	
SEMESTER VIII		
UK7DSCPAN400	Online Course	
UK7DSCPAN401	Online Course	
Mandatory for UG Hons with Research		
UK8RPHPAN400	Research Project	12
Mandatory for UG Hons		
UK8CIPPAN400	Internship Project	12

SEMESTER I

DISCIPLINE-SPECIFIC CORE

1. Introduction to Public Administration
2. Introduction to Public Policy
3. Indian Constitution

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK1DSCPAN100				
Course Title	INTRODUCTION TO PUBLIC ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	I				
Academic Level	100 -199				
Course Details	Credit	Lecture hrs	Tutorial hrs	Practical hrs	Total Hours/Week
	4	30	20	10	60
Pre-requisites	1. Curiosity towards the general administrative systems 2. Aptitude on working in administrative jobs				
Course Summary	Familiarising the origin, scope, and approaches of Public Administration. Ensure their knowledge in the paradigm shifts and components of Public Administration				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Public Administration: Meaning, Evolution and Scope		10
	1	Public Administration: Meaning, Nature and Scope	
	2	Public and Private Administration	
	3	Evolution of the discipline: Different Stages-Politics-Administration Dichotomy- Ongoing Concerns	
II	Approaches to Public Administration		10
	4	Classical Approach	
	5	Marxist Approach	
	6	Ecological Approach	
	7	Public Choice Approach	
	8	Feminist Approach	
III	Paradigm Shift in Public Administration		10
	9	New Public Administration	
	10	New Public Management	
	11	New Public Service	
	12	New Public Governance	
IV	Comparative and Development Administration		10
	13	Comparative Administration: Evolution	
	14	Importance and Challenges of Comparative Administration	
	15	Development Administration	
	16	Development and its Features	

V	Contemporary Discourses		10
	17	Issues of Governance, Good governance, E-Governance, M-Governance	
	18	Citizen-Centric Administration,	
	19	Challenges of Liberalisation, Privatisation and Globalisation (LPG)	
20	State, Market and Civil Society debate in Administration - PPP – Issues-Organizational, Governance and Political		
VI	Open Module (This module is exclusively designed for internal evaluation only. Choose any two activities.)		10
21	<p>Activity 1</p> <ul style="list-style-type: none"> Group Discussion- The Minnowbrook Conferences <p>Activity 2</p> <ul style="list-style-type: none"> Article Review- Revisiting Fred W. Riggs’ Model in the context of ‘Prismatic’ Societies Today by Rumki Basu <p>Activity 3</p> <ul style="list-style-type: none"> Case study- Identify and examine any of the issues of Governance and submit a report 		

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Define the evolution and ongoing debates to the discipline of Public Administration	Re Un An	PSO1 PSO2
CO-2	Identify and analyse different approaches to the study of Public Administration	Un An	PSO1 PSO2
CO-3	Introduce and evaluate various theories of Public Administration	Un An Ev	PSO1 PSO2
CO-4	Survey and discuss the paradigm shift in the field of Public Administration	Un An Ev	PSO1 PSO2
CO5	Compare and estimate the changing nature and challenges to the study of Comparative and Development Administration	Un An Cr	PSO3 PSO4
CO6	Acquire a thorough understanding of contemporary governance challenges	Un An Cr	PSO4

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/ PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Define the evolution and ongoing debates to the discipline of Public Administration	PO1 PSO1 PSO2	Re Un An	C	Tutorial Assignment and Discussion, LMS	
CO2	Identify and analyse different approaches to the study of Public Administration	PO3 PSO1 PSO2	Un An	C	Tutorial Assignment, Debates, Book Review, Presentation, LMS	
CO3	Introduce and evaluate various theories of Public Administration	PO1 PSO2	Un An Ev	P	Tutorial Assignment, Discussion on various theories, Book Review, LMS	
CO4	Survey and discuss the paradigm shift in the field of Public Administration	PO1 PO3 PSO1 PSO2	Un An Ev	P	Tutorial Assignment, Case Analysis, Debates, LMS	
CO5	Compare and estimate the changing nature and challenges to the study of Comparative and Development Administration	PO3 PSO3 PSO4	Un An Cr	P	Book /Article Review, Case studies, Discussion on comparative analysis of administrative systems, debates, LMS	
CO6	Acquire a thorough understanding of contemporary governance challenges	PO1 PO3 PSO4	Un An Cr	M	Group Discussion, Case Studies, Article Review	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PO1	PO3	PO5
CO 1	3	-	-	-	2	2	2
CO 2	2	3	-	-	1	1	1
CO 3	2	2	-	-	1	1	1
CO 4	2	2	-	-	1	2	2
CO 5	2	2	3	3	3	3	1
CO 6	3	3	-	3	3	3	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK1DSCPAN101				
Course Title	INTRODUCTION TO PUBLIC POLICY				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	I				
Academic Level	100- 199				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding on Public Policy 2. Field experience and basic elements required to make a policy document				
Course Summary	The course would provide a holistic understanding of Public Policy thereby making better policies for the development of the nation				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Fundamentals of Public Policy		8
	1	Meaning, Nature, Definition, Scope and Importance of Public Policy	
	2	Scope of Public Policy Research in India	
	3	Types of Public Policy (Theodore Lowi and James Anderson)	
II	Evolution and Approaches of Public Policy		10
	4	Evolution of Public Policy and Policy Sciences (Period before 1950- from 1950-70, After 1970s)	
	5	Approaches to Public Policy	
	6	Public Policy and Public Administration	
	7	Globalisation and Public Policy	
III	Public Policy Making/ Policy Process		14
	8	Process Approach: 6 Stages of Policy Process (James Anderson)	
	9	Policy Environment- Policy Factors: Political Culture -Socio-economic Conditions- Policy Actors (Official and Unofficial Actors)	
	10	Policy Subsystems	
	11	Policy Instruments	
IV	Policy Process- Stage 1 to 3		8
	12	Stage 1- Problem Identification	
	13	Stage 2- Agenda Setting	
	14	Stage 3- Policy Formulation	

V	Policy Process- Stage 4 to 6		8
	15	Stage 4- Policy Legitimation/ Adoption/ Public Policy Decision Making	
	16	Stage 5- Policy Implementation	
	17	Stage 6- Policy Evaluation	
VI	<i>Open Ended (This module is exclusively designed for internal evaluation only. Choose any two activities)</i>		12
	18	<p>Activity 1</p> <ul style="list-style-type: none"> Field Study: Arrange visits to Govt. offices/society/target groups to know more about the major policy initiatives undertaken and its impact on the target groups. <p>Activity 2</p> <ul style="list-style-type: none"> Design and propose innovative policy solutions for the issues in your locality/institution based on the principles learned in the course. <p>Activity 3</p> <ul style="list-style-type: none"> Develop a model policy document followed by classroom presentation and discussions 	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the meaning, concept and evolution of Public Policy and explain its nature, scope and importance. Explore the scope of policy research in India	U Ap	PSO-4
CO2	Identify and examine the types of public policy by Theodore Lowi and James Anderson	Ap An	PSO-3 PSO-4 PSO-8
CO3	Analyse the role of policy research in public administration and the impact of globalization on public policy	Un An	PSO-4 PSO-5 PSO-6 PSO-8 PSO-10
CO4	Examine the process approach to public policy with a focus on policy environment	Un An	PSO-4 PSO-8 PSO-10
CO5	Proficiency in various stages of policy making process from Problem Identification to Policy Evaluation	U Ap An	PSO-4 PSO-5 PSO-6 PSO-8 PSO-10 PSO-11
CO6	Integrate theoretical knowledge in Public Policy with practical application through Real-World Applications:	E An Ap C	PSO-4 PSO-5 PSO-6 PSO-8 PSO-10 PSO-11

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/ PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the meaning, concept and evolution of Public Policy and explain its nature, scope and importance. Explore the scope of policy research in India	PSO-4 PO1 PO2 PO3	U Ap	F, C	Book Review Seminars	
CO2	Identify and examine the types of public policy by Theodore Lowi and James Anderson	PSO-3 PSO-4 PSO-8 PO1 PO3 PO8	Ap An	F, C	Assignment	
CO3	Analyse the role of policy research in public administration and the impact of globalization on public policy	PSO-4 PSO-5 PSO-6 PSO-8 PSO-10 PO1 PO2 PO3 PO7 PO8	Un An	F, M	Debate	
CO4	Examine the process approach to public policy with a focus on policy environment	PSO-4 PSO-8 PSO-10 PO1 PO2 PO6 PO8	Un An	F, C, M	Seminar	
CO5	Proficiency in various stages of policy making process from Problem Identification to Policy Evaluation	PSO-4 PSO-5 PSO-6 PSO-8 PSO-10 PSO-11 PO1 PO2 PO6 PO8	U Ap An	F, P	Case Analysis	
CO6	Integrate theoretical knowledge in Public Policy with practical application through Real-World Applications:	PSO-4 PSO-5 PSO-6 PSO-8 PSO-10 PSO-11 PO1 PO2 PO3 PO6 PO7	E An Ap C	P, M	Field Visit Case Study	

	PSO3	PSO4	PSO5	PSO6	PSO8	PSO10	PSO11	PO1	PO2	PO3	PO6	PO7	PO8
CO 1	-	3	-	-	-	-	-	2	1	3	-	-	-
CO 2	2	3	-	-	2	-	-	3	-	2	-	-	2
CO 3	-	3	1	1	3	3	2	3	3	1	-	2	2
CO 4	-	3	-	-	2	3	-	1	2	-	3	-	2
CO 5	-	3	2	3	3	3	2	3	3	-	2	-	2
CO 6	1	2	3	3	3	3	2	3	3	3	2	3	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK1DSCPAN102				
Course Title	INDIAN CONSTITUTION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	I				
Academic Level	100 - 199				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	32	16	12	60
Pre-requisites	1. Fundamental understanding on Democracy and Indian Constitution 2. An insight into rights and duties of Indian citizen				
Course Summary	The course will provide a detailed understanding of Indian Constitution and the federal experience in India.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Constitution in the Making		10
	1	Historical Background- Organisation of the Constituent Assembly	
	2	The Social and Ideological Base of Indian Constitution	
	3	Philosophy of the Constitution	
	4	Features of the Constitution	
II	Key aspects in Indian constitution		12
	5	Preamble	
	6	Citizenship	
	7	Fundamental Rights and Duties	
	8	Directive Principles of State Policy	
III	Organs of Government		6
	9	Legislature: Lok Sabha and Rajya Sabha	
	10	Executive: President-Prime Minister - Council of Ministers	
	11	Judiciary: Composition- Judicial Review and Judicial Activism	
	12	Separation of Powers- Checks and Balances	
IV	Federal Process in India		10
	13	Features of Federalism in India	
	14	Centre-State Relations: Federal Provisions and Experiences	
	15	Issues in Centre-State Relations	
	16	Changing Nature of Indian Federalism	
	17	Asymmetric Federalism	

V	Constitutional Bodies		10
	18	Union Public Service Commission	
	19	Election Commission of India	
	20	Comptroller and Auditor General	
	21	Finance Commission	
	22	Minority Commission	
	23	Scheduled Castes and Scheduled Tribes Commission	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
	24	Activity 1: Mock Parliament Activity 2: Filing of RTI (Right to Information) Activity 3: Case studies in relation to conflict between individual rights and group rights	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Understand the Indian Constitution, its Evolution, Social, Ideological Bases and Philosophy	U	PSO-1 PSO-4
CO-2	Examine Relationship between State and Individual in Relation to Fundamental Rights and the Directive Principles of State Policy in India	Ap E	PSO-3 PSO-4
CO-3	Critically Evaluate the Changing Roles and Interplay of the Three Pillars of Indian Democracy: Executive, Legislature and Judiciary.	E An	PSO-4 PSO-10
CO-4	Assess the features of Federalism in India.	E Ap	PSO-4 PSO-10
CO-5	Explore the Role of various Constitutional Bodies	U E	PSO-4 PSO-8
CO-6	Experience the Functioning of the organs of the State and Constitutional Parameters in the Real World	An Ap C	PSO-4 PSO-8

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO-1	Understand the Indian Constitution, its Evolution, Social, Ideological Bases and Philosophy	PSO-1 PSO-4 PO-1	U	F, C	Book Review	
CO-2	Examine Relationship between State and Individual in Relation to Fundamental Rights and the Directive Principles of State Policy in India	PSO-3 PSO-4 PO-8	Ap E	F, C	Case Analysis	
CO-3	Critically Evaluate the Changing Roles and Interplay of the Three Pillars of Indian Democracy: Executive, Legislature and Judiciary.	PSO-4 PSO-10 PO-3	E An	C, P	Debate	
CO-4	Assess the features of Federalism in India.	PSO-4 PSO-10 PO-3	E Ap	F, C, M	Seminar	
CO-5	Explore the Role of various Constitutional Bodies	PSO-4 PSO-8 PO-8	U E	F, P	Assignment	
CO-6	Experience the Functioning of the organs of the State and Constitutional Parameters in the Real World	PSO-4 PSO-8 PO-8	An Ap C	P, M	Field Visit Case Study	

Mapping of COs with PSOs and POs:

	PSO-1	PSO-3	PSO-4	PSO-8	PSO-10	PSO-6	PO-1	PO-3	PO-8
CO-1	2	-	3	-	-	-	3		
CO-2		3	2	-	-	-			3
CO-3	-	-	2	-	3			3	
CO-4	-	-	2	-	2	-		3	
CO-5	-		3	3	-	-			2
CO-6	-	-	2	3	-	-			3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO-1	✓			✓
CO-2	✓			✓
CO-3	✓			✓
CO-4		✓		✓
CO-5		✓		✓
CO-6			✓	

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MULTI-DISCIPLINARY COURSE

1. Fundamentals of Public Administration
2. Introduction to Indian Administration

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK1MDCPAN100				
Course Title	FUNDAMENTALS OF PUBLIC ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	I				
Academic Level	100 - 199				
Course Details	Credit	Lecture per week	Tutorial per week	Practical per week	Total Hours/Week
	3	20	15	10	45
Pre-requisites	1. General Understanding of Society and Democracy 2. Civil Service/ Public Service Aspiration				
Course Summary	Create awareness on the origin and development of the discipline Public Administration. Ensure the Learner's Competency in Principles of Administration and recent trends. Build an analytical knowledge in Approaches of Public Administration				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Development of Public Administration as a Subject of Study		5
	1	Public Administration- Meaning, Nature, Scope and Significance	
	2	Evolution and Present Status of the Discipline	
	3	Politics Administration Dichotomy	
	4	Globalization and Public Administration	
	5	Paradigm shift from Government to Governance.	
II	Public Administration and Social Sciences		5
	6	Political Science	
	7	Law	
	8	Economics	
	9	Sociology and Psychology	
	10	Management Sciences	
III	Principles of Administration		5
	11	Principles of Administration	
	12	Division of Work; Hierarchy; Coordination; Unity of Command; Span of Control	
	13	Authority, Power and Responsibility; Delegation,	
	14	Centralization and Decentralization; Line, Staff and Auxiliary Agencies	
	15	Leadership and Supervision; Decision-making and Communication	

IV	Approaches to Public Administration		10
	16	Classical Approach: Henri Fayol	
	17	Bureaucratic Approach: Max Weber and Karl Marx	
	18	Administrative Ecology: F.W.Riggs	
	19	Public Choice Approach: Vincent Ostrom	
V	Modern Concepts in Administration		10
	20	Comparative Administration	
	21	Development Administration	
	22	New Public Management	
	23	Good Governance	
	24	E-Governance, Sustainable Governance	
VI	25	Open Module (This module is exclusively designed for internal evaluation only. Choose any two activities.)	10
		Activity 1- Discussion with a Civil Servant Activity 2- Visit to a Public Office Activity 3- Seminar on Modern Concepts in Administration evaluated by an External Expert	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Gain a basic understanding of the nature, evolution and concept of Public Administration in practice	Re Un An	PSO1 PSO2
CO-2	Have clarity on the relationship of Public Administration with other disciplines	Un An	PSO1 PSO2
CO-3	Familiarise with common administrative principles in everyday administration	Un An Ev	PSO1 PSO2
CO-4	Have a concise understanding of the relevant approaches in administrative evolution	Un An Ev	PSO1 PSO2
CO5	Develop a general understanding of Modern administrative approaches, concepts and International practices	Un An Cr	PSO3 PSO4
CO6	A practical understanding of the administrative practices in modern societies globally	Un An Cr	PSO4

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/ PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Gain a basic understanding of the nature, evolution and concept of Public Administration in practice	PO1 PSO1 PSO2	Re Un An	C	Tutorial Assignment and Discussion, LMS	
CO2	Have clarity on the relationship of Public Administration with other disciplines	PO3 PSO1 PSO2		F	Tutorial Assignment, Debates, Book Review, Presentation, LMS	
CO3	Familiarise with common administrative principles in everyday administration	PO1 PSO2	Un An Ev	C	Tutorial Assignment, Discussion on various principles, Book Review, LMS	
CO4	Have a concise understanding of the relevant approaches in administrative evolution	PO1 PO3 PSO1 PSO2	Un An Ev	F	Tutorial Assignment, Case Analysis, LMS	
CO5	Develop a general understanding of Modern administrative approaches, concepts and International practices	PO3 PSO3 PSO4	Un An Cr	P	Book /Article Review, Case studies, Discussion on comparative analysis of administrative systems, debates, LMS	
CO6	A practical understanding of the administrative practices in modern societies globally	PO1 PO3 PSO4	Un An Cr	P	Group Discussion, Case Studies, Article Review	

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PO1	PO3	PO4	PO5
CO 1	3	3	-	1	3	-	1	1
CO 2	3	3	-	1	-	3	-	-
CO 3	-	3	-	2	3	-	2	-
CO 4	3	3	-	1	3	3	-	1
CO 5	1	-	3	3	-	3	-	-
CO 6	-	1	-	3	3	3	-	1

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK1MDCPAN101				
Course Title	INTRODUCTION TO INDIAN ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	I				
Academic Level	100- 199				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	1. Basic Understanding on the Administrative Activity in India. 2. A Basic Knowledge on Indian System of Administration				
Course Summary	The Course will Provide a Holistic Understanding of the Structural Functional Aspects of Indian Administrative System.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Evolution Of Indian Administration		7
	1	Historical development of administrative systems in India	
	2	Ancient. Medieval, British Legacy	
	3	Indianisation of Public Service.	
II	Administration At Union Level		7
	4	Administration at Central Level- Structures and Powers.	
	5	Central Secretariat- Structure and Functions.	
	6	Cabinet Secretariat.	
	7	PMO	
	8	Administration at Central Level- Structures and Powers.	
III	Administration At State Level		
	9	State Secretariat – Organization and Role	
	10	Role and Functions of Chief Secretary	
	11	District Administration- District Collector	
IV	Issues In Administration		7
	12	Minister Civil Servant Relation- Generalist Vs Specialists	
	13	Corruption in Administration - Administrative Reforms Commissions in India	
	14	Cast- Class- Gender- Regional and Geographical Differences	

V	Recent Trends In Administration		7
	15	Privatization- Public Private Partnership	
	16	Corporate Social Responsibility	
	17	Digitalization of Administration	
	18	Participatory Governance- Inclusive Administration	
	19	Responsive Policies- Monitoring and Evaluation	
20	Social Cohesion		
VI	21	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Field Visit to State Secretariat Department to Understand the Administrative Hierarchy and the Functioning. Activity 2: Interview with District Collector or Some other Higher Bureaucratic Functionaries. Activity 3: Debate on the issues currently running in the Indian Administrative system.	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Understand the Historical Development of Indian Administrative System	U An	PSO-1 PSO-4
CO-2	Examine the Structure and Functioning of Administration at Central Level	U Ap	PSO-6
CO-3	Analyze the Structure and Functioning of Administration at State Level	Ap An	PSO-6
CO-4	Examine the Issues in Administration	An E	PSO-6
CO-5	Identify Recent Trends in Indian administration	U Ap An	PSO-2 PSO-4
CO-6	Experience the Functioning of Administration at Centre and State Levels and Understand the Issues and Recent Trends in Indian Administration	E An Ap C	PSO-4

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/ PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO-1	Understand the Historical Development of Indian Administrative System	PSO-1 PSO-4 PO-1	U Ap	F, C	Book Review	
CO-2	Examine the Structure and Functioning of Administration at Central Level	PSO-6 PO-1	Ap An	F, C	Assignment	
CO-3	Analyze the Structure and Functioning of Administration at State Level	PSO-6 PO-1	Ap An	F, M	Assignment	
CO-4	Examine the Issues in Indian Administration	PSO-6 PO-3	An E	F, C, P, M	Debate	
CO-5	Identify Recent Trends in Indian administration	PSO-2 PSO-4 PO-5	U Ap An	F, P, C	Case Analysis	
CO-6	Experience the Functioning of Administration at Centre and State Levels and Understand the Issues and Recent Trends in Indian Administration	PSO-3 PSO-4 PO-8	E An Ap C	C, M	Field Visit Case Study Debate	

Mapping of COs with PSOs and POs:

	PSO-1	PSO-2	PSO-4	PSO-6	PO-1	PO-3	PO-5	PO-8
CO-1	1	-	2	-	2			
CO-2			-	3	2			
CO-3	-	-		3	2			
CO-4	-	-		3		3		
CO-5	-	1	-	3			2	
CO-6	-	-	1	3				3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO-1	✓			✓
CO-2	✓			✓
CO-3	✓			✓
CO-4		✓		✓
CO-5		✓		✓
CO-6			✓	

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SEMESTER II

DISCIPLINE-SPECIFIC CORE

1. Administrative Thinkers – I
2. Comparative Public Administration
3. Indian Administration

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK2DSPAN100				
Course Title	ADMINISTRATIVE THINKERS - I				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	II				
Academic Level	100-199				
Course Details	Credit	Lecture hrs	Tutorial hrs	Practical hrs	Total hrs
	4	30	20	10	60
Pre-requisites	1. Need to complete introduction to Public Administration 2. Habit of reading biopics.				
Course Summary	Providing knowledge on Classical, Oriental, Bureaucratic, Neoclassical and Behavioural thinkers. Given ample importance to Indian Thinkers				

DETAILED SYLLABUS

Module	Unit	Contents	Hrs
I	Ancient Thinkers		10
	1	Introduction to Administrative Thinkers	
	2	Need and Importance of the Study of Thinkers	
	3	Kautilya – Saptanga Theory in Arthashastra	
	4	Sun Tzu – Diplomatic Theory	
II	Classical Thinkers		10
	5	F W Taylor – Early interventions (till 1910)	
	6	F W Taylor - Scientific Management and Mental Revolution	
	7	Henry Fayol – Principles of Administration	
	8	Gullick and Urwick - Principles of Administration	
III	Bureaucratic Thinkers		10
	9	Max Weber - Bureaucratic Theory	
	10	Karl Marx - Bureaucracy	
	11	Donald Kingsley - Representative Bureaucracy	
	12	Samuel Krislov – Representative Bureaucracy	
IV	Neo-Classical Thinkers		10
	13	Mooney and Reiley – Principles of Organisation	
	14	Mary Parker Follet – Constructive Conflict	
	15	Elton Mayo – Human Relations Theory	
	16	Chester Bernard – Formal and Informal Organisations	
	17	Mahatma Gandhi – Swaraj and Trusteeship	
	18	Jawaharlal Nehru – Citizen Centric Administration	

V	Behavioural Thinkers		10
	19	Robert Dahl – The Science of Public Administration	
	20	Herbert Simon - Decision making	
	21	Dwight Waldo – Administrative State	
	22	F W Riggs – Ecology of Administration	
VI	23	Open Ended Module <i>(This module is used for internal evaluation. Can select any two activities)</i>	10
		Activity 1: Book Review <ul style="list-style-type: none"> • Book of any one thinker from the syllabus Activity 2: Seminars <ul style="list-style-type: none"> • On an efficient administrative practice • On the contributions of a living administrative thinker Activity 3: Quiz <ul style="list-style-type: none"> • On core subject 	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understanding the growth of administrative thought.	U	PSO1
CO2	Discuss elaborately the thoughts of ancient thinkers	U	PSO1
CO3	Discuss elaborately the contributions of Classical Thinkers	U	PSO1
CO4	Understand and critically evaluate the idea of Bureaucracy.	U & An	PSO2
CO5	Understanding Behavioural thought	U	PSO2
CO6	Enable to present their understanding	C	PSO3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/ PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
1	Understanding the growth of administrative thought.	PO5/PSO1	U	C	Book review	
2	Discuss elaborately the thoughts of ancient thinkers	PO5/PSO1	U	C	Videos	
3	Discuss elaborately the contributions of Classical Thinkers	PO5/PSO1	U	C	Discussions	
4	Understand and critically evaluate the idea of Bureaucracy.	PO5/PSO2	U & An	C	Book review	
5	Understanding Behavioural thought	PO5/PSO2	U	C	Discussion	
6	Enable to present their understanding	PO5/PSO3	C	M	Debate	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PO1	PO4	PO5	PO8
CO 1	3	1	1	2	1	3	1
CO 2	3	1	1	2	1	3	1
CO 3	3	1	1	1	1	3	1
CO 4	1	3	1	2	1	3	1
CO 5	1	3	1	2	1	3	1
CO 6	1	1	3	1	1	3	1

Mapping of COs to Assessment Rubrics:

	Book reviews	Assignment	Debates	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK2DSCPAN101				
Course Title	COMPARATIVE PUBLIC ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	II				
Academic Level	100 – 199				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours/Week
	4	30 hours	18 hours	12 hours	60
Pre-requisites	1. Basic Understanding of Public Administration 2. Geographical Understanding of Developed and Developing Nations.				
Course Summary	This course provides a comparative exploration of Public Administration in different countries. It also provides knowledge on the theories and approaches, functions of the executive, legislature, judiciary; peculiarities, trends, and innovative administrative practices.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Fundamentals of Comparative Public Administration		10
	1	Meaning, Nature, Scope, and Importance of Comparative Public Administration	
	2	Evolution of Comparative Public Administration, Normative-Empirical, Idiographic – Nomothetic – Ecological	
	3	Structural-Functional Approach, Institutional Approach, Ecological Approach	
	4	Contributions of David Easton	
II	Comparative Analysis of functions of Executive		10
	5	Different types of Executives	
	6	Presidential System in USA- Powers and Functions	
	7	Parliamentary System in UK- Powers and Functions	
	8	Collegiate Executive in Switzerland- Powers and Functions	
III	Legislature		10
	9	Bicameral and Unicameral Legislatures – features and differences	
	10	Functions of National People’s Congress in China	
	11	Legislative System of France	

IV	Judiciary		10
	12	Define and Differentiate Rule of Law, Judicial Review, Administrative Law, Judicial Activism	
	13	Functions and structure of Judiciary in UK	
	14	Functions and structure of Judiciary in USA	
	15	Functions and structure of Judiciary in France	
V	Types of Civil Service and Local Governments		10
	16	Spoils System in USA	
	17	Functions and role of Civil service in France	
	18	Structure and functions of local government institutions in France	
	19	Structure and functions of local government institutions in Switzerland	
	20	Structure and functions of local government institutions in Germany	
VI	21	Open Ended Module <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		<p>Activity - 1</p> <ul style="list-style-type: none"> Familiarise with law-making process, international policy-making and changes in judiciary <p>Activity - 2</p> <ul style="list-style-type: none"> Analyse current trends in Public Administration in the context of practical challenges worldwide <p>Activity - 3</p> <ul style="list-style-type: none"> Develop a model administrative framework considering trends and principles discussed internationally 	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the meaning, concept and historical development of Comparative Public Administration and explain its nature, scope, and importance.	U	PSO-1 PSO-2
CO2	Understand various theories and approaches in the study of Comparative Public Administration, special focus on David Easton's contribution and systems theory.	R, U	PSO-1 PSO-3
CO3	Analyse the functions of major governments in UK, USA, Switzerland, and China - Executive, Legislature, Judiciary	An	PSO-4 PSO-6
CO4	Critically examine the working of Governmental systems and their comparison	Ap, E	PSO-1 PSO-8
CO5	Demonstrate a comprehensive understanding of the various structures, functions, and roles within civil service systems and local government entities in different countries	Ap, E	PSO-1 PSO-8
CO6	Acquire a practical understanding in policy making and current trends in public administration	C	PSO3 PSO6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial(T)	Practical (P)
CO1	Understand the meaning, concept and historical development of Comparative Public Administration and explain its nature, scope, and importance.	PO-1 PO-8 PSO-1 PSO-2	R, U	F, C	L	
CO2	Understand various theories and approaches in the study of Comparative Public Administration, special focus on David Easton's contribution and systems theory.	PO-2 PO-8 PSO-1 PSO-3	U	F.C	L	
CO3	Analyse the functions of major governments in UK, USA, Switzerland, and China - Executive, Legislature, Judiciary	PO-1 PO-8 PSO-4 PSO-6	An, E	P	L	Library
CO4	Critically examine the working of Governmental systems and their comparison	PO-3 PO-8 PSO-1 PSO-8	An, E	P	L	
CO5	Demonstrate a comprehensive understanding of the various structures, functions, and roles within civil service systems and local government entities in different countries	PO6 PSO-1 PSO-8	Ap, E	C,P	L	
CO6	Acquire a practical understanding in policy making and current trends in public administration	PO1 PO3 PSO3 PSO6	C	P, M		

F-Factual, C- Conceptual, P-Procedural, M- Metacognitive Mapping

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO 6	PSO8	PSO10	PSO12	PO1	PO2	PO3	PO8
CO1	2	3	3	-	-	1		2	2	1	2	1
CO2	2	2	2	-	-	2	2	1	1	1	3	1
CO3	3	3	1	1	-	-	-	1	3	1	-	1
CO4	2	3	2	-	2	-		2	1	1	-	2
CO5	3	1	1	-	-	3	-	-	1	-	-	1
CO6	1	1	3	-	3	-	1		3	-	3	-

Mapping of COs to Assessment Rubrics:

	Quiz	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK2DSCPAN103				
Course Title	INDIAN ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	II				
Academic Level	100 - 199				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic Understanding on the Administrative Activities in India. 2. A Basic Knowledge on Indian System of Administration				
Course Summary	The Course will provide a Holistic Understanding of the Structural Functional Aspects of Indian Administrative System				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Evolution of Indian Administration		10
	1	Historical development of administrative systems in India	
	2	Ancient. Medieval, British Legacy	
	3	Indianisation of Public Service.	
II	Administration at Union Level		12
	4	Administration at Central Level- Structure and Powers.	
	5	Central Secretariat- Structure and Functions.	
	6	Cabinet Secretariat	
	7	Prime Minister's Office (PMO)	
III	Administration at State Level		6
	8	State Secretariat – Organization and Role	
	9	Role and Functions of Chief Secretary	
	10	District Administration- District Collector	
IV	Issues in Administration		10
	11	Minister - Civil Servant Relationship (Generalist vs Specialists)	
	12	Corruption in Administration - Administrative Reforms Commissions in India	
	13	Caste – Class – Gender - Regional and Geographical Differences	
	14	Digital Divide	
	15	Integrity in Administration: Lokpal, Lokayukta, Central Vigilance Commission	

V	Recent Trends in Administration		10
	16	Privatization, Public Private Partnership (PPP)	
	17	Corporate Social Responsibility	
	18	Digitalization of Administration	
	19	Participatory Governance- Inclusive Administration	
	20	Responsive Policies- Monitoring and Evaluation	
	21	Social Cohesion	
VI	22	<p style="text-align: center;">Open Ended Module <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i></p>	12
		<p>Activity 1: Field visit to State Secretariat department to understand the administrative hierarchy and the functioning</p> <p>Activity 2: Interview with a civil servant or some other higher bureaucratic functionaries</p> <p>Activity 3: Debate on the issues currently running in the Indian Administrative system.</p>	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Understand the Historical Development of Indian Administrative System	U An	PSO-1 PSO-4
CO-2	Explore the organizational framework and operational roles of the central administrative system.	E U	PSO-6
CO-3	Analyze the Structure and Functions of Administration at State Level	U An	PSO-6
CO-4	Examine and Understand different issues related to Administration in India	An E	PSO-6
CO-5	Identify the recent trends in Administration	E Ap An	PSO-2 PSO-4
CO-6	Experience the functioning of administration at Central and State levels and understand the issues.	E An Ap C	PSO-4

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO-1	Understand the Historical Development of Indian Administrative System	PSO-1 PSO-4 PO-1	U An	F, C	Book Review	
CO-2	Explore the organizational framework and operational roles of the central administrative system.	PSO-6 PO-1	E U	C	Assignment	
CO-3	Analyze the Structure and Functions of Administration at State Level	PSO-6 PO-1	U An	C	Assignment	
CO-4	Examine and Understand different issues related to Administration in India	PSO-6 PO-3	An E	F, C, M	Debate	
CO-5	Identify the recent trends in Administration	PSO-2 PSO-4 PO-5	E Ap An	F, C	Case Analysis	
CO-6	Experience the functioning of administration at Central and State levels and understand the issues.	PSO-3 PSO-4 PO-8	E An Ap C	F, C, M	Field Visit Case Study Debate	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO-1	PSO-2	PSO-4	PSO-6	PO-1	PO-3	PO-5	PO-8
CO- 1	1	-	2	-	2	-	-	-
CO- 2	-	-	-	3	2	-	-	-
CO-3	-	-	-	3	2	-	-	-
CO- 4	-	-	-	3	-	3	-	-
CO- 5	-	1	-	3	-	-	2	-
CO- 6	-	-	1	3	-	-	-	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO-1	✓			✓
CO-2	✓			✓
CO-3	✓			✓
CO-4		✓		✓
CO-5		✓		✓
CO-6			✓	

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MULTI-DISCIPLINARY COURSE

1. Civil Service and Personnel Administration
2. Local Governance

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK2MDCPAN100				
Course Title	CIVIL SERVICE AND PERSONNEL ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	II				
Academic Level	100-199				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	1. A knowledge of administrative systems in India 2. A knowledge of Indian Administration.				
Course Summary	The course equips you with an understanding of how governments build and manage their workforce to achieve their goals. The course deals with the evolution of civil services and personnel administrative practices.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Civil Services: Concept and Evolution		7
	1	Civil Service - Concept and Significance	
	2	Historical evolution of Indian Civil Service	
	3	Classification of Civil Service (All India Service, Central Service, State Service and Local Service)	
II	Personnel Administration in India		7
	4	Recruitment- Methods Recruiting- Recruiting Agencies in India- Union Public Service Commission (UPSC) -State PSC – Joint PSC	
	5	Training of Public Servants in India - Major Training Institutes	
	6	Promotion System in India	
	7	Disciplinary Procedure for Civil Servants	
	8	Performance Appraisal System for Central Civil Servants	
III	Service Rules in India		7
	9	Pay and Service Conditions: Pay Principles, Pay Determination and Pay Commissions	
	10	Allowances – Dearness Allowance -House Rent Allowance	
	11	Social Security Benefits – Pension, Gratuity, Health Insurance	
	12	Retirement - Retirement Benefits	
	13	New Pension Scheme (NPS)	

IV	Emerging Concepts in Personnel Administration		7
	14	Lateral Entry into Higher Civil Service- Skill Development and Mission Karma Yogi.	
	15	Administrative Vigilance, Administrative Tribunals	
	16	Good Governance Initiatives in India- Online recruitment portals, Digital Signatures and Biometric Authentication	
	17	Online Performance Appraisal Systems- Online Training Platforms, Whistleblower Protection Platforms.	
V	Indian Civil Services: Major Issues		
	18	Generalists and Specialists Controversy	
	19	Civil Services in the context of Globalisation	
	20	Civil Service Reforms- II nd Administrative Reforms Commission recommendations	
VI	21	<p style="text-align: center;">Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i></p>	10
		<p>Activity 1: Case Study Analysis</p> <ul style="list-style-type: none"> • The Lal Bahadur Shastri National Academy of Administration (LBSNAA) in Mussoorie introduces specialized training modules focused on areas like e-governance, citizen-centric service delivery, and public policy. Evaluate the effectiveness of these modules in equipping civil servants with the skills needed for modern governance challenges. • In 2011, the UPSC launched a comprehensive online application system. Analyse its effectiveness. <p>Activity 2: Group Discussion</p> <ul style="list-style-type: none"> • Discussion with experienced Civil Servants and experts in Public Administration • Panel discussions on emerging trends in Civil Service Administration. <p>Activity 3: Participatory Observation</p> <ul style="list-style-type: none"> • Participation in panel discussions on Administrative Reforms • Participation in analysing the use of technology e.g., online applications, e-governance in improving civil service recruitment and performance. 	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Examine the historical evolution, concepts, and classification of Indian Civil Service.	U Ap	PSO1
CO2	Analyse and evaluate recruitment policies, selection processes, disciplinary procedures, and service rules of Indian Civil Service.	U Ap	PSO1 PSO2
CO3	Assess and analyse pay principles, the role of Pay Commissions in Indian Civil Service, retirement benefits and Pension scheme.	Ap An	PSO3
CO4	Evaluate the impact of globalization, civil service reforms, and emerging concepts in personnel administration	An E	PSO3
CO5	Analyse and assess the issues in administration	U Ap An	PSO10
CO6	Analyse the gap between theoretical knowledge and real-world application in the field of Indian Civil Service administration, providing participants with a comprehensive understanding of historical developments, current issues, and emerging trends.	E An Ap C	PSO8

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/ PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Examine the historical evolution, concepts, and classification of Indian Civil Service.	PO 1 PSO1	U Ap	F, C	Assignment	
CO2	Analyse and evaluate recruitment policies, selection processes, disciplinary procedures, and service rules of Indian Civil Service.	PO2 PSO1 PSO2	Ap An	F, C	Discussion Interviews	
CO3	Assess and analyse pay principles, the role of Pay Commissions in Indian Civil Service, retirement benefits and Pension scheme.	PO3 PSO3	Ap An	F, M	Assignments	
CO4	Evaluate the impact of globalization, civil service reforms, and emerging concepts in personnel administration	PO5 PSO3	An E	F, C, P, M	Case Analysis Group Discussion	
CO5	Analyse and assess the issues in administration	PO8 PSO10	U Ap An	F, P, C	Seminar	
CO6	Analyse the gap between theoretical knowledge and real-world application in the field of Indian Civil Service administration, providing participants with a comprehensive understanding of historical developments, current issues, and emerging trends.	PO6 PSO8	E An Ap C	C, M	Case Study Field Visit	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO-8	PSO-10	PO1	PO2	PO3	PO5	PO6	PO8
CO 1	2	-	-	-	-	2	-	-	-	-	-
CO 2	1	2	-	-	-	-	2	-	-	-	-
CO 3	-	-	2	-	-	-	-	2	-	-	-
CO 4	-	-	2	-	-	-	-	-	3	-	-
CO 5	-	-	-	-	2	-	-	-	-	-	1
CO 6	-	-	-	1	-	-	-	-	-	2	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK2MDCPAN101				
Course Title	LOCAL GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	II				
Academic Level	100-199				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	1. Basic Understanding of Rural and Urban Administrative Structures 2. Basic Knowledge in Sustainable Development Goals.				
Course Summary	This Course aims at providing the students a thorough understanding of Governance and Development at Local Level with a focus on Sustainable Development.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Governance and Development		7
	1	Concepts- Governance and Development	
	2	Evolution and Significance of Governance and Development	
	3	Various Dimensions - Political, Constitutional- Social- Administrative- Economic- Geographic	
II	Rural Governance		7
	4	Evolution - 73 rd Constitutional Amendment- Organisational Structure- Rural Local Bodies	
	5	Stakeholders of Rural Governance	
	6	Issues in Rural Governance	
	7	Initiatives and Development Programs	
III	Urban Governance		7
	8	Evolution-74 th Constitutional Amendment- Organisational Structure- Urban local bodies	
	9	Stakeholders of Urban Governance	
	10	Issues in Urban Governance	
	11	Initiatives and Development Programs	

IV	Inclusive Measures in Decentralisation		7
	12	Poverty Alleviation	
	13	Development and Welfare of Persons with Disabilities (PwD) and Geriatric Care	
	14	Welfare Economy	
	15	Women Empowerment	
	16	Social Capital Development	
	17	Self Help Groups and Thrift	
V	District Administration and Democratic Decentralization		10
	20	Changing Role of District Collector	
	21	District and Metropolitan Planning Committee	
	22	District Development Authority	
VI	23	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Field Study: Working of nearby Local Self-Government Institutions Activity 2: Participatory Observation – Grama Sabha Activity 3: Case Study: <ul style="list-style-type: none"> • Punsari Model Village, Gujarat (India’s first Adarsh Gram) • Indore Municipal Corporation (Cleanest city in India) • Eraviperoor Grama Panchayat, Pathanamthitta, Kerala (Complete Digitization) 	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the Concepts of Governance and Development	U An	PSO3
CO2	Evaluate and Understand Governance at Rural Level	U An	PSO3
CO3	Assess and Understand Governance at Urban Level.	U An	PSO3
CO4	Identify the Connection between Sustainable Development Goals and Implementation Strategies at Local Level	U E	PSO8
CO5	Critically Examine the Involvement of Civil Society in Local Governance	U Ap An	PSO9
CO6	Understand the Emerging Trends in Local Governance and Critically Analyse the Impact of its Sustainability.	An Ap C	PSO3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the Concepts of Governance and Development	PO6 PSO3	U An	C	Book Review	
CO2	Evaluate and Understand Governance at Rural Level	PO6 PSO3	An Ap	F, C	Assignment	
CO3	Assess and Understand Governance at Urban Level.	PO6 PSO3	An Ap	F, C	Assignment	
CO4	Identify the Connection between Sustainable Development Goals and Implementation Strategies at Local Level	PO6 PO8 PSO8	U E	F, C, M	Case Analysis	
CO5	Critically Examine the Involvement of Civil Society in Local Governance	PO6 PSO9 PO8	U An	F, C	Seminar	
CO6	Understand the Emerging Trends in Local Governance and Critically Analyse the Impact of its Sustainability.	PO1 PO3 PSO3	An Ap C	P, M	Field Visit Debate	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO8	PSO9	PO1	PO2	PO3	PO4	PO6	PO8
CO 1	1	-	3	-	-	2	-	-	2	-	3	-
CO 2	-	-	3	-	1	-	-	1	-	1	3	-
CO 3	-	-	3	-	-	-	2	-	-	-	3	3
CO 4	1	-	-	-	3	-	-	1	-	1	3	3
CO 5	-	1	-	-	-	3	-	-	2	-	3	-
CO 6	-	-	3	-	2	-	3	-	3	-	1	1

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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- *New Forms of Urban Governance in India: Shifts, Models, Networks and Contestations. (2008). India: SAGE Publications.*
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- *Resource Management, Sustainable Development and Governance: Indian and International Perspectives. (2022). Switzerland: Springer International Publishing.*
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SEMESTER III

DISCIPLINE-SPECIFIC CORE

1. Administrative Thinkers – II
2. Public Policy Theories
3. Decentralized Administration in India

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3DSCPAN200				
Course Title	ADMINISTRATIVE THINKERS II				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200-299				
Course Details	Credit	Lecture hrs	Tutorial hrs	Practical hrs	Total hrs
	4	30	20	10	60
Pre-requisites	1. Need to complete Introduction to Public Administration 2. Habit of reading Bio pics				
Course Summary	Deeper understanding on Motivational, Leadership, Market and Organisational Theories. Providing knowledge on emerging trends in Public Administration.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Motivational Theories-I		10
	1	Abraham Maslow – Need Hierarchy Theory	
	2	Fredrick Herzberg-Hygiene and Motivation Factors	
	3	Douglas Mc Gregor – X-Y theory	
II	Motivational Theories-II		10
	4	Stacy Adams – Equity Theory	
	5	Chris Argyris- Maturity – Immaturity Theory	
	6	David McClelland-Acquired Needs Theory	
III	Leadership and Market Theories		10
	7	Robert R. Blake and Jane S. Mouton – Managerial Grid	
	8	Rensis Likert- Four system theory	
	9	Alderfer’s ERG theory	
	10	Peter Drucker - Knowledge Based Organization	
IV	Organisational Change and Learning		10
	11	Elinor Ostrom - Governing the Commons	
	12	Peter M. Senge - The Fifth Discipline	
	13	Vincent Ostrom - Public Choice	
	14	Schumacher, E .F - Small is Beautiful	

V	Emerging Trends		10
	15	Paul J. DiMaggio and Walter W. Powell – Neo Institutionalism	
	16	Amartya Sen- Capability and Economic Development	
	17	Vergheese Kurien- White Revolution	
	18	M S Swaminathan – Green Revolution	
	19	Fox and Miller - Post Modern Public Administration	
	20	Jurgen Habermas - Critical Social Theory	
VI	21	Open Ended Module (This module is for internal evaluation only. Can select any two activities)	10
		Book Review <ul style="list-style-type: none"> • On any one of the thinker Seminars • On a live model or a live thinker. Quiz <ul style="list-style-type: none"> • Make them thorough in the topic • Helpful in multiple-choice based competitive examinations 	

COURSE OUTCOMES

No.	Upon completion of the course, the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Interpret various thoughts of Motivational thinkers	U, An	PSO1
CO-2	Examine Motivational Theories and thinkers	U,An	PSO1
CO3	Understand and evaluate the role of Leadership and Market theories in administrative thought	Ap, An	PSO1
CO4	Analyse the different thoughts on organisational change	U, An	PSO6
CO5	Understand and Critically evaluate emerging trends in administration	U, E	PSO2
CO6	Develop an ability to communicate what they learned and experience	E, C	PSO3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
1	Interpret various thoughts of Motivational thinkers	PO1 PSO1	U, An	C	Case Studies	
2	Examine Motivational Theories and thinkers	PO1 PSO1	U,An	C	Case Studies	
3	Understand and evaluate the role of Leadership and Market theories in administrative thought	PO5 PSO1	Ap, An	C	Debates	
4	Analyse the different thoughts on organisational change	PO2 PSO6	U, An	C	Role plays	
5	Understand and Critically evaluate emerging trends in administration	PO2 PSO2	U, E	C	Discussions	
6	Develop an ability to communicate what they learned and experience	PO3 PSO3	E, C	C	Discussions Seminars	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PO1	PO2	PO3	PO5
CO 1	3	2	2	3	1	1	1
CO 2	2	3	1	3	1	1	1
CO 3	3	2	1	2	2	1	1
CO 4	2	2	1	2	1	2	1
CO 5	2	1	1	2	1	1	2
CO 6	3	3	3	3	1	1	1

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3DSCPAN201				
Course Title	PUBLIC POLICY: MODELS AND THEORIES				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200 - 299				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Provides basic understanding of concepts, theories and models of public policy 2. It helps the students to find out and understand suitable models and theories to analyze our policy making process.				
Course Summary	The course would provide a comprehensive understanding of concepts, theories and models of public policy and the students can analyse their real-life policy experiences using these.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Theories of Public Policy-I		8
	1	Political Systems Theory (Black Box Model)	
	2	Institutionalism	
	3	Process Theory	
	4	Game Theory	
II	Theories of Public Policy-II		8
	5	Group Theory	
	6	Elite Theory	
	7	Public Choice Theory	
	8	Systems Theory	
III	Decision Making Theories/Models		8
	9	Rationalism- Herbert Simon	
	10	Incrementalism- Charles Lindblom	
	11	Mixed Scanning Model- Amitai Etzioni	
	12	Garbage Can Model- Michael D. Cohen, James G. March, and Johan P. Olsen	
IV	Models of Public Policy-I		12
	13	Yehezkel Dror: Mega Policy and Meta Policy	
	14	Aaron Wildavsky: Speaking Truth to Power	
	15	Geoffrey Vickers: Art of Judgment	
	16	J.W. Kindon: Streams and Windows model	12

V	Models of Public Policy-II		
	17	John Rawls: A Theory of Justice	
	18	Almond Gabriel: Interest Aggregation and Articulation	
	19	Amartya Sen: Development as Freedom	
	20	Vilfredo Pareto: Optimality and Improvement	
	21	Elinor Ostrom: Institutional Rational Choice Theory	
VI	22	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	12
		Activity 1: Arrange visits to Govt. offices/ society/target groups to know more about the major policy initiatives undertaken and analyse those with the models. Activity 2: Design and propose innovative policy solutions for the issues in your locality/institution based on the concepts/theories/models learned in the course Activity 3: Use various theories and to find out its application in different policies (Group assignments)	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Examine the theories like Political Systems Theory Black Box Model, Institutionalism, Process Theory and Game Theory	U An	PSO-3 PSO-4 PSO-5 PSO-6
CO2	Understand various concepts of Public Policy: Rationalism, Incrementalism, Mixed Scanning Model and Garbage Can Model	U An	PSO-4 PSO-5 PSO-6 PSO-8
CO3	Analyse various theories like Group Theory, Elite Theory, Public Choice Theory, Systems Theory	U An	PSO-4 PSO-5 PSO-6 PSO-8
CO4	Examine relevant policies using theories and models	An Ap E	PSO-5 PSO-6 PSO-8 PSO-10
CO5	Proficient at various models of Public Policy and its application	U Ap An	PSO-5 PSO-6 PSO-8 PSO-10 PSO-11
CO6	Integrate theoretical knowledge in Public Policy with practical application through Real-World Applications	E An Ap C	PSO-3 PSO-5 PSO-6 PSO-8 PSO-10 PSO-11

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Examine the theories like Political Systems Theory (Black Box Model, Institutionalism, Process Theory and Game Theory)	PSO-3 PSO-4 PSO-5 PSO-6 PO1 PO2 PO3	U An	F, C, P	Book Review	
CO2	Understand various concepts of Public Policy: Rationalism, Incrementalism, Mixed Scanning Model and Garbage Can Model	PSO-4 PSO-5 PSO-6 PSO-8 PO1 PO2 PO3 PO6	U An	F, C, P	Assignment	
CO3	Analyse various theories like Group Theory, Elite Theory, Public Choice Theory, Systems Theory	PSO-4 PSO-5 PSO-6 PSO-8 PO1 PO2 PO3 PO6	U An	F,C,P	Debate	
CO4	Examine relevant policies using theories and models	PSO-5 PSO-6 PSO-8 PSO-10 PO1 PO2 PO3 PO6	An Ap E	F, C, M	Case Analysis	
CO5	Proficient at various models of Public Policy and its application	PSO-5 PSO-6 PSO-8 PSO-10 PSO-11 PO1 PO2 PO3 PO6	U Ap An	F, C,M	Seminar	
CO6	Integrate theoretical knowledge in Public Policy with practical application through Real-World Applications	PSO-3 PSO-5 PSO-6 PSO-8 PSO-10 PSO-11 PO1 PO2 PO3 PO6 PO7	E An Ap C	C, M	Field Visit Case Study Presentations	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO3	PSO4	PSO5	PSO6	PSO8	PSO10	PSO11	PO1	PO2	PO3	PO6	PO7
CO 1	3	2	3	3	-	-	-	2	3	3	-	-
CO 2	-	3	3	2	2	-	-	3	3	2	2	-
CO 3	-	3	3	2	2	-	-	3	3	2	1	-
CO 4	-	-	3	3	2	3	-	2	3	2	3	-
CO 5	-	-	2	3	3	3	2	3	3	2	2	-
CO 6	1	-	3	3	3	3	2	3	3	3	2	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3DSCPAN202				
Course Title	DECENTRALISED ADMINISTRATION IN INDIA				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200 - 299				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding on polity and governance 2. Attend a Grama Sabha meeting or visit a Local Self-Government institution.				
Course Summary	The course would provide a holistic understanding of decentralised governance thereby promoting grassroots democracy and ensuring inclusive and participatory governance at the local level.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Decentralized Administration		10
	1	Evolution of Decentralisation in India – Ancient practices – Sabha and Samiti, Village administration of Cholas, Lord Mayo’s Resolution 1878, Contribution of Lord Ripon	
	2	Concepts and Principles of Democratic Decentralisation	
	3	Significance and Benefits of Local Self-Governance	
II	Panchayati Raj Institutions		12
	4	Gandhian Thought on Panchayati Raj	
	5	Major Committees on Democratic Decentralization in India– BR Mehta, Ashok Mehta, GVK Rao, LM Singhvi, S B Sen Committee on Democratic Decentralisation in Kerala	
	6	73 rd Constitutional Amendment Act 1992	
	7	Composition, Powers and Functions of Panchayati Raj Institutions – Grama Sabha and Grama Panchayat, Panchayat Samiti, Zilla Parishads	
III	Urban Local Bodies		6
	8	Urban Local Government under the British Post independent Era Initiatives in Creation of Urban Local Bodies, Committees and Legislations.	
	9	74 th Constitutional Amendment Act, 1992	
	10	Composition, Powers and Functions of Urban Local Bodies – Municipal Corporation, Municipal Councils and Nagar Panchayats	

IV	Inclusive Measures in Decentralisation		10
	11	Poverty Alleviation	
	12	Development and Welfare of Differently Abled Persons and Geriatric Care	
	13	Welfare Economy	
	14	Women Empowerment	
	15	Self Help Groups and Thrift	
V	District Administration and Democratic Decentralization		10
	16	Changing Role of District Collector	
	17	District and Metropolitan Planning Committee	
	18	District Development Authority	
VI	19	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	12
		Activity 1: Field Study: Working of Local Self-Governance Institutions nearby. Activity 2: Participatory Observation – Grama Sabha Assemblies Activity 3: Case Study: Punsari Model Village, Gujarat (India’s first Adarsh Gram) Indore Municipal Corporation (Cleanest City in India) Eraviperoor Grama Panchayat, Pathanamthitta, Kerala	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide a holistic understanding of concepts, significance and development of democratic decentralisation in India.	U Ap	
CO2	Analyse the dynamics and constitutional provisions of Panchayati Raj systems in India	Ap An	
CO3	Analyse the constitutional provisions, structure and functions of urban local bodies in India	Ap An	
CO4	Develop critical thinking skills to understand the issues and challenges in decentralisation thereby promoting inclusive and sustainable development.	An E	
CO5	Provide a holistic understanding of the dynamics of administration, and development planning at the district level.	U Ap An	
CO6	Equip with knowledge and skills in engaging informed discussions about decentralisation and its role in governance through real world examples.	E An Ap C	

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a holistic understanding of concepts, significance and development of democratic decentralisation in India.		U Ap	F, C	Book Review	
CO2	Analyse the dynamics and constitutional provisions of Panchayati Raj systems in India		Ap An	F, C	Assignment	
CO3	Analyse the constitutional provisions, structure and functions of urban local bodies in India		Ap An	F	Debate	
CO4	Develop critical thinking skills to understand the issues and challenges in decentralisation thereby promoting inclusive and sustainable development.		An E	F, C, M	Case Analysis	
CO5	Provide a holistic understanding of the dynamics of administration, and development planning at the district level.		U Ap An	F, C	Seminar	
CO6	Equip with knowledge and skills in engaging informed discussions about decentralisation and its role in governance through real world examples.		E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	1	-	-	-	-	-						
CO 2	2	3	-	-	-	-						
CO 3	-	-	1	-	-	-						
CO 4	-	-	2	3	-	-						
CO 5	-	1	-	-	-	-						
CO 6	-	-	-	3	-	-						

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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DISCIPLINE SPECIFIC ELECTIVE

1. Urban Governance
2. Social Welfare Administration

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3DSEPAN200				
Course Title	URBAN GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200-299				
Course Details	Credit	Lecture hrs	Tutorial hrs	Practical hrs	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic Knowledge on Local Self Administration 2. Analytical knowledge in Decentralised Governance				
Course Summary	Urban Governance explores the principles and practices of managing cities, focusing on policy formulation, stakeholder engagement, and sustainable development strategies. The paper discusses case studies and simulations, real-world urban challenges and develop practical solutions to promote effective governance and inclusive urban development				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Urban Governance- An Introduction		12
	1	Introduction to Urban Governance in India.	
	2	Constitutional History of the 74th Constitutional Amendment.	
	3	Urbanization: Concept; Trends; Challenges.	
	4	Overview of Legislation on Urban Local Bodies	
II	Organizational Framework for Urban Governance		10
	5	Types of Urban Local Bodies.	
	6	Structure, Composition and Functions of Metropolitan Committees, Municipal Councils and Nagar Panchayats.	
	7	Overview of Municipal Finances, State Finance Commission	
	8	Devolution of Functions from State Governments to Urban Local Bodies.	
	9	Participatory Processes in Democratic Governance -Ward Committees; Ward/Area Sabha	
III	Urban Development Policies		8
	10	Evolution of Urban Development Policies and Programs in India.	
	11	Ministry of Housing and Urban Affairs	
	12	National Urban Development Mission	
	13	Urban Development Departments	
	14	Planning authorities and Regulatory bodies	

IV	Urban Development Programmes		8
	15	Urban Rejuvenation Mission- AMRUT- - Swachh Bharat Mission	
	16	Housing and Urban Poverty Alleviation Programs - Pradhan Mantri Awas Yojana- Deendayal Antyodaya Yojana	
	17	Infrastructural Development Initiatives-Smart Cities Mission-UIDSSMT	
V	Challenges in Urban Governance		10
	18	Rapid Urbanization: Managing Population Growth, Migration and Urban Sprawl	
	19	Infrastructure Deficits: Water Supply, Sanitation, Solid Waste Management and Transportation.	
	20	Fiscal Challenges: Revenue Generation, Budgeting, and Financial Management	
	21	Social Challenges: Slums, Poverty and Inequality.	
	22	Environmental Challenges: Pollution, Waste Management, and Climate Change Resilience	
VI	23	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	12
		<p>Activity 1: Case Studies on Social Urbanism/ Urban Crisis Management/ Smart City Initiatives.</p> <p>Activity 2: Conduct a simulation of a participatory budgeting process, where students role-play as residents, government officials, and community leaders.</p> <p>Activity 3: Visit to local government offices or urban development projects</p> <p>Activity 4: Guest lectures by practitioners in the field of urban governance</p> <p>Activity 4: Community Engagement Projects on developing solutions to urban issues</p>	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Understand the concept of urban governance	U	PSO2
CO-2	Developing an awareness of the organizational framework for urban governance	U	PSO2
CO3	Analysing urban development plans and policies	Ap	PSO6
CO4	Develop critical thinking skills that will help participants to recognize issues in urban governance	An	PSO10
CO5	Identifies various issues and challenges in urban governance	E	PSO10
CO6	Students will evaluate real-world development challenges by integrating theoretical knowledge, critical thinking, and practical skills, demonstrating the ability to assess and propose effective solutions.	C	PSO3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the concept of urban governance	PO2	U	C	Instructor-created exams / Discussion	
CO2	Developing an awareness of the organizational frame work for urban governance	PO1	U	F	Group Discussions / Seminar	
CO3	Analysing urban development plans and policies	PO3	Ap	F	Quiz/ Group Tutorial Work	
CO4	Develop critical thinking skills that will help participants to recognize issues in urban governance	PO1	An	P	Practical Assignments	
CO5	Identifies various issues and challenges in urban governance	PO2	An	M	Assignments Group Discussions	
CO6	Students will evaluate real-world development challenges by integrating theoretical knowledge, critical thinking, and practical skills, demonstrating the ability to assess and propose effective solutions.	PO5 PO6	E	P	Role plays Discussions Case Studies Field visits	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO2	PSO3	PSO6	PSO10	PO2	PO3	PO6	PO8
CO 1	2	2	2	1	1	1	1	1
CO 2	2	1	1	2	1	2	2	2
CO 3	3	1	2	1	2	2	2	2
CO 4	3	2	3	2	2	2	2	2
CO 5	1	2	3	3	2	2	3	3
CO 6	1	1	3	3	3	3	3	3

Mapping of COs to Assessment Rubrics:

	Debates	Assignment	Field visits	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3DSEPAN201				
Course Title	SOCIAL WELFARE ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200 - 299				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30 hours	18 hours	12 hours	60
Pre-requisites	1. Empathy and Sensitivity 2. Ethical Awareness				
Course Summary	The Course would equip the Students with the Knowledge, Skills, and ethical principles necessary for effective Leadership and Practice in the field of Social Welfare Administration, preparing them for a career in Government Agencies, Community Development Projects, Advocacy and Social Policy Analysis.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Social Welfare Administration		10
	1	Meaning, Definition, Nature & Scope of Social Welfare	
	2	Concepts of Social Welfare, Sarvodaya Movement	
	3	Evolution of Social Welfare Administration in India, Central Social Welfare Board	
	4	Models of Welfare-Familial, Institutional, Titmus.	
	5	Public and Social Welfare Administration	
II	Social Policy		10
	6	Definition, Meaning and Nature of Social Policy,	
	7	Objectives of Social Policy, Types of Social Policy,	
	8	National Women's Policy, National Children's Policy and National Youth Policy	
	9	Tribal Policy, Policy for the Aged, Disability Policy and Population Policy	
III	Social Planning		10
	10	Meaning & Definition, Significance	
	11	Types of Planning - Tactical, Operational & Strategic	
	12	Types of Plans- Five-Year, Annual, Short-Term, and Long-Term Plans.	
	13	Social Welfare Planning and Social Security, Meaning-Scope-Nature and Methods.	
	14	NITI Aayog, Features and Objectives.	

IV	Constitutional Provisions and Roles of Social Managers		
	15	Fundamental Rights, Directive Principles of State Policy	
	16	Developmental concerns	
	17	Role of Social Managers in Welfare Administration, Policy Formulation and Development,	
V	Social Welfare Administration in Kerala		10
	18	Evolution of Welfare Policies in Kerala- Land and Education Reforms	
	19	Social Security Programmes: Welfare Pensions, Welfare Boards etc.	
	20	Gender-Sensitive Social Welfare Programmes in Kerala	
VI	21	Open Ended Module <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Simulation Exercises: Roleplay Activity 2: Field Visit – Government Agencies, NGOs Community-Based Organisations. Activity 3: Spent a Day with MGNREGA Workers	

COURSE OUTCOMES

No.	Upon completion of the course, the graduate will be able to	Cognitive Level	PSO addressed
CO1	Ability to Understand the Necessity of the Social Welfare Administration in Society	U Ap	PSO-1
CO2	Conceive the Performance of the Social Security Programmes in a Society like India	Ap An	PSO-4
CO3	Investigate the Fundamentals of the Planning Process in India	Ap An	PSO-6
CO4	Evaluate the Role of Social Managers and the Major Concerns of Development	An E	PSO-6
CO5	Evaluate the Social Welfare Administration System in Kerala with Special Reference to its Unique Welfare Schemes	U Ap An	PSO-8
CO6	Equip with Knowledge and Skills in Engaging in Informed Discussions about Social Welfare Administration Through Real-World Examples and Evaluate the Outcomes.	E An Ap C	PSO-3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Ability to Understand the Necessity of Social Welfare Administration in Society	PO-2 PSO-1	U Ap	F, C	Quiz	
CO2	Conceive the Performance of the Social Security Programmes in a Society like India	PO-1 PSO-4	Ap An	F, C	Assignment	
CO3	Investigate the Fundamentals of the Planning Process in India	PO-1 PSO-6	Ap An	F	Roleplay	
CO4	Evaluate the Role of Social Managers and the Major Concerns of Development	PO-1 PSO-6	An E	F, C, M	Case Analysis	
CO5	Evaluate the Social Welfare Administration System in Kerala with Special Reference to its Unique Welfare Schemes	PO-6 PSO-8	U Ap An	F, C	Seminar	
CO6	Equip with Knowledge and Skills in Engaging in Informed Discussions about Social Welfare Administration Through Real-World Examples and Evaluate the Outcomes.	PO-3 PSO-3	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO8	PO1	PO2	PO3	PO4	PO5	PO6	PO7
CO 1	1	-	-	-	-	-	-	-	2	-	-	-	-	-
CO 2	-	-	-	2	-	-	-	2	-	-	-	-	-	-
CO 3	-	-	-	-	-	2	-	2	-	-	-	-	-	-
CO 4	-	-	-	-	-	3	-	2	-	-	-	-	-	-
CO 5	-	-	-	-	-	-	2	-	-	-	-	-	3	-
CO 6	-	-	3	-	-	-	-	-	-	3	-	-	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Multi-Disciplinary Course

1. Administration in Kerala
2. Web Based Administration

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3MDCPAN200				
Course Title	ADMINISTRATION IN KERALA				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200-299				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	A knowledge of the system of administration in Kerala. A knowledge of history of Kerala.				
Course Summary	This course examines the historical evolution, current structures, and future challenges of Kerala's governance system and also helps to understand the innovative use of technology in e-governance initiatives.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Historical Development		7
	1	Contributions of Europeans- History of Travancore, Cochin and Malabar	
	2	Social and Religious Reform movements- National Movement in Kerala	
	3	Political and Social History of Kerala after 1956.	
II	Administrative System of Kerala		7
	4	Kerala Legislature - Council of Ministers -Government Secretariat	
	5	District Administration	
	6	State Planning Board- KPSC	
	7	Commissions- Human Rights Commission, Women's Commission- Child Rights Commission- State Election Commission - Kerala Law Commission - Administrative Reform Commission	
	8	Kerala Lokayuktha, Kerala Administrative Tribunal	
III	Development Initiatives in Kerala		
	9	Literacy - Saksharatha Mission	
	10	Health- ASHA - Community Healthcare, Karunya Arogya Suraksha	
	11	Gender Equality- kerala State Women Development Corporatio - Shakti program	
	12	Poverty Alleviation-ICDS -Mid Day Meal Programme- and Kudumbashree Mission programs	
	13	Senior Citizen Care: Old Age Homes and Social Security Pensions	

IV	E-Governance in Kerala		7
	14	E- Governance in Kerala --Governance initiatives in Kerala.	
	15	Digital Divide, E-Literacy: ‘Akshaya’ in Kerala	
	16	SPARK, CERT-K, KSITM, KSUM,ICFOSS,Digital University of Kerala.	
	17	Citizen and Government interface- LSGs and E- Governance, E-District-, FRIENDS- Sutharyakeralam-e -Office, DDFS	
V	Citizen Engagement and Governance		7
	18	Social Audit and Community Participation	
	19	Civil Society Activism	
	20	Gender Representation in Politics.	
VI		Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Case Study Analysis- 1 A case study on Kudumbasree Project 2 A case study on the Mid Day Meal Programme	
		Activity 2: Participatory Observation The students can participate in Social Audit Students can participate in Community Health Care Programmes	
		Activity 3: Field study A visit to the Digital University A visit to the Old Age Home	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Examine the Historical Development of Administration in Kerala	U Ap	PSO2
CO2	Developing awareness on the System of Administration in Kerala.	Ap An	PSO3
CO3	Understand and analyse the Development Initiatives in Kerala.	Ap An	PSO3
CO4	Analyse the impact of the new dynamics and initiatives of E-Governance.	An	PSO7
CO5	Examine the need and importance of Citizen Engagement in Administration	U Ap An	PSO9
CO6	Experience and analyse the system of governance in Kerala.	E An Ap C	PSO9

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Examine the Historical Development of Administration in Kerala	PSO2 PO1	U Ap	F, C	Discussion	
CO2	Developing awareness on the System of Administration in Kerala.	PSO3 PO8	Ap An	F, C	Assignment Field Visit	
CO3	Understand and analyse the Development Initiatives in Kerala.	PSO3 PO8	Ap An	F	Debate, CaseStudies	
CO4	Analyse the impact of the new dynamics and initiatives of E-Governance.	PSO7 PO7	An E	F, C, M	Case Analysis	
CO5	Examine the need and importance of Citizen Engagement in Administration	PSO9 PO8	U Ap An	F, C	Seminar Role Play	
CO6	Experience and analyse the system of governance in Kerala.	PSO9 PO6	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	-	-	1	-	-	-	3	1	2	2	-	-	3
CO 2	-	-	2	-	-	-	2	2	3	1	-	-	2
CO 3	-	-	1	-	-	-	3	1	1	1	1	1	1
CO 4	-	-	2	-	-	-	2	1	1	2	-	-	2
CO 5	-	-	1	-	-	-	3	2	2	1	2	2	2
CO 6	-	-	2	-	-	-	3	3	3	3	-	-	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3MDCPAN201				
Course Title	WEB BASED ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200 - 299				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours/Week
	3	25 hours	10 hours	10 hours	45
Pre-requisites	1. Basic computing skills 2. Knowledge on computer and internet.				
Course Summary	The course would enhance skills, improve efficiency, and prepare students for the increasingly digital future of administration across various sectors.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Web Technologies		10
	1	Overview of Web Technologies	
	2	Basics of HTML, CSS, and JavaScript	
	3	Introduction to Web Servers	
	4	Introduction to Web Hosting	
II	Introduction to Web Based Administration		10
	5	Meaning, Scope and Importance of Web-Based Administration	
	6	Building Blocks of Web Development – Web Contents, Interactive Web Portals	
	7	Functions of Web Administration	
	8	Web based Information System	
			10
III	Applications of WBA		
	9	Skills of Web System Administrator	
	10	Web Based Learning-Models;	
	11	E-Governance and Online Services – E-Governance Initiatives and Online Service Delivery Models.	
	12	Web Designing- Theoretical Basis	
IV	Content Management System (CMS)		10
	13	Understanding CMS and their role in web administration	
	14	Overview of popular CMS platforms (e.g., WordPress, Drupal, Moodle)	
	15	Installation and basic configuration of a CMS	
	16	Challenges in Web Technology	

V	Online Collaboration Tools		10
	17	Introduction to Online Collaboration Tools (e.g., Google Workspace, Microsoft Teams)	
	18	Managing Online Meetings and Collaborations	
	19	Generative AI tools for CMS – ChatGPT, DALL-E3 etc.	
	20	Tools for e-commerce- (Shopify, Wordpress, Canva, Slack)	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
	Activity 1: Case Study Analysis <ul style="list-style-type: none"> Students can analyse real-world case studies of successful or failed web-based administration projects. 		
	Activity 2: Preparing Web design for government (practical) <ul style="list-style-type: none"> Students can work in teams to design and develop an e-governance portal for a functional government agency or municipality. The portal could include features such as online service requests, citizen feedback mechanisms, and information dissemination. 		
	Activity 3: <ol style="list-style-type: none"> Create Online Collaboration Platform <ul style="list-style-type: none"> Students can create a web-based platform for facilitating collaboration and communication within an organization or a virtual team. The platform could include features such as document sharing, task assignment, discussion forums, and real-time messaging. Virtual Classroom System: <ul style="list-style-type: none"> Students can build a virtual classroom system for online education and training. The system could include features such as video lectures, interactive quizzes, discussion boards, and assignment submissions. 		

Course Outcomes

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide a basic understanding in creating functional web applications, web servers and hosting.	U Ap	PSO7
CO2	Provide a foundational understanding of web-based administration including web development and its functions	U Ap	PSO7
CO3	Provide a hands-on experience with web-based technology models commonly used in administrative roles.	Ap An	PSO12
CO4	Develop foundational knowledge for the creation, modification, and organization of digital content without requiring technical expertise.	An E	PSO7 PSO12
CO5	Enabling skills for quick and effective communication among team members thereby enhance team collaboration,	U Ap	PSO12

	communication, and productivity	An	
CO6	Developing knowledge and skills in web based administration through practical exposure and real world examples.	E An Ap C	PSO7 PSO12

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a basic understanding in creating functional web applications, web servers and hosting.	PSO7 PO6	U Ap	F, C	Assignment	
CO2	Provide a foundational understanding of web-based administration including web development and its functions	PSO7 PO2	Ap An	F, C	Book Review	
CO3	Provide a hands-on experience with web-based technology models commonly used in administrative roles.	PSO12	Ap An	F, M	Practical session	
CO4	Develop foundational knowledge for the creation, modification, and organization of digital content without requiring technical expertise.	PSO7 PSO12 PO3 PO6	An E	F, C, P, M	Case Analysis	
CO5	Enabling skills for quick and effective communication among team members thereby enhance team collaboration, communication, and productivity	PSO12	U Ap An	F, P, C	Seminar	
CO6	Developing knowledge and skills in web based administration through practical exposure and real world examples.	PSO7 PSO12 PO1 PO2 PO3 PO6	E An Ap C	C, M	Case Study Practical's	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO7	PSO12	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	-	-	-	-	-	3	1	1	2	2	-	-	3
CO 2	-	-	-	-	-	2	1	2	3	1	-	-	2
CO 3	-	-	-	-	-	3	3	1	1	1	1	1	1
CO 4	-	-	-	-	-	2	1	1	1	2	-	-	2
CO 5	-	-	-	-	-	3	2	2	2	1	2	2	2
CO 6	-	-	-	-	-	3	3	3	3	3	-	-	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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VALUE- ADDED COURSE

1. Urban Planning
2. Administrative Literacy

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3VACPAN200				
Course Title	URBAN PLANNING				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200-299				
Course Details	Credit	Lecture hrs	Tutorial hrs	Practical hrs	Total hrs
	3	20	15	10 hours	45
Pre-requisites	1. Knowledge in Decentralised Governance 2. Understanding on Urban Governance				
Course Summary	Develop analytical and evaluative skills in Urban Planning by focusing policy frameworks, initiatives and challenges				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Urban Planning		8
	1	Historical Evolution of Urban Planning Practices in India	
	2	Urbanization Trends in India and The Need for Urban Planning	
	3	Principles of Urban Planning-Sustainability-Resilience-Inclusivity	
II	Policy Frame Works on Urban Planning		6
	4	National Urban Policy	
	5	State Urban Development Agency	
	6	Town Planning Acts	
	7	City Development Authorities and Their Functioning	
	8	Town and Country Planning Departments	
III	Urban Planning –Initiatives		8
	9	Spatial Planning	
	10	Land Acquisition and Development Regulations	
	11	Transportation Planning	
	12	Housing Planning	
	13	Infrastructure Planning	
IV	Urban Planning –Initiatives		8
	14	Environmental Planning	
	15	Citizen Engagement in Urban Planning	
	16	Participatory Planning	

V	Challenges Of Urban Planning		7
	17	Infrastructure Deficits in Indian Cities	
	18	Service Delivery Challenges	
	19	Spatial Challenges	
	20	Sustainability Challenges	
	21	Socio-Economic Challenges	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		<ol style="list-style-type: none"> 1. Case Studies Case studies on successful community-driven planning initiatives 2. Field visits Site visits and fieldwork to observe and analyse urban issues. 3. Community Engagement Speech on specific urban planning projects or issues by an official. 	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Recognize fundamental concepts of urban planning and have an understanding on the historical evolution of urban planning	U	PSO6
CO-2	Interpretation of policy frameworks on urban planning	U	PSO10
CO 3	Identify and analyse the urban planning initiatives	An	PSO10
CO4	Analyzing the challenges of urban planning.	An	PSO3
CO5	Identifies various issues and perspectives related to urban planning	An	PSO6
CO6	Students will evaluate real-world development challenges by integrating theoretical knowledge, critical thinking, and practical skills, demonstrating the ability to assess and propose effective solutions	E	PSO3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
1	Recognize fundamental concepts of urban planning and have an understanding of the historical evolution of urban planning	PO1 PSO6	U	C	Discussion	
2	Interpretation of policy frameworks on urban planning	PO2 PSO6	U	F	Seminar	
3	Identify and analyse the urban planning initiatives	PO1 PO2 PSO6	An	F	Debates	
4	Analyzing the challenges of urban planning.	PO2 PO3 PSO8	An	F	Case Studies	
5	Identifies various issues and perspectives related to urban planning	PO6 PSO8	An	F	Case Studies	
6	Students will evaluate real-world development challenges by integrating theoretical knowledge, critical thinking, and practical skills, demonstrating the ability to assess and propose effective solutions	PO6 PSO6	E	F	Field Visits Community Engagements	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO3	PSO6	PSO10	PO1	PO2	PO8
CO 1	1	3	1	1	1	2
CO 2	2	3	3	2	1	1
CO 3	1	3	3	2	2	1
CO 4	3	1	2	1	1	2
CO 5	1	3	1	3	3	3
CO 6	3	2	2	3	3	3

	Case Studies	Assignment	Field Visits	End Semester Examinations
CO 1	✓			✓
CO 2	✓	✓		✓
CO 3	✓		✓	✓
CO 4		✓		✓
CO 5			✓	✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK3VACPAN201				
Course Title	ADMINISTRATIVE LITERACY				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	III				
Academic Level	200-299				
Course Details	Credit	Lecture per week	Tutorial per week	Practical per week	Total Hours/Week
	3	25	10	10	45
Pre-requisites	1. Basic Understanding of Fundamentals of Administration 2. Familiarity with Organizational Behaviour and Management				
Course Summary	This comprehensive course equips students with essential knowledge and skills for effective administrative practice. Through theoretical study, practical application, and critical analysis, students develop proficiency in communication, decision-making, and organizational management within administrative contexts.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Understanding The Concept of Administrative Literacy		7
	1	Introduction to Administrative Literacy: Concepts and Definitions	
	2	Basic Principles of Administrative Literacy	
	3	Importance and Relevance of Administrative Literacy	
	4	Impact of literacy.	
II	Communication and Interpersonal Skills in Administration		7
	5	Verbal Communication Techniques for Administrative Professionals	
	6	Public Speaking Ability	
	7	Interpersonal Skills and Conflict Resolution in Administrative Settings	
III	Organizational Resources and Techniques		7
	8	Quality Management and Continuous Improvement	
	9	Organizational Structures and Workflow Optimization	
	10	Prioritization Techniques and Time-saving Strategies	
	11	Information Management System	
	12	Risk Management in Administrative Settings	

IV	Administrative Communications		
	13	Official Communication Writing Skills – Official and Demi Official Letters-U.O Notes-Circulars-Memos-Govt Orders-Notes from Higher Authorities	
	14	Report Making in Administrative Context	
	15	Digital Communication-DDFS- E office	
	16	Minutes Preparation Skills During Meetings	
	17	Presentation Competency for	
	Effects of Administrative Literacy		7
	18	Bureauratic Responsiveness	
	19	People Centered Administration.	
	20	Digital Welfare State	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		Case Study: Analyze e-governance projects from diverse contexts and evaluate their impact on citizen engagement	
		Research Project: Conduct research on sustainable development goals and their implications for local government policies. (Indian Context)	
		Group Discussion: Engage in collaborative discussions on crisis management, drawing insights from real-world examples	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	To be able to define and explain key concepts in public administration, including public sector, Leadership Theories and organizational management	R, An	PSO-1 PSO-2
CO-2	To demonstrate proficiency in written and verbal communication, producing clear and concise administrative documents and delivering effective presentations	U, Ap, C	PSO-3 PSO-5
CO-3	To manage their time effectively, prioritize tasks and utilize productivity tools to enhance efficiency in administrative work.	U, Ap	PSO-3 PSO-1
CO-4	To understand public budgeting processes and apply various decision-making models and techniques to analyse complex situations and make informed decisions aligned with organizational goals.	U, E	PSO-7 PSO-5 PSO-3
CO-5	To build and lead effective teams, fostering collaboration, motivation and to demonstrate effective leadership qualities in administrative roles.	U, Ap	PSO-3 PSO-6
CO-6	To integrate environmental considerations into administrative decision-making, and propose strategies for sustainable development along with developing crisis management plans, implement emergency response strategies, and ensure disaster preparedness in administrative contexts.	E, C	PSO-6 PSO-3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO-1	To be able to define and explain key concepts in public administration, including public sector, Leadership Theories and organizational management		R An	F	L	
CO-2	To demonstrate proficiency in written and verbal communication, producing clear and concise administrative documents and delivering effective presentations		U, Ap C	C		P
CO-3	To manage their time effectively, prioritize tasks and utilize productivity tools to enhance efficiency in administrative work.		U Ap	P	Assignment	
CO-4	To understand public budgeting processes and apply various decision-making models and techniques to analyse complex situations and make informed decisions aligned with organizational goals.		U E	C	L	
CO-5	To build and lead effective teams, fostering collaboration, motivation and to demonstrate effective leadership qualities in administrative roles.		U Ap	M	Seminar	
CO-6	To integrate environmental considerations into administrative decision-making, and propose strategies for sustainable development along with developing crisis management plans, implement emergency response strategies, and ensure disaster preparedness in administrative contexts.		E C	C, M	Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	1	1	-	-	-	-						
CO 2	-	-	2	-	1	-						
CO 3	1	-	1	-	-	-						
CO 4	-	-	2	-	1	-						
CO 5	-	-	2	-	-	2						
CO 6	-	-	3	-	-	2						

	Internal Exam	Assignment	Project Evaluation	End Semester
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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SEMESTER IV

DISCIPLINE-SPECIFIC CORE

1. Public Policy Analysis
2. Fundamentals of Governance

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4DSCPAN200				
Course Title	PUBLIC POLICY: TECHNIQUES AND ANALYSIS				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	IV				
Academic Level	200-299				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Provides basic understanding of public policy analysis 2. It helps the students to learn and understand various techniques used for policy analysis				
Course Summary	The course would provide a comprehensive understanding of policy analysis and the students can apply various techniques for analysing public policies.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Public Policy Analysis: Introduction		9
	1	Meaning, Nature, characteristics, phases and Scope of Policy Analysis	
	2	Policy Analysis as a Profession and Policy Analysis as a Craft -Aaron Wildavsky	
	3	Keys to Policy Analysis: Actors, Resources, Institutional Rules	
	4	Policy Cycle/ Policy Process Framework	
	5	Challenges to Public Policy Analysis	
II	Types of Policy Analysis		8
	6	Empirical Policy Analysis	
	7	Normative Policy Analysis	
	8	Retrospective and Prospective Policy Analysis	
	9	Prescriptive and Descriptive Policy Analysis	
III	Actors in Policy Analysis		9
	10	Government Institutions – state, national, international	
	11	International Donor Agencies	
	12	Multinational and Transnational Agencies	
	13	Market, Civil Society and Media	
IV	Techniques of Public Policy Analysis		14
	14	Cost Benefit Analysis (CBA)	
	15	Operations Research (OR)	
	16	Programme Evaluation and Review Technique (PERT)	
	17	Critical path Method (CPM)	

V	Public Policy Analysis in India		8
	18	Policy Analysis in India	
	19	Institutions/Agencies of Policy Analysis- NITIAYOG, CPR, Development Centre for Alternative Policies, The Hindu Centre for Politics and Public Policy, NIPFP	
	20	Stakeholders and Policy Analysis- Governance, Structures, and Democratic Process	
	21	Challenges to Policy Analysis in India	
VI		Open Ended (This module is exclusively designed for internal evaluation only. Choose any two activities.)	12
		Activity 1: Design and propose innovative policy solutions for the issues in your locality/institution based on the relevant techniques learned	
		Activity 2: Develop a model policy analysis following with classroom presentation and discussions	
		Activity 3: Analyse and present the role of different actors in policy analysis with the help of important policies which are already implemented	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the meaning, definitions nature and scope of policy analysis. Find out various actors of policy analysis.	U An	PSO-3 PSO-4 PSO-6
CO2	Identify and learn different types of policy analysis	U An Ap	PSO3 PSO4 PSO5 PSO6 PSO8 PSO10
CO3	Examine different actors in policy analysis and identify their roles	U Ap An	PSO4 PSO5 PSO6 PSO8
CO4	Proficient at various techniques of Public Policy Analysis	An Ap E	PSO5 PSO6 PSO8 PSO10 PSO11
CO5	Examine the benefits of policy analysis in developing countries	U Ap An	PSO5 PSO6 PSO8 PSO10 PSO11
CO6	Integrate theoretical knowledge in Public Policy Analysis with practical application through Real-World Applications	E An Ap C	PSO3 PSO5 PSO6 PSO8 PSO10 PSO11

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the meaning, definitions nature and scope of policy analysis. Find out various actors of policy analysis.	PSO-3 PSO-4 PSO-6 PO1 PO2 PO3	U Ap	F, C	Book Review	
CO2	Identify and learn different types of policy analysis	PSO3 PSO4 PSO5 PSO6 PSO8 PSO10 PO1 PO2 PO3 PO6	U Ap An	F, C	Assignment	
CO3	Examine different actors in policy analysis and identify their roles	PSO4 PSO5 PSO6 PSO8 PO1 PO2 PO3 PO6	Ap An	F	Debate	
CO4	Proficient at various techniques (theoretical knowledge) of Public Policy Analysis	PSO5 PSO6 PSO8 PSO10 PSO11 PO1 PO2 PO3 PO6	An E	F, C, M	Case Analysis	
CO5	Examine the benefits of policy analysis in developing countries	PSO5 PSO6 PSO8 PSO10 PSO11 PO1 PO2 PO3 PO6	U Ap An	F, C	Seminar	
CO6	Integrate theoretical knowledge in Public Policy Analysis with practical application through Real-World Applications	PSO3 PSO5 PSO6 PSO8 PSO10 PSO11 PO1 PO2 PO3 PO6 PO7	E An Ap C	C, M	Field Visit Case Study Presentations	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO3	PSO4	PSO5	PSO6	PSO8	PSO10	PSO11	PO1	PO2	PO3	PO6	PO7
CO 1	3	2	-	2	-	-	-	2	3	3	-	-
CO 2	3	2	1	2	2	1	-	3	3	2	2	-
CO 3	-	3	3	2	2	-	-	3	3	2	1	-
CO 4	-	-	3	3	2	3	-	2	3	2	3	-
CO 5	-	-	2	3	3	3	2	3	3	2	2	-
CO 6	1	-	3	3	3	3	2	3	3	3	2	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4DSCPAN201				
Course Title	FUNDAMENTALS OF GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	IV				
Academic Level	200 – 299				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Evolution of discipline of Public Administration 2. Basic understanding on the concept of shift from government to governance'				
Course Summary	The course would provide a holistic understanding of the idea of governance and its evolution. Also it provides various concepts and theories and trends associated with governance.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction		10
	1	Governance: Meaning and Concept	
	2	State and Governance	
	3	Evolutionary background: Reinventing Government, Neo-Liberalism and Rolling Back State	
	4	World Bank Governance Reports	
	5	Good Governance: Concept and Indicators	
II	Forms of Governance		10
	6	New Paradigms/Styles of Governance: Hierarchical Governance, Market Governance, Network Governance	
	7	New Public Governance	
	8	Meta Governance and Decentred Governance	
	9	Agile Governance	
III	Theoretical Foundations of Governance		10
	10	Institutional Theory	
	11	Public Choice Theory	
	12	State Theory	
	13	Public Management Theory	
	14	Network Governance Theory	
IV	Indicators of Governance		10
	15	Heterarchy, and Public Participation	
	16	Innovation and Representation	
	17	Accountability and Transparency	
	18	Legitimacy and Trust	
V	Stakeholders of Governance		08
	19	State and Bureaucracy	
	20	State Vs. Market Debate	
	21	Civil Society and Community Participation	

VI		Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	12
		Activity 1: Field Study and Report Writing on governance changes in Public Organisations	
		Activity 2: Classroom debates and quizzes on various theoretical perspectives on governance	
		Activity 3: Case Studies on various forms of governance	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide a holistic understanding of meaning, evolution and new paradigms of governance.	U	PSO-1
CO2	Analyse various forms and concepts of governance.	An	PSO-1
CO3	Develop a basis for understanding governance by discussing the theoretical foundations of governance.	U	PSO-6
CO4	Evaluate governance through various indicators of governance and their implications for governance.	E	PSO-6
CO5	Discuss the role of various stakeholders in governance.	U	PSO-9
CO6	Enable practical application of the concepts and theories with the help of field studies, debates and case studies.	Ap	PSO-9

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a holistic understanding of meaning, evolution and new paradigms of governance	PSO-1 PO-3	U	F, C	Book Review	
CO2	Analyse various of forms and concepts of governance	PSO-1 PO-2	An	F, C	Assignment	
CO3	Develop a basis for understanding governance by discussing the theoretical foundations of governance	PSO-6 PO-3	U	F, C	Debate	
CO4	Evaluate governance through various indicators of governance and their implications for governance	PSO-6 PO-6	E	F, C	Case Analysis	
CO5	Discuss the role of various stakeholders in governance	PSO-9 PO-8	U	F, C, M	Seminar	
CO6	Enable practical application of the concepts and theories with the help of field studies, debates and case studies	PSO-9 PO-8	Ap	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO9	PO2	PO3	PO4	PO6	PO8
CO 1	2	-	-	-	-	-	-	-	2	-	-	-
CO 2	2	-	-	-	-	-	-	1	-	-	-	-
CO 3	-		3	-	-	-	-	-	-	1	-	-
CO 4	-	-	-	-	-	2	-	-	-	-	2	-
CO 5	-	-	-	-	-	-	1	-	-	-	-	1
CO 6	-	-	-	-	-	-	2	-	-	-	-	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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DISCIPLINE SPECIFIC ELECTIVE

1. Energy Governance
 2. Police Administration
 3. Administrative Law
 4. Public Sector Management
- Summer Internship (Mandatory)

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4DSEPAN200				
Course Title	ENERGY GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	IV				
Academic Level	300 – 399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	40	10	10	60
Pre-requisites	1. Basic Understanding on the Energy Systems and Energy Crisis 2. An Interdisciplinary Thinking Skill and Awareness About Sustainability.				
Course Summary	This Course Provides Students with an In-Depth Understanding of the Policies, Politics, and Practices that Govern Energy Systems Around the World. Through Interdisciplinary Perspectives, Students will Explore the Complexities of Energy Governance, Analyse Key Challenges, and Assess Opportunities for Creating more Sustainable Energy Futures.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Energy Governance		12
	1	Understanding the Basic Concepts- Energy Governance.	
	2	Energy Security, Energy Sustainability, Energy Transition.	
	3	Energy Poverty	
	4	Governance of Sustainable Energy- Conventional energy and renewable energy.	
	5	Governance of Energy Efficiency -Demand Side Management and Energy Conservation	
II	Global Energy Governance and non-State Actors		12
	6	Energy Security and Geo-Politics	
	7	Role of Non-State Actors in Energy Governance	
	8	Role of Private and Transnational Actors in Energy Governance	
	9	Role of International Organizations in Energy Governance- IEA, OPEC, IRENA	
	10	Future Trends and Challenges in Global Energy Governance	
III	The Governance of Energy Trade and Finance		10
	11	Global Energy Trade- Multilateral Agreements	
	12	Energy Trade and Market Governance	
	13	Institutional Mechanisms	
	14	Public–Private Partnerships in Energy Sector	

IV	Energy Governance in India		8
	15	Energy Policies in India- Conventional and Non-Conventional Energy Policies	
	16	Energy Conservation Act	
	17	Energy Governance Mechanisms in India	
V	Energy Governance in Kerala		8
	18	Energy Profile of Kerala	
	19	Energy Conservation Policies	
	20	Energy Governance Mechanisms in Kerala	
	21	Energy Infrastructure Planning and Management in Kerala	
VI	Open ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		Activity 1: Movie Review: Swadesh	
		Activity 2: Conduct an Awareness Programme for Energy Conservation	
		Activity 3: Case Study: CIAL and Solar Energy (First Solar Powered Airport in the World)	

COURSE OUTCOMES

No.	Upon completion of the course, the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide A Holistic Understanding of Concepts of Energy Security, Sustainability, Transition, Sustainable and Renewable Energy Conservation.	U Ap	PSO-1
CO2	Examining the Global Energy Governance and the Role of Non-State Actors that Participate in Energy Governance	Ap An	PSO-8
CO3	Gain A Comprehensive Understanding of Global Energy Trade Dynamics, Multilateral Agreements Shaping Energy Markets, and the Role of Institutional Mechanisms. An Evaluation of the Effectiveness of Public-Private Partnerships in Fostering Sustainable Development within the Energy Sector.	An E	PSO-10
CO4	Asses the Complexities of Energy Governance in India, Analyse the Evolution of Energy Policies, differentiate between Conventional and Nonconventional Energy Policies, Evaluate the Significance of the Energy Conservation Act, and Assess the Various Governance Mechanisms within the Energy Sector	An E	PSO-10
CO5	Comprehend the Nuances of Energy Conservation in Kerala, Analyse the Evolution of Kerala's Energy Policies in the Contest of its Unique Energy Profile, and Assess the Various Governance Mechanisms within Kerala's Energy Sector, Including Energy Infrastructure and Management Practices.	U Ap An E	PSO-6
CO6	Reflect the Ideas Gained from the Course in Real World Examples and the Lead Activities that would Help in Energy Conservation.	E An Ap C	PSO-8

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a holistic understanding of concepts of energy security, sustainability, transition, sustainable and renewable energy conservation.	PO1 PSO1	U Ap	F, C	Book Review	
CO2	Examining the global energy governance and the role of non-state actors that participate in energy governance	PO1 PSO8	Ap An	F, C	Assignment	
CO3	Gain a comprehensive understanding of global energy trade dynamics, multilateral agreements shaping energy markets, and the role of institutional mechanisms. An evaluation of the effectiveness of public-private partnerships in fostering sustainable development within the energy sector.	PO1 PSO10	An E	F, C	Debate	
CO4	Asses the complexities of energy governance in India, analyse the evolution of energy policies, differentiates between conventional and nonconventional energy policies, evaluates the significance of the energy conservation act, and assess the various governance mechanisms within the energy sector	PO1 PSO10	An E	F, C	Movie review	
CO5	Comprehend the nuances of energy conservation in Kerala, analyse the evolution of Kerala's unique energy profile, and assess the various governance mechanisms within Kerala energy sector, including energy infrastructure and management practices.	PO1 PSO6	U Ap An E	F, C, P	Seminar	
CO6	Reflect on the ideas gained from the course in real-world examples and the lead activities that would help in energy conservation.	PO5 PO8 PSO8	E An Ap C	C, M	Awareness programme Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO6	PSO8	PSO10	PO1	PO5	PO8
CO 1	2	-	-	-	2	-	-
CO 2	-	-	2	-	1	-	-
CO 3	-	-	-	2	2	-	-
CO 4	-	-	-	3	2	-	-
CO 5	-	3	-	-	2	-	-
CO 6	-	-	3	-	-	2	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4DSEPAN201				
Course Title	POLICE ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	IV				
Academic Level	300				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding on Law and Order and Policing 2. Awareness on the structure and functioning of Police in the State				
Course Summary	The course would provide a holistic understanding of Police Administration and make the students aware of the mechanisms for policing in the society.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs	
I	Introduction to Police Administration		10	
	1	Historical Overview of Police Administration in India		
	2	Introduction To the Legal Foundations of Policing- CrPC, IPC, Kerala Police Act.		
	3	Role and Importance and Scope of Policing		
II	Central Police organisations		12	
	4	CBI		
	5	Intelligence Bureau		
	6	National Investigation Agency		
	7	RAW		
	8	National Crime Records Bureau		
	9	Bureau of Police Research & Development. (BPRD)		
	10	Sardar Vallabhbhai Patel National Police Academy,		
	III	State Police Organisation		6
		11	Organisational Hierarchy of State Police	
12		Different Branches functioning under State Police- General executive, Special Branch, Crime Branch, Armed Police Battalion.		
13		Specialised Wings of State Police- Forensic Division, Women Cell, Watch and Ward, Traffic Police, Highway Police, Coastal Police.		
14		Technical Divisions of State Police- Information and Communication Technology, Photography, Fingerprint, Crime Records Bureau etc		
15		Training of State Police force- Training Head Quarter, Kerala Police Academy, Police Training College.		

IV	Initiatives of Kerala State Police		10
	16	Initiatives on Women - Project KOOTTU, Nirbhaya, Pink Police Patrol Women Self Defence Training Program	
	17	Initiatives on Child and Educational Development- CAP House, CHIRI HELPDESK, Project HOPE, Child Friendly Police Stations (CFPS), Aparajitha is Online, Counter Child Sexual Exploitation Centre-CCSE	
	18	Digital Initiatives- Crime and Criminal Tracking Network & Systems (CCTNS), -APP,Pol-Blood, Internal administrative processing system, Cyber Dome, Digital Telecommunication Systems, Emergency Response Support System	
	19	Community Initiatives- Janamythri Suraksha Project, Student Police Cadet, Subhayathra,SADBHAVANA, SPC TALK WITH THE COPS GIVERS.	
V	Ethics, Accountability and Policing		10
	20	Ethics and Policing	
	21	Human Rights and Law &Order Enforcement	
	22	Mechanisms for redressal of complaints against Police- State and District Police Complaints Authority.	
	23	Challenges faced by the policing activities.	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
	Activity 1: Field Study: Functioning of law and order and crime prevention in a locality.		
	Activity 2: Survey of changes in crime rates in a region, success of different initiatives of the police.		
	Activity 3: Case Study: Nirbhaya, Aparajitha, Nirbhaya, Hope initiatives of Kerala Police		

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide a holistic understanding of concepts, significance of Policing.	U An	PSO 1
CO2	Understand and analyse the mechanism of Central Police in India	U R	PSO 6
CO3	Understand and remember the structure and functions of State Police Mechanism in Kerala	U R	PSO 6, PSO 4
CO4	Understand and Analyse the different initiatives undertaken by police in Kerala State.	U An	PSO 8
CO5	Provide a holistic Understanding, Evaluation and analysis of the dynamics of police administration.	U E An	PSO 8
CO6	Equip with knowledge and skills in engaging informed discussions about Policing through real world examples.	E An Ap C	PSO 9 PSO 6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a holistic understanding of concepts, significance of Policing.	PO1 PSO1	U An	F, C	Book Review	
CO2	Understand and analyse the mechanism of Central Police in India	PO1 PSO6	U R	F, C	Assignment	
CO3	Understand and remember the structure and functions of State Police Mechanism in Kerala	PO1 PSO4 PSO6	U R	F	Debate	
CO4	Understand and Analyse the different initiatives undertaken by police in Kerala State.	PO1 PSO8	U An	F, C, M	Case Analysis	
CO5	Provide a holistic Understanding, Evaluation and analysis of of the dynamics of police administration.	PO8 PSO8	U E An	F, C	Seminar	
CO6	Equip with knowledge and skills in engaging informed discussions about Policing through real world examples.	PO3 PO6 PSO6 PSO9	U An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO4	PSO6	PSO8	PSO9	PO1	PO3	PO6	PO8
CO 1	1	-	-	-	-	1	-	-	-
CO 2	-	-	2	-	-	1	-	-	-
CO 3	-	2	1	-	-	1	-	-	-
CO 4	-	-	-	2	-	1	-	-	-
CO 5	-	-	-	3	-	-	-	-	2
CO 6	-	-	2	-	1	-	1	1	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4DSEPAN202				
Course Title	ADMINISTRATIVE LAW				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	IV				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic knowledge of public administration theories and practices 2. Understanding the separation of powers and how it applies to administrative agencies.				
Course Summary	This course will demonstrate a comprehensive understanding of administrative law theories, critically analyse complex legal issues in administrative decision-making, evaluate the role of administrative agencies in governance, engage in advanced research on contemporary administrative law issues.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Administrative Law		8
	1	Meaning, Nature, Scope, Evolution and Growth of Administrative Law	
	2	Characteristics of Administrative Law; French System of Droit Administratif	
	3	Rule of law – Meaning, Rule of law under the Indian Constitution	
	4	Theories relating to Administrative Law	
II	Administrative Adjudication		10
	5	Meaning and Scope of Administrative Adjudication	
	6	Administrative Discretion	
	7	Administrative Tribunals	
	8	Judicial review in USA and India	
III	Delegated Legislation		10
	9	Meaning and Growth of Delegated Legislation	
	10	Types of delegated legislation - Advantages and Disadvantages of delegated legislation	
	11	Delegated Legislation in USA, UK and in India: Pre and Post Constitutional Period	
	12	Rules and Principles of Administrative Rule Making and Delegated Legislation	
	13	Delegated Legislation in India - Pre-Constitutional Period and Post-Constitutional Period	
	14	Control Mechanisms of Delegated Legislation: Parliamentary, Procedural and Judicial	

IV	Administrative Bodies and Tribunals		10
	15	Administrative law implementing agencies: Administrative Tribunals, Features of Administrative Tribunals, Distinction between Administrative tribunals and Courts.	
	16	Administrative Tribunal Act, 1985.	
	17	National Administrative Tribunal and State Administrative Tribunal	
	18	Challenges to Administrative law implementation and enforcement	
V	Contemporary Issues in Administrative Law		10
	19	Trends and challenges to administrative law- Environment Sustainability, Globalization, corruption, administrative inefficiency and Inadequacy	
	20	Machinery for Redressal of Public Grievances – Ombudsman, Lokpal and Lokayukta, The Central Vigilance Commission	
	21	Right to Know: Right to Information Act, 2005	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
	22	Activity 1: Analyse Cases to identify Legal Principles and Propose Solutions in Groups, Fostering Critical Thinking and Practical Application of Administrative Law	
		Activity 2: Draft Administrative Rules in Groups, Developing Skills in Legal Drafting and Policy Formulation Essential for Administrative Practice	
		Activity 3: Engage in structured debates to cultivate critical thinking, oral advocacy, and understanding of diverse perspectives on administrative governance	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	This module equips with a foundation in administrative law. By studying its meaning, nature, scope, and historical development, students will understand how it governs agencies, ensures fairness, and is crucial for effective public administration.	U An	PSO 1 PSO 2 PSO 4 PSO 8
CO2	Critically evaluate the application, critique, and challenges of the administrative theories, and also analyse the judicial role in upholding the rule of law.	U Ap An E	PSO 1 PSO 2 PSO 4 PSO 5 PSO 6
CO3	By analysing historical theories, students will differentiate legal positivism and realism's impact on administrative law.	Ap An E	PSO 1 PSO 2 PSO 4 PSO 6 PSO 8

CO4	Analyse and evaluate the regulatory governance, rulemaking, and policy implementation challenges and the role of administrative law and transnational law in overcoming these challenges.	U An E	PSO 1 PSO 2 PSO 4 PSO 5 PSO 6
CO5	Analyse emerging trends in administrative law, including environmental sustainability, globalization's impact, and good governance initiatives like anti-corruption measures and transparency laws.	U An E	PSO 1 PSO 2 PSO 3 PSO 4 PSO 8
CO6	Through case analysis, students will identify legal principles and propose solutions in a group setting, fostering critical thinking and practical application of administrative law.	U An Ap	PSO 1 PSO 3 PSO 4 PSO 5 PSO 6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	This module equips with a foundation in administrative law. By studying its meaning, nature, scope, and historical development, students will understand how it governs agencies, ensures fairness, and is crucial for effective public administration.	PO 1 PO 2 PO 3 PO 6 PO 8 PSO 1 PSO 2 PSO 4 PSO 8	U An	F, C	Book Review	
CO2	Critically evaluate the application, critique, and challenges of the administrative theories, and also analyse the judicial role in upholding the rule of law.	PO 1 PO 2 PO 3 PO 5 PO 6 PSO 1 PSO 2 PSO 4 PSO 5 PSO 6	U Ap An E	F, C	Assignment	
CO3	By analysing historical theories, students will differentiate legal positivism and realism's impact on administrative law.	PO 1 PO 4 PO 6 PO 8 PSO 1 PSO 2 PSO 4 PSO 6 PSO 8	Ap An E	F, C	Debate	

CO4	Analyse and evaluate the regulatory governance, rulemaking, and policy implementation challenges and the role of administrative law and transnational law in overcoming these challenges.	PO 1 PO 2 PO 8 PSO 1 PSO 2 PSO 4 PSO 5 PSO 6	U An E	F, C	Case Analysis	
CO5	Analyse emerging trends in administrative law, including environmental sustainability, globalization's impact, and good governance initiatives like anti-corruption measures and transparency laws.	PO 1 PO 2 PO 4 PO 6 PO 8 PSO 1 PSO 2 PSO 3 PSO 4 PSO 8	U An E	F, C	Seminar	
CO6	Through case analysis, students will identify legal principles and propose solutions in a group setting, fostering critical thinking and practical application of administrative law.	PO 1 PO 2 PO 4 PO 8 PSO 1 PSO 3 PSO 4 PSO 5 PSO 6	U An Ap	C, P	Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO8	PSO12	PO1	PO2	PO3	PO4	PO6	PO8
CO 1	3	2	-	3	-	-	2	-	3	2	1	-	2	2
CO 2	3	1	-	2	2	2	-	2	3	2	-	2	2	-
CO 3	2	2	-	2	-	2	2	-	2	-	-	2	2	2
CO 4	3	2	-	2	2	2	-	-	2	2	-	-	-	2
CO 5	3	2	2	3	-	-	3	-	3	2	-	2	2	3
CO 6	3	-	2	2	2	3	-	-	3	2	-	2	-	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4DSEPAN203				
Course Title	PUBLIC SECTOR MANAGEMENT				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	IV				
Academic Level	200 - 299				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	35	15	10	60
Pre-requisites	1. Basic knowledge About Public Sector Undertakings in India 2. Basic knowledge about Indian polity and Administration				
Course Summary	The course would equip students with the knowledge, skills, and abilities needed to effectively manage public sector organizations and deliver public services that meet the needs of citizens and communities.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Public Sector Management		10
	1	Public Sector Management, nature scope and Significance	
	2	Evolution and Role of Public Sector in Developing Countries- Changing Role of Public Sector, Statutory Corporations, Global Enterprises.	
	3	Characteristics of developed and developing countries; Compare Public Sector in developed and developing countries; compare public sector management strategies in developed countries and developing countries after the advent of globalisation.	
	4	Difference between Public and Private Sector.	
	5	Economic Administration of the State – Agencies, institutions	
II	Public Sector in Modern India		10
	6	Nature of Public Sector Undertakings,	
	7	Forms of Public Sector Undertakings - Department, Corporation and Companies,	
	8	Categories of PSUs in India- Maharatnas, Navaratnas and Miniratnas	
III	Problems of Autonomy, Accountability and Control		10
	9	Concept of Financial Autonomy and Accountability	
	10	Balancing Control with Autonomy, Accountability and Social Responsibility	
	11	Issues relating to autonomy and political interference	

IV	Impact of Liberalisation and Privatization		10
	12	Disinvestment programmes in India,	
	13	Downsizing and devolution,	
	14	Board for Industrial and Financial Reconstruction (BIFR) ,	
	15	Companies Act 2013,	
	16	Insolvency and Bankruptcy Code	
V	Issues and Challenges in Public Sector Management		10
	17	Issues relating to Regulatory Environment, and Red Tapism	
	18	Risk and Emergency Management,	
	19	Globalisation and Market Dynamics	
	20	Trends in Public Sector Management	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		Activity 1: Group Discussion-Discussion on stating your views on the applicability of private – sector management approaches to public sector.	
		Activity 2: Visit a nearby Public Sector Undertaking and make a report.	
		Activity 3: Case Study on important PSUs in the area.	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide a foundational understanding of the concepts of Public Sector management and its evolution.	U Ap	PSO6
CO2	Evaluate the various forms and functions of Public Sector Undertaking	U Ap	PSO4 PSO6
CO3	Provide a holistic understanding of the concepts of Autonomy, Accountability and Control in PSUs	U An	PSO6
CO4	Critically evaluate the impact of Liberalisation and Privatisation	An E	PSO6
CO5	Assess the issues and challenges faced by PSUs in contemporary era	U Ap An	PSO4 PSO6
CO6	Discussion and critical thinking on PSUs.	E An Ap C	PSO6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a foundational understanding of the concepts of Public Sector management and its evolution.	PSO6 PO5	U Ap	F, C	Assignment	
CO2	Evaluate the various forms and functions of Public Sector Undertaking	PSO4 PSO6 PO2 PO6	Ap An	F, C	Book Review	
CO3	Provide a holistic understanding of the concepts of Autonomy, Accountability and Control in PSUs	PSO6	Ap An	F, C, M	Practical session	
CO4	Critically evaluate the impact of Liberalisation and Privatisation	PSO6 PO3 PO5	An E	C, M	Case Analysis	
CO5	Assess the issues and challenges faced by PSUs in contemporary era	PSO4 PSO6 PO5	U Ap An	P, C	Seminar	
CO6	Discussion and critical thinking on PSUs.	PSO6 PO3 PO5 PO6	E An Ap C	C, M	Field Visit Group Discussion Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO2	PSO3	PSO4	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	-	-	-	3	1	2	1	2	3	1
CO 2	-	-	3	3	2	3	1	1	2	3
CO 3	1	1	-	3	1	1	3	2	3	1
CO 4	-	1	-	3	2	1	2	2	3	1
CO 5	1	-	3	3	2	3	1	1	1	1
CO 6	-	-	-	3	1	2	3	2	3	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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SKILL ENHANCEMENT COURSE

1. Training in Local Administration
2. Office Automation and Administration

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4SECPAN200				
Course Title	TRAINING IN LOCAL ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC/ AEC				
Semester	IV				
Academic Level	300 - 399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	3	30	18	12	45
Pre-requisites	1. Basic understanding on training in Local Administration 2. Attend a Grama Sabha meeting or visit a Local Self-Government institution.				
Course Summary	The course would provide a holistic understanding on Training in local administration and its scope				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction		7
	1	Local Administration –Scope and Significance	
	2	Historical Overview of Local Administration	
	3	Roles and responsibilities of Local Administration	
II	Structure and Functioning of Local Administration		10
	4	Rural and Urban Administration	
	5	Rural and Urban Administration- Different Tiers	
	6	Roles and functions of elected officials and administrative staff	
	7	Decision-making processes within local government	
	8	Institutional Mechanisms for Training	
	9	National Institute of Local Administration	
	10	State Institute of Local Administration	
	11	Kerala Institute of Local Administration	
III	Service Delivery and Local Administration		7
	12	Planning	
	13	Infrastructure	
	14	Rural Development	
	15	Essential Services and Community Engagement	
	16	Monitoring Mechanisms	

IV	Financial Management and Local Administration		7
	17	Fiscal Policies	
	18	Financial Planning	
	19	Revenue Generation Mechanisms	
	20	Local Accounting and Auditing	
	21	Challenges in Local Administration	
V	Innovation and Technology in Local administration		7
	22	Digital transformation in local administration	
	23	Smart city technologies and Urban Management	
	24	Citizen engagement and digital participation	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		7
	Activity 1: Field Study to Local Self-Governance Institutions nearby.		
	Activity 2: Meetings with local government officials to understand the issues and challenges		
	Activity 3: Participation in LSG meetings to understand the proceedings and mechanisms		

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the concept of Training in Local Administration.	U Ap	PSO3
CO2	Analyse Structure and Functioning of Local Administration	Ap An	PSO6
CO3	Analyse Service Delivery and Local Administration	Ap An	PSO6
CO4	Understand Financial Management and Local Administration	U E	PSO11
CO5	Understand Innovation and technology in local administration.	U Ap An	PSO3
CO6	Evaluate the application of Training in Local Administration	E An Ap C	PSO6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the concept Training in Local Administration.	PO6 PSO3	U Ap	F, C	Book Review	
CO2	Analyse Structure and Functioning of Local Administration	PO8 PSO6	Ap An	F, C	Assignment	
CO3	Analyse Service Delivery and Local Administration	PO1 PSO6	Ap An	F	Debate	
CO4	Understand Financial Management and Local Administration	PO6 PSO11	An E	F, C, M	Case Analysis	
CO5	Understand Innovation and technology in local administration.	PO3 PSO3	U Ap An	F, C	Seminar	
CO6	Evaluate the application of Training in Local Administration	PO1 PSO6	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	-	1	3	-	-	-	1	-	2	-	-	3
CO 2	-	-	-	2	-	3	-	1	-	-	-	1
CO 3	-	2	-	-	-	3	3	-	-	2	-	-
CO 4	-	-	-	-	1	-	1	-	-	-	-	3
CO 5	-	-	3	-	-	-	-	-	3	-	-	-
CO 6	2	-	-	-	-	3	3	-	-	-	1	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4SECPAN201				
Course Title	OFFICE AUTOMATION AND ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC/ AEC				
Semester	IV				
Academic Level	200-299				
Course Details	Credit	Lecture per week	Tutorial per week	Practical per week	Total Hours/Week
	3	25	10	10	45
Pre-requisites	1. Basic Computer Skills 2. Understanding of Microsoft Office Suite				
Course Summary	Through theoretical study and hands-on practice on the skill enhancement course 'Office Automation and Administration', learners will have an upper hand in office software applications, communication tools, and workflow automation systems to enhance productivity and efficiency in administrative contexts.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Foundation to Office Automation and Administration		7
	1	Understanding Office Automation	
	2	Benefits and Challenges of Office Automation	
	3	Roles and Responsibilities of Office Administrators	
	4	Impact of Automation on Administrative Tasks	
II	Office Software Applications		7
	5	Features and Functions of Word Processing Software	
	6	Spreadsheet Software Fundamentals	
	7	Creating Dynamic Presentations using Presentation Software	
	8	Note Making Tools	
	9	Document Scanning and Digitization	
III	Communication and Collaboration Tools		7
	10	Email Management tools and Practices	
	11	Online Collaboration Platforms, Video Conferencing Tools	
	12	Instant Messaging and Chat Applications	
	13	Online Data Storage Facilities	
	14	Digital Marketing and Social Media Management	
	15	Document Scanning and Digitization, Document Management Systems	

IV	Artificial Intelligence (AI) Tools		7
	16	Overview of AI Chatbots, Chat GPT	
	17	Google Bard	
	18	Chatsonic	
V	Management Practices and Administrative Efficiency		7
	19	Application of Project Management Principles in Public Sector Administrative Operations	
	20	Budgeting Skills and Implementing Cost Control Measures in Administrative Operations	
	21	Techniques for Task Prioritization and Workload Management	
	22	Ethical and Legal Considerations Associated with Automation and Data Utilization	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		Real-World Application: Designing templates for common office Documents	
		Case Study: Presentation of Case Studies on Office Automation Success Stories in any Business / Public Sector Organizations	
		Group Assignment: Social Media Campaign (Digital Marketing) for a Government / Public Sector / Private Organization	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	To be able to proficiently use office software applications such as word processing, spreadsheet, and presentation software to create, edit, and manage documents.	U Ap	PSO-3 PSO-7
CO-2	To be able to effectively utilize various communication tools such as email, instant messaging, and video conferencing to facilitate communication within the organization.	U AP	PSO-3 PSO-12
CO-3	Understanding of data security principles and compliance requirements and be able to implement measures to ensure data security and regulatory compliance.	R Ap	PSO-2 PSO-3 PSO-6
CO-4	Understanding how to analyze administrative workflows and implement automation techniques to streamline processes and improve efficiency.	An E	PSO-3 PSO-10 PSO-12
CO-5	Develop skills in collaborative document editing, version control, and online collaboration platforms to work effectively in team environments.	C An	PSO-3 PSO-7 PSO-12
CO-6	To develop presentation skills and be able to Present office automation solutions and success stories effectively to stakeholders.	C E	PSO-12 PSO-5

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO-1	To be able to proficiently use office software applications such as word processing, spreadsheet, and presentation software to create, edit, and manage documents.	PSO-3 PSO-7 PO-7 PSO-6	U Ap	F C	T	P
CO-2	To be able to effectively utilize various communication tools such as email, instant messaging, and video conferencing to facilitate communication within the organization.	PSO-3 PSO-12 PO-4 PSO-7	U AP	P	T	P
CO-3	Understanding of data security principles and compliance requirements and be able to implement measures to ensure data security and regulatory compliance	PSO-2 PSO-3 PSO-6 PO-7	R Ap	F C	L	
CO-4	Understanding how to analyze administrative workflows and implement automation techniques to streamline processes and improve efficiency.	PSO-3 PSO-10 PSO-12 PO-1	E An	C P	L	
CO-5	Develop skills document editing, version control, and online collaboration platforms to work effectively in team environments.	PSO-3 PSO-7 PSO-12 PO-5 PO-3	C An	C M	T	
CO-6	To develop presentation skills and be able to present office automation solutions and success stories effectively to stakeholders.	PSO-12 PSO-5 PO-3	C E	C M		P

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO3	PO4	PO5	PO6	PO7
CO1	-	-	2	-	-	-	-	-	-	-	2	1
CO2	-	-	1	-	-	2	-	-	2	-	-	1
CO3	-	-	2	-	-	1	-	-	-	-	-	2
CO4	-	-	2	3	-	-	2	-	-	-	-	-
CO5	-	-	2	-	-	-	-	2	-	1	-	-
CO6	-	-	2	-	-	-	-	3	-	-	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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VALUE-ADDED COURSE

1. Ethics in Academic Writing and Publication
2. Public Health Administration
3. Planning and Development of Tourism in Kerala
4. Waste Management and Sustainable Development

Discipline	PUBLIC ADMINISTRATION				
Course Code	UKVAC4PAN200				
Course Title	ETHICS IN ACADEMIC WRITING AND PUBLICATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	IV				
Academic Level	200-299				
Course Details	Credit	Lecture hrs	Tutorial hrs	Practical hrs	Total hrs
	3	10	15	20	45
Pre-requisites	1. Basic knowledge in essay writing and review writing 2. Reading and analysing the basic academic journals and books				
Course Summary	The course would provide immense knowledge and practice in the Academic Writing and Publication				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Academic Writing		6
	1	Introduction; Importance of Academic Writing; Basic Rules of Academic Writing- Types of Academic Writing -Review Paper Writing and Research paper writing	
	2	Language in Academic Writing	
	3	Research Proposal Writing- Abstract, Conference Paper, Book and Book Chapter writing, Structuring sessions of Academic Papers	
	4	Thesis Writing	
	5	Ethics and publication standards	
II	Literature Review and Referencing		7
	6	Literature Review: Introduction, Source of Literature, Types of Literature; Process of Literature Review	
	7	Offline Literature Collection Techniques	
	8	Online Literature Databases; Literature Management Tools	
	9	Academic Conventions and Standards-Discussing formatting, Referencing and Citation Styles, Adherence to disciplinary norms.	
	10	Tools for referencing and Citation, Use of Technology in Referencing and Citation	
III	Introduction to Publication		7
	11	Indexing Databases/Citation Databases	
	12	Journal Metrics and Author Metrics	
	13	Open Access Publication Initiatives, Journal Finder/Journal Suggestion Tools	
	14	Guidelines in Publication- COPE, WAME	
	15	Predatory Publishers and Journals, Software Tools to Identify Predatory Publishers	

IV	Publication Ethics		8
	16	Publication Ethics-Definition, Introduction and Importance	
	17	Plagiarism: Introduction; Tools for the detection of Plagiarism	
	18	Copyright Infringement Act 1957, Amendment in 2021	
V	Publication Misconduct		7
	19	Scientific Misconduct -FFP	
	20	Redundant Publication -Duplication, Overlapping, Salami Slicing, Selective reporting, Misrepresentation of Data	
	21	Violation of Publication Ethics-Authors and Contributors.	
VI	Open Ended Module		10
	22	Write a Scholarly Article/Review Paper Write a Research Proposal /Conference Paper Conduct a Workshop on Online databases/Online referencing Tools	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Understanding in the importance of basic academic writing skills, types and challenges in the academic writing	U	PSO5
CO-2	Practical knowledge in literature survey and reviewing along with various referencing and citation methods	U Ap	PSO5 PSO7
CO3	Understanding in the basics of Publication and the databases and Guidelines of Publication	U Ap	PSO5 PSO7
CO4	Analysing and evaluating the publication ethics, Plagiarism and copyright infringement	An E	PSO5 PSO7
CO5	Critically Evaluating the Publication misconduct and Violation of ethics	E	PSO5
CO6	Practice in Academic Writing and Skill development	C	PSO5

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understanding in the importance of basic academic writing skills, types and challenges in the academic writing	PO6 PO1 PSO5	U	C	Assignment	
CO2	Practical knowledge in literature survey and reviewing along with various referencing and citation methods	PO7 PO1 PSO5 PSO7	U Ap	P	Assignment	

CO3	Understanding in the basics of Publication and the databases and Guidelines of Publication	PO6 PSO5 PSO7	U Ap	C	Group discussion	
CO4	Analysing and evaluating the publication ethics, Plagiarism and copyright infringement	PO8 PO7 PSO5 PSO7	An E	F C	Seminar	
CO5	Critically Evaluating the Publication misconduct and Violation of ethics	PO8 PO1 PSO5	E	P	Debate	
CO6	Practice in Academic Writing and Skill development	PO3 PO1 PSO5	C	M P	Assignment	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO3	PSO5	PSO 7	PSO8	PO1	PO6	PO7	PO8
CO 1	-	-	3	-	-	1	3	-	-
CO 2	-	-	3	2	-	3	-	2	-
CO 3	-	-	3	3	-	-	3	-	-
CO 4	-	-	3	2	-	-	-	2	3
CO 5	-	-	3	-	-	2	-	-	3
CO 6	-	-	3	-	-	2	-	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1		✓		✓
CO 2	✓	✓		✓
CO 3		✓		✓
CO 4	✓	✓		✓
CO 5	✓			✓
CO 6		✓	✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4VACPAN201				
Course Title	PUBLIC HEALTH ADMINISTRATION				
Type of Course	VAC/DSE / DSC / MDC / SEC / AEC				
Semester	IV				
Academic Level	200-299				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	1. Basic Understanding about Health Issues, Pandemics and communicable diseases 2. Understanding on Functioning of Government Mechanisms				
Course Summary	This Course Provides Comprehensive Knowledge on Public Health Administration in Indian context, focusing on how Administrative Practices Impact the Health and Wellbeing of the Population				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Public Health Systems in India		6
	1	Introduction to Public Health: Definition, Historical perspectives Core functions of public health	
	2	Healthcare System in India- Overview of healthcare infrastructure, Public vs. private healthcare Challenges and opportunities	
	3	The Role of the Central and State Governments in Public Health Delivery	
	4	The Role of Panchayati Raj Institutions in Rural Health	
II	Public Health Policy and legislations in India		8
	5	Importance of Policy Development in Public Health	
	6	The National Health Policy of India and its Impact	
	7	National Rural Health Mission Act-2005	
	8	Ministry of Health and Family Welfare, Indian Council of Medical Research, Inter-Ministerial Collaboration	
	9	Welfare schemes in Health Care: Pradhan Mantri Jan Arogya Yojana, JanAushadi, Ayushman Bharat Yojana	
III	Program Planning and Evaluation in India		7
	10	Public Health Needs and Priorities -Maternal Mortality Rate, Communicable Diseases	
	11	Mission Indradhanush- Implementation Frameworks-best practice	
	12	Monitoring and Evaluation Techniques of Public Health Programs	
	13	Health Equity in India- Focus on Economic,Gender, Geography and Tribal disparities	

IV	Public Health Informatics and Data Analysis in India		6
	14	The role of Data in Public Health Decision-Making: The Indian Context	
	15	Surveillance systems - Integrated Disease Surveillance Programme, Health Management Information System	
	16	Technology in Public Health Programs: mHealth Initiatives-eRaktKosh, ArogyaSetu, CoWIN	
V	Current Issues and Emerging Trends in Public Health Administration in India		8
	17	Emerging Infectious Diseases and Biosecurity Threats: Covid, Nipah	
	18	The Rise of Non communicable Diseases- Cancer, Diabetes, and Cardio vascular Diseases	
	19	Chronic Disease prevention and health promotion strategy-National Program for Controlling Cardio Vascular Diseases	
	20	Climate Change, Pollution and Health Challenges	
	21	The Future of Public Health Care Administration– Digital health, Primary Healthcare System	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
	Activity 1: Field Study: Visit Primary Health centre/Medical College		
	Activity 2: Seminar: Emerging issues in Public Health Administration		
	Activity 3: Case Study: Nipah Containment Strategy Adopted by Government of Kerala		

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provides Understanding of the State Mechanisms in Managing the Health and Wellbeing of the Population	U Ap	PSO-10
CO2	Analyse the Policies and Schemes Involved in Delivery of Public Health Services	C An	PSO-4 PSO-8
CO3	Analyse the Planning, Monitoring and Evaluatory System Related to Public Health	C An	PSO-10
CO4	Evaluate the use of Informatics and Data in Public Health Administration	Ap An	PSO-7 PSO-8
CO5	Evaluate the Emerging Trends, Issues and Contemporary Development in Indian Public Health Administration	U An	PSO-6 PSO-7 PSO-8
CO6	Equip with Knowledge and Experience Through Field Work, Case Study and Seminars	E An Ap C	PSO-3 PSO-6 PSO-8

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provides Understanding of the State Mechanisms in Managing the Health and Wellbeing of the Population	PSO-10 PO-6	U Ap	F	Case Analysis	
CO2	Analyse the Policies and Schemes Involved in Delivery of Public Health Services	PSO-4 PSO-8 PO-6	C An	F, C	Assignment	
CO3	Analyse the Planning, Monitory and Evaluatory System Related to Public Health	PSO-10 PO-1	C An	F,C	Assignment	
CO4	Evaluate the use of Informatics and Data in Public Health Administration	PSO-7 PSO-8 PO-7	Ap An	F, C, M	Assignment	
CO5	Evaluate the Emerging Trends, Issues and Contemporary Development in Indian Public Health Administration	PSO-6 PSO-7 PSO-8 PO-1	U An	F, C,M	Debate	
CO6	Equip with Knowledge and Experience Through Field Work, Case Study and Seminars work, case study and Seminars	PSO-3 PSO-6 PO-3	E An Ap C	C, M	Field Visit Case Study Seminar	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO3	PSO4	PSO6	PSO7	PSO8	PSO10	PO1	PO3	PO6	PO7
CO 1	-	-	-	-	-	2	-	-	2	-
CO 2	-	2	-	-	2	-	-	-	2	-
CO 3	-	-	-	-	-	1	2	-	-	-
CO 4	-	-	-	3	1	-	-	-	-	3
CO 5	-	-	1	1	2	-	3	-	-	-
CO 6	2	-	2	-	-	-	-	1	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	Public Administration				
Course Code	UK4VACPAN202				
Course Title	PLANNING AND DEVELOPMENT OF TOURISM IN KERALA				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	IV				
Academic Level	200 – 299				
Course Details	Credit	Lecture per week	Tutorial per week	Practical per week	Total Hours/Week
	3	25	10	10	45
Pre-requisites	1. Basic understanding of tourism and its importance. 2. Visit a tourist destination and organisations connected to tourism.				
Course Summary	Prepare students for tourism and hospitality sector on the one hand and to provide them job opportunity in this very promising sector on the other hand. After going through this course students will be able to understand the basic concept and principles of Tourism and hospitality management as well as practical management skills. Along with this, they will be able to foster the ethical, sustainable and entrepreneurial business culture in themselves.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Tourism		7
	1	Tourism: Concepts, Definitions - Historical Development of Tourism Types of Tourism - Types of Tourists Tourism as an industry: Significance in economy and culture	
	2	Tourism System: Nature-Characteristics. Tourism: Components and Characteristics.	
	3	Positive and Negative impacts of Tourism- Economic-Socio-Cultural - Environmental impact; Responsible tourism Challenges and Future Directions-Infrastructure Gaps, Sustainability and Carrying Capacity, Diversification of Tourism Products	
II	Tourism Products of Kerala		10
	4	Tourism Products-Nature and Characteristic of Tourism Products of Kerala- Tangible and Intangible Products- Seasonality and Diversities-Tourist Attraction -Classification- Brand Building in Tourism- The God's Own Country	
	5	Natural Tourism Products - Climate - Back Waters -Beaches - Bird Sanctuaries-Wildlife Sanctuaries - Major National Parks- Biosphere Reserves.	
	6	Historical - Socio - Cultural Tourism Products – Art- Architecture - Paintings - Historical Monuments - Museums - Art Galleries - Libraries - . Ancient Literature - Fairs - Festivals - Folklore - Music - Dance - Handicraft - Costumes- Kerala Cuisine.	
	7	Adventure Tourism – Aerial Adventure Sports – Parachuting, Sky Diving-Water Adventure Sports – Water Rafting, Water Kayaking, - Land Based Mountaineering, Trekking.	

III	Tourism Planning		7
	8	Tourism Policies- Execution - Role of Government, Public Sector, Private Sectors Local Tourism organizations.	
	9	Tourism Policy of Kerala.	
	10	Function and role of implementing agencies: Department of Tourism, Kerala Travel Mart	
	11	Kerala Tourism Development Corporation -District Tourism Promotion Council	
	12	Kerala Tourism Infrastructure Limited- Bekal Resort Development Corporation	
	13	Muziris Heritage Project,Kerala Adventure Tourism Promotion Society	
IV	Tourism Regulations		7
	14	Inbound and outbound Travel Regulations-Passport -Classification - Visa – Classification – Requirements for getting Passport and Visa- Special Permits- Customs Regulations	
	15	Economic Regulations- Currency-Insurance- Income tax -Foreign travel Tax- Foreign Exchange Regulation	
	16	Law and Order regulations- Police and District Officials - Law on Cheating- Law on Antiquities-Shopping Malpractices-Regulation.	
	17	Accommodation and Catering Regulations	
V	Emerging Trends in Kerala Tourism		6
	18	e-Tourism, Virtual Tourism	
	19	Sustainable Tourism- Eco Tourism	
	20	Responsible Tourism, Wellness Tourism	
	21	Accessible Tourism-Event Tourism-MICE Tourism	
VI		Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	8
		Activity 1: Field Study Explore A Cultural Heritage Site Like Thrissur Pooram or The Backwaters of Kuttanad. Visit an Ayurveda Centre and Learn about its Role in Wellness Tourism.	
		Activity 2: Participatory Observation Collection of Documents – Passport, Visa, Forms, Various Currencies.	
		Activity 3: Case Study 1 Case study of Department of Tourism and Role of State Tourism Promotion Councils 2 Role of Leading International and Regional Tourism Institutions in Tourism Planning and Development, 3 Case Study of PATA and WTO.	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Provide a holistic understanding of concepts, significance and historical development of travel and tourism	U AP	PSO-1
CO-2	Analyse the elements of tourism products of Kerala	AP AN	PSO-5
CO-3	Analyse the measures for tourism planning in Kerala and the function of supporting agencies.	AP AN	PSO-2
CO-4	Equip the students to understand with various travel regulations and information about various travel formalities	AN AP	PSO-4
CO-5	Provide a holistic understanding of emerging trends in Tourism of Kerala	U AP AN	PSO-6
CO-6	Equip with knowledge and skills in engaging informed discussions about Kerala tourism and its role in development of a nation as an industry and introduce the students to the destinations of Kerala	E AN AP C	PSO-6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a holistic understanding of concepts, significance and historical development of travel and tourism	Critical thinking /PSO-1	U AP	F, C	Book review	
CO2	Analyse the elements of tourism products of Kerala	Critical thinking/PSO-5	AP AN	F, C	Assignment Field Visit	
CO3	Analyse the measures for tourism planning in Kerala and the function of supporting agencies.	Critical thinking/PSO-2	AP AN	F	Debate Seminar	
CO4	Equip the students to understand with various travel regulations and information about various travel formalities	Learning how to learn skills/PSO-4	AP AN	F, C	Assignment Field Visit	
CO5	Provide a holistic understanding of emerging trends in Tourism of Kerala	Learning how to lean skills/PSO-6	U AP AN	F, C	Seminar Feild Visit	

CO6	Equip with knowledge and skills in engaging informed discussions about Kerala tourism and its role in development of a nation and introduce the students to the destinations of Kerala	Learning how to learn skills// PSO-6	E AN AP C	C, M	Field visit Case study	
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F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	1	1	1					
CO 2	.	1	.	-	2	1	2					
CO 3	-	1		-	1	.	2					
CO 4	-	-	1	2	-	.						1
CO 5	.	.	-	-	1	2						2
CO 6	-	.	1	.	.	2						3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK4VACPAN203				
Course Title	WASTE MANAGEMENT AND SUSTAINABLE DEVELOPMENT				
Type of Course	DSC/DSE/MDC/SEC/VAC/AEC				
Semester	IV				
Academic Level	200-299				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	1. Basic Knowledge on Waste and its Classifications 2. Understanding about Functioning of Basic Government Mechanisms				
Course Summary	The Course Would Provide a Holistic and Analytical Understanding About the Concepts, Issue and Solutions Related to Waste Management				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Waste Management		7
	1	Waste Management - Definition, Historical perspective on waste management, Overview of the waste management hierarchy, Need for a Sustainable Waste Management	
	2	Five Tier Waste Hierarchy: Prevent-Reuse- Disposal- Recovery- Recycle	
	3	Circular Economy Features -Sustainable Benefits, Sustainable Waste Management Practices	
	4	Life Cycle Assessment: Stages and Benefits	
II	Major Issues in Indian Context		6
	5	Population Growth- Rapid Urbanisation- Lack of Waste Management Infrastructure	
	6	Societal Changes: Life Style, Consumption Patterns, Emergence of Trends, Fast Fashion	
	7	Financial Constrains - Inadequate Investment in Technology and Infrastructure	
	8	Pollution and contamination associated with improper waste disposal, Risks to ecosystems, wildlife, and human health Environmental justice issues related to waste management	
III	Decentralised Waste Management		8
	9	Importance of community involvement in waste management Integration of waste management into sustainable development goals	
	10	Role of individuals, businesses, and governments in achieving sustainable waste management	

	11	Decentralised Composting and Management : Ring Compost, Mosepit Compost, Domestic Gas Plant, Toilet Linked Biogas Plant	
	12	Community Involvement Through Awareness and Participation	
	13	Strategies for promoting public awareness and participation	
IV	Waste Management in Kerala		8
	14	Legislations-Kerala Panchayati Raj Act and Municipality Act-The Solid Waste Management Rules-2016 : Important Provisions	
	15	Structure of Collection and Management: Segregation from Origin, Mini Material Collection Facility- Material Collection Facility- Resource Recovery Facility.	
	16	Employment Creation and Empowerment: Haritha Karmasena	
	17	Role and importance of Clean Kerala Company, KSWMP	
V	Emerging Trends And Issues In Waste Management		6
	18	Environmental Impacts and Related issues: Overburdening Landfills	
	19	Academic and Research Contribution: DEWATS –Alappuzha	
	20	Public Private Partnership in Waste Management	
	21	Waste to Wealth Approaches - A Sustainable Ecosystem	
VI		Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Field Study: Visit nearby RRF/MCF	
		Activity 2: Case Study: Landfill Operation Issue: Brahmapuram Landfill Fire	
		Activity 3: Case Study: Waste to Energy Plants in India	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the Concept and Critically Analyse different Waste Management Practices	U An	PSO-1
CO2	Analyse and Critically Examine the Specific Challenges Related to Waste Management in the Indian Context	An E	PSO-2
CO3	Evaluate Various Decentralized Composting Methods and The Importance of Community Participation in Waste Management to Understand the Practical Application of these Strategies	E U An	PSO-3
CO4	Analyse and Evaluate the Legislate Initiatives, Structure and Functioning of Waste Management in Kerala	An E	PSO-4

CO5	Understand and Analyse the Need for Innovative Solutions in Waste Management	U An Ap	PSO-2
CO6	Will Equip Students to Apply their Theoretical Knowledge to Real-World Situations and Contribute To a Deeper Understanding of Waste Management	U An Ap	PSO-4

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the Concept and Critically Analyse different Waste Management Practices	Learning how to learn skills/PSO-1	U An	C, M	Book Review	
CO2	Analyse and Critically Examine the Specific Challenges Related to Waste Management in the Indian Context	Critical thinking /PSO-2	An E	F, M	Case Analysis	
CO3	Evaluate Various Decentralized Composting Methods and The Importance of Community Participation in Waste Management to Understand the Practical Application of these Strategies	Critical thinking /PSO-3	E U An	F, M	Seminar	
CO4	Analyse and Evaluate the Legislate Initiatives, Structure and Functioning of Waste Management in Kerala	Critical thinking/PSO-4	An E	F, M	Case Analysis	
CO5	Understand and Analyse the Need for Innovative Solutions in Waste Management	Complex problem solving/PSO-2	U An Ap	F, M	Group Discussion	
CO6	Will Equip Students to Apply their Theoretical Knowledge to Real-World Situations and Contribute To a Deeper Understanding of Waste Management	Leaning how to lean skills/ PSO-4	U An Ap	F, C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	1	-	-	-	-	-						2
CO 2	2	3	-	-	-	-	2					
CO 3	-	-	1	-	-	-	3					
CO 4	-	-	2	3	-	-	3					
CO 5	-	1	-	-	.	-		3				
CO 6	-	-	-	3	.	-						2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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SEMESTER V

DISCIPLINE-SPECIFIC CORE

1. Public Finance and GST
2. E- Governance
3. Public Personnel Administration
4. Research Methodology- I

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5DSCPAN300				
Course Title	PUBLIC FINANCE AND GST				
Type of Course	DSC/DSE/MDC/SEC/VAC/AEC				
Semester	V				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours/Week
	4	30 hours	18 hours	12 hours	60
Pre-requisites	1. Rudimentary Learning of Financial System 2. Analytical skill on Tax practices in India				
Course Summary	The Course would provide a profound knowledge on the basics of Public Finance, the Budgeting Process and Taxation practices in India.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Public Finance		10
	1	Meaning, Nature, Scope, Functions and Types of Public Finance	
	2	Difference between Public and Private Finance	
	3	Overview of Public Expenditure, Public Revenue, Public Debt	
	4	Understanding Revenue, Capital Expenditure, Capital Receipts – Concept, Significance	
II	Budgeting Process		10
	5	Budget -Meaning, Types, Revenue and Capital Budget	
	6	Budgetary process in India-Types of Budget-Finance Ministry-Preparation	
	7	Enactment and Execution of Budget	
	8	Deficit -Concept, Revenue Deficit, Fiscal Deficit, Monetized Deficit, Primary Deficit, Surplus, Balance Budget and Budgetary Control	
	9	Latest Budget of the Union of India: Critical Appraisal of the Latest Budget	
III	Federal Finance and Taxation		10
	10	Federal Finance -Concept, Principles of Federalism, Role of Finance Commission	
	11	Local Finance-State Finance Commission and Decentralisation	
	12	Taxes-Meaning, Definition, Types, Advantages and Disadvantages, Objectives, Direct Vs Indirect Taxes, Problems of Tax Evasion	

IV	Introduction to GST		10
	13	Stages of Evolution of GST, History of GST legislation	
	14	Peculiarities of Indian GST, Advantages and Disadvantages of GST	
	15	Basic Concepts of GST	
	16	Administration under GST, ICT under GST	
	17	Registration-Assessment-Appeals	
V	GST and Centre State Relations		10
	18	Centre -State Relations before and after GST	
	19	Compensation Scheme and Centre State Relations	
	20	Major Provisions of GST and Centre State Financial Relations	
VI	Open Ended Module (This module is exclusively designed for internal evaluation only. Choose any two activities.)		10
		Group Discussion on Latest Finance Commission / Latest Budget in India/Kerala	
		Discussion on the latest GST updates and Centre-state Relations	
		Legislative Assembly Visit on Budget Session	
		Talk by a tax professional/ official	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Provide a comprehensive knowledge on the concepts Functions and significance of Public Finance	R U	PSO 11 PSO 2
CO-2	Analyse the Budgetary processes and proceedings and understand the basic concepts in Deficit Finance	A U	PSO 2 PSO 4 PSO11
CO3	Provide a Holistic Understanding of the basic Concepts of Federal Finance, Local Finance and Taxation	U Ap	PSO11 PSO12
CO4	Understanding, Analysing and Evaluating the tax regime under GST	U An E	PSO11 PSO 2
CO5	Critical evaluation of the impact of GST in Centre-State Relations	An E	PSO4 PSO11
CO6	Equip with knowledge on budgeting procedures and tax administration	Ap E	PSO4 PSO11

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a comprehensive knowledge on the concepts Functions and significance of Public Finance	PO6 PSO11 PSO2	R, U	F,C	Seminar	
CO2	Analyse the Budgetary processes and proceedings and understand the basic concepts in Deficit Finance	PO6 PO1 PSO2 PSO4 PSO11	A U	F P	Group Discussion	
CO3	Provide a Holistic Understanding of the basic Concepts of Federal Finance, Local Finance and Taxation	PO6 PSO11 PSO12	U, Ap	F, C	Assignment	
CO4	Understanding, Analysing and Evaluating the tax regime under GST	PO6 PO2 PSO11 PSO2	U, An, E	F, M	Debate	
CO5	Analyse and evaluate the impact of GST in Centre-State Relations	PO2 PO6 PSO4 PSO11	An, E	C, P	Debate	
CO6	Equip with knowledge on budgeting procedures and tax administration	PO1 PO2 PSO4 PSO11	Ap, E	P,M	Group Discussion	Field Visit

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO2	PSO4	PSO10	PSO11	PSO12	PO1	PO2	PO6
CO 1	2	-	-	3	-	-	-	3
CO 2	3	2	-	3	-	1	-	1
CO 3	-	-	-	3	2	-	-	3
CO 4	2	-	-	3	-	-	1	3
CO 5	-	2	-	3	-	-	3	1
CO 6	-	3	-	3	-	2	3	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1		✓		✓
CO 2		✓		✓
CO 3	✓			✓
CO 4	✓			✓
CO 5	✓			✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5DSCPAN301				
Course Title	E-GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC/ AEC				
Semester	V				
Academic Level	300 – 399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding on E- Governance, Theories and models of E-Governance and its Applications. 2. Field visits to government offices.				
Course Summary	The course would provide a holistic understanding on E-Governance and its models.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction		10
	1	E-governance – Meaning, Scope and Importance -	
	2	E-literacy- concepts and definitions	
	3	Interactions in E-Governance	
	4	G2C and C2G	
	5	G2G	
	6	G2B and B2G	
	7	G2E ad E2G	
	8	G2N and N2G	
II	Models of E-Governance		12
	9	Models of E-Governance	
	10	The Information Dissemination Model	
	11	The Critical Flow Model	
	12	The Comparative Analysis Model	
	13	The E- Advocacy Model	
	14	The Interactive Model	
III	E-Governance: The International Scenario		6
	15	Global Trends in E-Governance	
	16	Role of International organisations in promoting E-Governance- UN, World Bank, OECD	
	17	E-Governance in Estonia, Finland, Bangladesh and South Africa	

IV	E-Governance in India: Contemporary Debates		10
	18	IT Policies, National E-Governance Plan, NeGP 2.0	
	19	Artificial Intelligence and Governance	
	20	Mobile Governance	
	21	Right to Internet	
	22	Issues and Challenges of E-Governance	
V	Cyber Security and Data Protection in E-Governance		10
	23	Understanding cyber threats and vulnerabilities in e governance	
	24	Implementing cyber security measures in e-governance	
	25	Data protection compliance in ease governance	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
	Field visits to government offices to understand ongoing e-governance projects		
	Field visits to centres of IT infrastructure to learn backend operations		
	Field visits to Common Service Centres (CSCs) to understand the mode of public service delivery		

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the concept and end evolution of E-governance	U Ap	PSO2 PSO7
CO2	Analyse the theories and models of E-governance	Ap An	PSO4 PSO7
CO3	Compare the E-governance projects in India	Ap An	PSO5 PSO7
CO4	Understand the contemporary debates on E-governance in India	U E	PSO7
CO5	Understand the cyber security, challenges, protection strategies and legal frameworks in E-Governance	U An	PSO7
CO6	Evaluate the application of E-governance policy formulation and implementation.	E An Ap C	PSO7 PSO9

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the concept and end evolution of E-governance	PO1 PO7 PSO2 PSO7	U Ap	F, C	Book Review	
CO2	Analyse the theories and models of E-governance	PO7 PSO4 PSO7	Ap An	F, C	Assignment	
CO3	Compare the E-governance projects in India	PO7 PSO5 PSO7	Ap An	F	Debate	
CO4	Understand the contemporary debates on E-governance in India	PO7 PSO7	An E	F, C, M	Case Analysis	
CO5	Understand the cyber security, challenges, protection strategies and legal frameworks in E-Governance	PO7 PSO7	U Ap An	F, C	Seminar	
CO6	Evaluate the application of E-governance policy formulation and implementation.	PO6 PO7 PSO7 PSO9	U An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO4	PSO5	PSO6	PSO7	PO1	PO2	PO4	PO5	PO6	PO7
CO 1	-	3	-	-	2	3	3	-	-	1	-	3
CO 2	-	-	3	-	-	3	-	-	2	-	-	3
CO 3	2	-	-	3	-	3	-	-	-	-	2	3
CO 4	-	-	-	1	-	3	-	-	2	-	-	3
CO 5	-	2	-	-	-	3	-	2	-	1	-	3
CO 6	1	-	-	2	-	3	-	1	-	-	3	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5DSCPAN302				
Course Title	PUBLIC PERSONNEL ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1 A knowledge on Indian Administration 2 A knowledge of Public Administration				
Course Summary	The course equips you with an understanding of how governments build and manage the personnel system. The course deals with the evolution of personnel administration practices, its aspects and morale of the employees				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Personnel Administration		10
	1	Personnel Administration – Definition, Meaning, Scope & Importance.	
	2	Bureaucracy – Definition, Meaning, Characteristic Features	
	3	Citizen Centric Administration – Meaning-Need-Significance and Barriers	
II	Civil Services in India		12
	4	Scope and Significance of Indian Civil Services	
	5	Public Service: Concept and Role in the Modern State	
	6	Civil Services Agencies – Union Public Service Commission and State Public Service Commission	
	7	Classification of Civil Services – Central Services, State Services and State Services.	
	8	All India Services: Nature, Role and Rationale	
III	Aspects of Personnel Administration		6
	9	Recruitment of Civil Services – Meaning, Definition, Process, Methods, Systems and Problems	
	10	Training: Meaning, Definition, Objectives, Types, Techniques, Training Institutions in India.	
	11	Promotion - Meaning, Definition and Importance, Principles-Seniority and Merit- Promotion Systems in India.	
	12	Pay – Meaning, Principles, Allowances- Retirement Benefits.	
	13	Disciplinary Procedure for Civil Servants.	

IV	Grievances Redressal Morale and Machinery for Negotiations		10
	14	Nature and Scope of Public Grievances	
	15	Types of Redressal Machinery	
	16	Public Employees' Organizations – Professional Associations VS Unions, Objectives of associations & unions, Legal Rights of Employees	
	17	Whitley Councils in U.K, Joint Consultative Machinery in India.	
	18	Administrative Tribunals-Meaning, Need, Significance & Types, Central Administrative Tribunal in India	
V	Issues in Personnel Administration		10
	19	Performance Appraisal – Meaning, Definition, Purpose, Significance, Types, Advantages and Appraisal System in India	
	20	Relationship between Generalist and Specialist Administrators	
	21	Politicization of Higher Civil Services in India – Principle of Anonymity, Principle of Neutrality and Principle of Commitment.	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
	Activity 1: Field Study Visit to Administrative Tribunal Visit to State Public Service Commission		
	Activity 2: Group Discussion Group discussion on effective civil service contribute to good governance and public service delivery some of the common Discuss the challenges faced in recruiting, training, and motivating civil servants		
	Activity 3: Workshop on Modern Administrative Tools Introduction to technological advancements in Public Administration. Hands-on experience with administrative software and tool. Role-playing exercises using digital platforms for decision-making scenarios		

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Examine the historical evolution, concepts, and classifications in Indian Civil Services.	U Ap	PSO-1
CO2	Analyse and evaluate recruitment policies, selection processes, disciplinary procedures, and service rules of Indian Civil Services.	Ap An	PSO-3
CO3	Assess and analyse pay principles, the role of Pay Commissions in Indian Civil Services, retirement benefits and Pension scheme.	Ap An	PSO-3
CO4	Evaluate the impact of globalization, civil service reforms, and emerging concepts in personnel administration	An E	PSO-8

CO5	Analyse and assess the issues in administration	U Ap An	PSO-3
CO6	Analyse the gap between theoretical knowledge and real-world application in the field of Indian Civil Services administration, providing participants with a comprehensive understanding of historical developments, current issues, and emerging trends.	E An Ap C	PSO-10

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Examine the historical evolution, concepts, and classifications in Indian Civil Services.	PO-2 PSO-1	U Ap	F, C	Book Review	
CO2	Analyse and evaluate recruitment policies, selection processes, disciplinary procedures, and service rules of Indian Civil Services.	PO-5 PSO-3	Ap An	F, C	Assignment	
CO3	Assess and analyse pay principles, the role of Pay Commissions in Indian Civil Services, retirement benefits and Pension scheme.	PO-5 PSO-3	Ap An	F	Debate	
CO4	Evaluate the impact of globalization, civil service reforms, and emerging concepts in personnel administration	PO-6 PO-1 PSO-8	An E	F, C, M	Case Analysis	
CO5	Analyse and assess the issues in administration	PO-2 PSO-3	U Ap An	F, C	Seminar	
CO6	Analyse the gap between theoretical knowledge and real-world application in the field of Indian Civil Services administration, providing participants with a comprehensive understanding of historical developments, current issues, and emerging trends.	PO-8 PO-2 PSO-10	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO3	PSO8	PSO10	PO1	PO2	PO5	PO6	PO8
CO 1	1	-	-	-	-	2	-	-	-
CO 2	-	3	--	-	--	-	2	-	-
CO 3	-	3	-	-	-	-	1	-	-
CO 4	-	-	2	-	-	-	-	1	3
CO 5	-	2	-	-	-	2	-	-	-
CO 6	-	-	-	1	-	1	-	-	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓	✓		✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5DSCPAN303				
Course Title	RESEARCH METHODOLOGY I				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding of Research Process. 2. Refer with various Government Project Reports.				
Course Summary	This course aims at facilitating the students to give an overview of research process and its methods.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction To Research Methodology		10
	1	Meaning and Objectives of Research	
	2	Types of Research	
	3	Research Approaches	
	4	Research Problem	
II	Research Design		10
	5	Meaning, Nature and Need for Research Design	
	6	Features of Good Design	
	7	Classification of Research Design	
III	Development Of Hypotheses		10
	8	Literature Review	
	9	Developing the Research Proposal	
	10	Statement of Research Objectives	
	11	Formulation of Research Hypothesis	
IV	Design Of Sample Survey, Data Collection		10
	12	Sample Design and Types of Sample Designs	
	13	Classification of Data	
	14	Methods of Data Collection: Qualitative and Quantitative Methods	
	15	Collection of Primary Data and Secondary Data	
	16	Measurement and Scaling – Classification and Techniques	
V	Respondents Selection Data Preparation and Data Analysis		10
	17	Sampling Concepts	
	18	Sampling Design, Determination of Sampling Size	
	19	Data Preparation process	
	20	Data Processing	
	21	Univariate and Bivariate Analysis of Data	
	22	Testing of Hypothesis	

VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		Activity 1: Research Proposal writing Activity 2: Provide a scenario with relevant issue and conduct pilot research on the issue Activity 3: Research Report Writing	
	TOTAL		60

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Comprehend the basics in Research Methodology	U	PSO-5
CO-2	Understand to select an appropriate research design	U	PSO-5
CO-3	Get able to take up hypotheses, study on it and implement a research study.	An, E	PSO-5
CO-4	Enable to collect data, edit it properly and analyse it accordingly.	C, E	PSO-5 PSO-7
CO-5	Develop skills in qualitative and quantitative data analysis and presentation.	Ap, An	PSO-5 PSO-7
CO-6	Able to demonstrate the ability to choose methods appropriate for research process.	E, C	PSO-5

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO-1	Comprehend the basics in Research Methodology and applying them in administration.	PO-1 PSO-5	U	F, P	Book Review	-----
CO-2	Understand to select an appropriate research design	PO-1 PSO-5	U	F, P	Book Review	-----
CO-3	Get able to take up hypotheses, study on it and implement a research study.	PO-2 PO-3 PSO-5	An, E	P, C	Book Review Analysis	-----
CO-4	Enable to collect data, edit it properly and analyse it accordingly.	PO-1 PO-4 PSO-5	C, E	P,C	Book Review	Field Visit
CO-5	Develop skills in qualitative and quantitative data analysis and presentation.	PO-6 PO-7 PO-8 PSO-5 PSO-7	Ap, An	P,C, M	Analysis	SPSS
CO-6	Able to demonstrate the ability to choose methods appropriate for research process.	PO-3 PO-8 PSO-5 PSO-7	E, C	O, M	Assignment	-----

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO-5	PSO-7	PO-1	PO-2	PO-3	PO-4	PO-5	PO-6	PO-7	PO-8
CO-1	3	-	3	-	-	-	-	-	-	-
CO-2	3	-	3	-	-	-	-	-	-	-
CO-3	3	-	-	2	1	-	-	-	-	-
CO-4	2	1	2	-	-	1	-	-	-	-
CO-5	2	1	-	-	-	-	-	1	1	1
CO-6	3	-	-	-	2	-	-	-		1

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO-1	✓			✓
CO-2	✓			✓
CO-3	✓			✓
CO-4		✓		✓
CO-5		✓		✓
CO-6			✓	

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DISCIPLINE-SPECIFIC ELECTIVE

1. Human Rights and Administration
2. Human Resource Management
3. Media, Civil Society and Governance
4. Land Governance

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5DSEPAN300				
Course Title	HUMAN RIGHTS AND ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding on socio-political issues 2. Awareness on Social Science.				
Course Summary	The course would provide an understanding on the concept of human rights and how socio-political issues can be addressed from the perspective of human rights.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction		10
	1	Meaning -Nature-Definition of Human Rights	
	2	The Concept of Human Rights	
	3	The Nature of Human Rights	
	4	The Approaches and Generations of Human Rights	
II	Universalization Of Human Rights		10
	5	Origin of Human Rights	
	6	Major Milestones in The Development of Human Rights	
	7	Universal Declaration of Human Rights (UDHR)	
III	Major International Treaties on Human Rights		10
	8	International Covenant on Civil and Political Rights (ICCPR)	
	9	International Covenant on Economic, Social and Cultural Rights (ICESCR)	
	10	Convention On the Rights of The Child (CRC)- The Convention Against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment (CAT)	
	11	Convention On the Elimination of All Forms of Discrimination Against Women (CEDAW)-	
IV	International Administration of Human Rights		10
	12	International Criminal Court (ICC)	
	13	United Nations Human Rights Council (UNHRC)	
	14	Amnesty International	
	15	European Commission on Human Rights	
	16	Asia Watch	

V	Human Rights Enforcement System		10
	17	Law Enforcing Agencies: Police, Military and Para-Military Forces—Emerging Experience	
	18	Human Rights Enforcement: The Protection of Human Rights Act, 1993, NHRC	
	19	State Human Rights Commissions, Human Rights Courts	
	20	National Commission for Women, Children, Minorities, Scheduled Castes and Scheduled Tribes	
	21	Human Rights Education: Problems and Prospects	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
	Activity 1: Visit to Jails Activity 2: Field Visit to backward Areas Activity 3: Case Studies on Human Right Violations		
	TOTAL		60

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Recognise the concept and significance of human rights	U An	PSO10
CO2	Examine the Universalization of Human Rights	U An	PSO10
CO3	Analyse Major International Treaties on Human Rights	E An	PSO10
CO4	Examine the international administration of human rights	An E	PSO10
CO5	Analyse the importance of Human Rights Enforcement System	An	PSO2
CO6	Apply the knowledge on practical issues	Ap An	PSO10

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Recognise the concept and significance of human rights	PO1 PSO10	U Ap	F, C	Book Review	
CO2	Examine the Universalization of Human Rights	PO2 PSO10	U An	F, C	Assignment	
CO3	Analyse Major International Treaties on Human Rights	PO6 PSO10	E An	F	Seminar	
CO4	Analyse the international administration of human rights	PO6 PSO10	An E	F, C, M	Debate	
CO5	Analyse the importance of Human Rights Enforcement System	PO8 PSO10	Ap An	F.C	Field Visit	
CO6	Apply the knowledge on practical issues	PO8 PSO10	Ap An	F, C	Field visit/ Case Analysis	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO6	PSO10	PO1	PO2	PO6	PO8
CO 1	-	1	-	-	-	3	3	-	-	-
CO 2	-	1	-	-	-	3	-	3	-	-
CO 3	-	2	-	-	-	3	-	-	2	-
CO 4	-	2	-	-	-	3	-	1	2	-
CO 5	-	2		-	-	3	-	-	-	3
CO6	-	-	3	-	-	3				2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5DSEPAN301				
Course Title	HUMAN RESOURCE MANAGEMENT				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	35	15	10	60
Pre-requisites	1. Should be able to Effectively Convey Information, Engage with Stakeholders and Resolve Conflicts 2, Know the importance of human factor in an organisation.				
Course Summary	This course would equip students with the knowledge, skills, and confidence to excel in HR roles and contribute effectively to organizational success in today's dynamic business environment. This programme offers valuable insights and practical tools to thrive in the ever-evolving world of HRM				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Concept and Development of Human Resource Management		10
	1	Definition And Scope of Human Resource Management	
	2	Evolution of Human Resource Management	
	3	Importance and Role of the Human Factor	
	4	Computer Applications in Human Resource Management	
	5	HR's Professional Competency	
II	Acquisition of Human Resources		10
	6	Human Resource Planning	
	7	Contemporary Approaches to Human Resource Planning	
	8	Link Between Human Resource Planning and Strategic Planning	
	9	Recruitment- Process, Selection Stages.	
III	Developing Human Resources		10
	10	Training and Development, Training Need Analysis, Types of Training	
	11	Human Resource Development – Goals of Human Resource Development	
	12	Objectives and Types of Performance Appraisal	
	13	Self-Development	
IV	Talent Management		10
	14	Career Development Cycle	
	15	Career Planning Methods, Succession Planning	
	16	Concept and Importance of Talent Management	
	17	Managing Talent, Work Life Quality	
	18	Reward Management, Compensation Management	

V	Maintenance of Human Resources		10
	19	Genesis and Growth of Labour Relations	
	20	Trade Unionism, Collective Bargaining	
	21	Challenges of Human Resource Management	
	22	Public Sector- Challenges of Human Resources in Virtual Organisations	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
	Activity 1: Interactive Session with an Industry Expert		
	Activity 2: Field Visit – Visit the HR Department of a Firm, Company or Local organisation.		
	Activity 3: Role-play: - Ethical Dilemma Scenarios		

COURSE OUTCOMES

No.	Upon completion of the course, the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand Basic Concepts of Human Resource Management	U Ap	PSO 3 PSO 5
CO2	Acquire Knowledge About Human Resource Planning and Various Stages of Human Resource Management	Ap An	PSO 3
CO3	Analyze the Human Resource Development and Training	Ap An	PSO 2 PSO 3
CO4	Analyze the Significance of Talent Management in Human Resource Management	An E An	PSO 2 PSO6
CO5	Evaluate the Efficiency of Human Resources and the Importance of Knowledge Management in Human Resource Management	U Ap An	PSO6 PSO2
CO6	Equip With Knowledge and Skills In Engaging in Informed Discussions About Human Resource Management Through Real-World Examples and Evaluate The Outcomes.	E An Ap C	PSO 5 PSO 2

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand Basic Concepts of Human Resource Management	PO-1 PSO 3 PSO 5	U Ap	F, C	Assignment	
CO2	Acquire Knowledge About Human Resource Planning and Various Stages of Human Resource Management	PO-6 PSO 3	Ap An	F, C	Quiz	

CO3	Analyse the Human Resource Development and Training	PO-2 PSO-2 PSO-3	Ap An	F	Role-play	
CO4	Analyze the Significance of Talent Management in Human Resource Management	PO-8 PSO-2 PSO-6	An E An	F, C, M	Case Analysis	
CO5	Evaluate the Efficiency of Human Resources and the Importance of Knowledge Management in Human Resource Management	PO-8 PSO-6 PSO-2	U Ap An	F, C	Seminar	
CO6	Equip With Knowledge and Skills in Engaging in Informed Discussions About Human Resource Management Through Real-World Examples and Evaluate the Outcomes.	PO-3 PO-5 PSO-5 PSO-2	E An Ap C	C, M	Field Visit Case Study Interactive Session	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PS O2	PS O3	PS O5	PS O6	PO1	PO2	PO3	PO5	PO6	PO8
CO 1	-	1	1	-	2	-	-	-	-	-
CO 2	-	3	-	-	-	-	-	-	2	-
CO 3	-	1	1	-	-	1	-	-	-	-
CO 4	1	-	-	3	-	-	-	-	-	2
CO 5	1	-	-	2	-	-	-	-	-	1
CO 6	1	-	2	3	-	-	2	-	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5DSEPAN302				
Course Title	MEDIA, CIVIL SOCIETY AND GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300 - 399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	35	15	10	60
Pre-requisites	1. Basic knowledge about working of government and media 2. Experience with civil society organisations				
Course Summary	On completion of the course the student will be able to understand the concepts of accountability and control in governance and evaluate the role of media and civil society organizations in promoting accountability and control in government.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Accountability and Responsibility		10
	1	Accountability and Responsibility– Definition and Concepts	
	2	Vertical and Horizontal Accountability	
	3	Legal and Administrative Accountability	
	4	Social and Political Accountability	
	5	Individual and Collective Responsibility	
	6	Ministerial Responsibility	
II	Executive and Legislative Control		10
	7	Legislative Control and its Limitations,	
	8	Executive Control and Limitations,	
	9	Judicial Control and Limitations,	
	10	Concept of Checks and Balances	
III	Grievance Redressal Mechanisms		10
	11	Channels for Redressal of Citizen Grievances – Administrative, Legislative and Judicial remedies,	
	12	Oversight Institutions – Ombudsman, CAG	
	13	Central Vigilance Commission	
	14	Grievance cells in various Ministries and Departments	
IV	Role of Media and Civil Society Organisations		10
	15	Role of Media in Democratic Governance	
	16	Interest groups – Types, Functions and Role in Governance	
	17	Voluntary Organizations,	
	18	Functions and roles of CSOs in governance	
	19	Advocacy, lobbying, and citizen engagement	
	20	Global perspectives on media, CSOs, and governance	

V	Citizen Centric Initiatives		8
	21	Right to Information Act	
	22	Citizens Charter	
	23	Social Audit	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
		Activity 1: Internship with NGOs	
		Activity 2: Debates on various current issues.	
		Activity 3: Case Study on how accountability issues affecting working of government	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Basic understanding on the concepts of accountability and control	U Ap	PSO4 PSO6
CO2	Analyze the role of legislature, executive and judiciary in Media and CSO	Ap E	PSO4
CO3	Understanding the role of Citizens and Citizen redressal system	An Ap	PSO3 PSO6
CO4	Critically Evaluating the role of media and CSO in society	An E	PSO9
CO5	Interpreting Citizen Centric Initiatives like Citizen Charter, Social Audit and RTI Act	Ap An	PSO9
CO6	Providing practical knowledge on ensuring accountability	E An Ap C	PSO3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Basic understanding on the concepts of accountability and control	PSO4 PSO6 PO6	U Ap	F, C	Assignment	
CO2	Role of legislature, executive and judiciary in Media and CSO Analyze	PSO4 PO4 PO6	Ap An	F, C	Book Review	
CO3	Understanding the role of Citizens and Citizen redressal system	PSO3 PSO6 PO6	Ap An	F, C, M	Practical session	

CO4	Critically Evaluating the role of media and CSO in society	PSO9 PO3 PO6	An E	C, M	Case Analysis	
CO5	Interpreting the Citizen charter and RTI act	PSO9 PO2 PO6	U Ap An	P, C	Seminar	
CO6	Providing practical knowledge on ensuring accountability	PSO3 PO1 PO2 PO3 PO6	E An Ap C	C, M	Field Visit Group Discussion Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO2	PSO3	PSO4	PSO6	PSO9	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	1	-	3	3	1	-	-	-	-	-	3
CO 2	-	-	3	-	1	-	-	-	2	-	2
CO 3	1	3	-	3	2	-	-	1	-	-	3
CO 4	-	-	-	-	3	2	-	3	-	2	3
CO 5	1	-	1	-	3	-	2	-	-	-	2
CO 6	-	3	-	-	-	2	3	1	-	-	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UKDSEPAN303				
Course Title	LAND GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300 - 399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. A basic understanding on governance principles. 2. Knowledge on land related issues.				
Course Summary	The course would provide an understanding on land governance, problems and prospects.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Land Governance		10
	1	Overview of Land Governance: Definitions, Scope, and Importance	
	2	Historical Perspective: Evolution of Land Governance in India	
	3	Legal and Policy Framework: Constitution, Land Laws, and Land Reforms	
	4	Stakeholders in Land Governance	
	5	Government Agencies, Private Sector, Civil Society	
II	Land Use Planning and Management		12
	6	Principles of Land use Planning	
	7	Tools and Techniques for Land use Management	
	8	Urban and Rural Land use Planning Strategies	
	9	Challenges of Land management	
	10	Land Acquisition, Land Use Planning, Land Tenure Systems	
III	Land Administration		14
	11	Land Administration system in India	
	12	Land Use Planning: Zoning, Master Plans, and Development Control Regulations	
	13	Land Information Management GIS, Remote Sensing, and Cadastre	
	14	Land Information Systems: E-Governance in Land Administration	
	15	Digital Land Records, Online Services	
IV	Land Governance and Development		
	16	Agriculture Land Use Policy	
	17	Forest Land Use Policy	
	18	Slum Rehabilitation, Land Pooling	
	19	Redevelopment	
20	Industrialization and Land Acquisition: SEZs, PPP Projects, and Compensation Issues		

V	Land Governance and Sustainable Development		10
	21	Linkages between Land Governance and Sustainable Development Goals	
	22	Sustainable Land Management Practices -Conservation, Restoration	
	23	Climate Change Adaptation	
VI	Open Ended <i>(This Module is Exclusively Designed for Internal Evaluation Only. Choose Any Two Activities.)</i>		14
		Activity 1: Field Study on one of The Best Land Management Area in Kerala	
		Activity 2: Visit To Land Revenue Department	
		Activity 3: Case Study: Problems of Land Administration in Kerala	

Course Outcomes

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the concepts and significance of land governance	U An	PSO10
CO2	Analyse the land use planning and management	E An	PSO10
CO3	Examine land administration in the context of India	Ap An	PSO10
CO4	Analyse land governance and development	E An	PSO10
CO5	Analyse the interconnection between land Governance and Sustainable Development Goals	E An	PSO10
CO6	Apply the knowledge on any one of the best land management area in Kerala	Ap An	PSO10

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/Tutorial (T)	Practical (P)
CO1	Understand the concepts and significance of land governance	PO1 PSO10	U Ap	F, C	Book Review	
CO2	Analyse the land use planning and management	PO3 PSO10	Ap An	F, C	Assignment	
CO3	Examine land administration in the context of India	PO2 PSO10	Ap An	F	Debate	

CO4	Analyse land governance and development	PO8 PSO10	An E	F, C	Presentation	
CO5	Analyse the interconnection between land Governance and Sustainable Development Goals	PO5 PSO10	U Ap An	F, C	Group Discussion	
CO6	Apply the knowledge on any one of the best land management areas in Kerala	PO5 PSO10	U Ap An	F, C, M	Case Study	

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO10	PO1	PO2	PO3	PO4	PO5	PO8
CO 1	1	-	2	-	-	3	3	-	-	2	-	-
CO 2	-	-	2	-	-	3	-	-	3	-	-	2
CO 3	-	1	-	-	-	3	-	3	-	-	1	-
CO 4	-	-	-	1	-	3	-	-	-	-	-	3
CO 5	-	1	-	2	-	3	-	1	-	-	3	-
CO 6	1	-	-	1	-	3	-	2	-	1	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓

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SKILL ENHANCEMENT COURSE

1. Project Planning and Proposal Management
2. Social Auditing
3. Disaster Management

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5SECPAN300				
Course Title	PROJECT PLANNING AND PROPOSAL MANAGEMENT				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300 – 399				
Course Details	Credit	Lecture per week	Tutorial per week	Practical per week	Total Hours/Week
	3	25 hours	12 hours	8 hours	45
Pre-requisites	1. Basic skills relevant to write content in English language 2. Basic ICT skills to gather information.				
Course Summary	This course provides an introduction to the principles and practices of project planning, proposal development and proposal writing. Students will learn essential project management concepts, methodologies, tools, and techniques necessary for successful project initiation, planning, execution, monitoring, and proposal writing. Emphasis will be placed on practical applications through case studies and real-world examples.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Project Proposal		8
	1	Project Proposal – Definition, Significance, Types – Solicited and Unsolicited	
	2	Purpose of Project Proposal	
	3	Understanding the Target	
	4	Prepare to write a Proposal	
II	Essentials of Project Planning and Proposal Development		8
	5	Organizing the Framework for Proposal Development – Essential Elements	
	6	Collecting Background Information on Important Areas.	
	7	Objectives: Features, Significance; Defining SMART (Specific, Measurable, Achievable, Relevant, Time-Bound) Objectives	
	8	Theoretical Overview: Critical Thinking	
III	Project Management and Implementation		8
	9	Budget Allocation	
	10	Outlining of Project Timeline	
	11	Resources and Cost- Justifications	
	12	Project Break up – Phases and Targets	
	13	Management of Un Foreseen Delays	
	14	Thematic Representation	

IV	Project Proposal Structure and Organisation		8
	15	Developing an Outline for the Proposal- Logical Flow and Coherence	
	16	Writing Concise and Focused Sections - Revision and Editing Techniques, Peer Review and Feedback	
	17	Formatting Guidelines and Citation Styles	
	18	Online Resources and Tools for Proposal Development	
	19	Monitoring and Evaluation	
V	Report Preparation and Presentations		8
	18	Presentation of the Project by Using Power Point	
	19	Time Management	
	20	Contents in a Report – Cover Pages, References, Annexures, Appendix	
VI	Open Ended Module <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		5
	20	Prepare a proposal using online resources for data collection and formatting	
	21	Peer review and feedback exercises on proposal drafts	
	22	Role Play	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Understand the purpose and key elements of a project proposal.	U	PSO-1 PSO-2
CO-2	Understand the essentials of project planning and proposal development.	U	PSO-1 PSO-2
CO-3	Create project, evaluate and manage resources for project implementation	C	PSO-6. PSO-8
CO-4	Apply skills for preparing a project, enhance skills	Ap C	PSO-10 PSO-12
CO-5	Apply skills for presenting a project using power point.		PSO-10
CO-6	Analysing and applying skill for students in practical experience on project management.	Ap C	PSO-10

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the purpose and key elements of a project proposal.	PO-3 PSO-1 PSO-2	R	F, C	Assignment	
CO2	Understand the essentials of project planning and proposal development.	PO-5 PSO-1 PSO-2	U	F.C	Practical Session	
CO3	Create project, evaluate and manage resources for project implementation	PO-7 PSO-6. PSO-8	A	P	Practical Session	
CO4	Apply skills for preparing a project, enhance skills	PO-10 PSO-10 PSO-12	E	P	Practical Session Library	
CO5	Apply skills for presenting a project using power point.	PO-7 PSO-10	A	P	Group Discussion	
CO6	Analysing and applying skill for students in practical experience on project management	PO-3 PSO-10	A	C	Field Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO4	PSO5	PSO6	PSO7	PSO8	PSO10	PSO12	PO3	PO5	PO7	PO10
CO 1	2	2	-	-	-	2	2	-	-	2	3	2	3
CO 2	2	2	-	-	-	-	1	-	-	1	2	3	2
CO 3	-	-	-	2	-	2	1	-	-	3	2	3	2
CO 4	-	-	3	2	3	2	2	-	2	1	3	2	1
CO5	-	-	-	-	-	-	-	2	-	-	-	-	-
CO 6	-	-	-	-	-	-	-	2	-	-	-	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5SECPAN301				
Course Title	SOCIAL AUDITING				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300-399				
Course Details	Credit	Lecture per week	Tutorial per week	Practical per week	Total Hours/Week
	3	25	10	10	45
Pre-requisites	1. Basic Understanding of Social responsibility and Sustainability 2. Visit NGOs and other local governing institutions conducting Social Audit				
Course Summary	The course would provide an in-depth understanding of the Social Auditing process and the importance of Social Audit				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Social Auditing		6
	1	Social Auditing: Meaning, objectives, Evolution and Significance.	
	2	Principles of Social Auditing - Social Audit and Financial Audit	
	3	Types and Process of Social Auditing	
II	Public Services and Social Audit Rules		6
	4	Local governance and social auditing	
	5	Social Audit Rules	
	6	Ecology of Social Audit	
	7	Impediments of Social Audit	
III	Social Auditors in Social Auditing		8
	8	Social Auditors and Code of Conduct for Social Auditors	
	9	Certification requirements for Social Auditors	
	10	Competencies and Skills Required for Social Auditors	
	11	Empanelment of Social Auditors with SROs	
	12	Information and documents required by a social auditor	
IV	Social Audit Standard Framework and Application of Social Audit		8
	13	Social Audit Standard (SAS) Framework and Stakeholders	
	14	Social Audit Engagement and Planning	
	15	Use of Technology in Social Audit	
	16	Preparation of Social Audit Report	

V	Impact Assessment of Social Audit		7
	17	Guidelines and Tools for Impact Assessment	
	18	Impact of Social Audit- Social Impact, Economic Impact and Political Impact	
	19	Social Impact	
	20	Economic Impact	
	21	Political Impact	
	22	Impact Reporting	
	23	Challenges of Social Audit	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		<p>Case Studies</p> <p>(i) Case Study on Draft Social Audit Standard (SAS) 500: Ensuring Environmental Sustainability, Addressing Climate Change including Mitigation and Adaptation, Forest and Wildlife Conservation.</p> <p>(ii) Case Study on Draft Social Audit Standard (SAS) 200: Promoting Health Care including Mental Healthcare, Sanitation and making available Safe Drinking Water</p> <p>(iii) Case Study on Draft Social Audit Standard (SAS) 400: Promoting Gender Equality, Empowerment of Women and LGBTQIA+ communities</p> <p>(iv) Case Study on Draft Social Audit Standard (SAS) 1300: Promotion of Financial Inclusion</p> <p>(v) Case study on Affordable Housing on Draft Social Audit Standard (SAS) 1100: Slum Area Development, Affordable Housing and other interventions to build Sustainable and resilient cities</p> <p>Field Study</p> <p>(i) Social Auditing in Panchayati Raj institutions</p> <p>(ii) Social Auditing in MGNREGA</p>	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	In-depth Understanding on the Concepts, Process and Evolution of Social Auditing	U	PSO 9
CO-2	Analysis of Social Sector and the Social Audit Rules 2011	U An	PSO 9 PSO6
CO3	Evaluating the role of Social Auditors and the requirements and competencies for the social Auditors	E	PSO 9 PSO 3
CO4	Understanding and Analysing the Social Audit Standard Framework and application of Social Audit and use of technology.	U An	PSO 9 PSO7
CO5	Understanding and evaluating the social impact assessment tools and reporting	U E	PSO9 PSO4
CO6	Equip the knowledge in the social Auditing and its impact through case studies and field studies	Ap An E	PSO 9 PSO 2

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	In-depth Understanding on the Concepts, Process and Evolution of Social Auditing	PO6 PO2 PSO 9	U	F	Assignment	
CO2	Analysis of Social Sector and the Social Audit Rules 2011	PO6 PSO 9 PSO6	U An	C F	Debate	
CO3	Evaluating the role of Social Auditors and the requirements and competencies for the social Auditors	PO6 PO1 PSO 9 PSO 3	E	C P	Seminar	
CO4	Understanding and Analysing the Social Audit Standard Framework and application of Social Audit and use of technology.	PO7 PO1 PSO 9 PSO7	U	P	Group Discussion	
CO5	Understanding and evaluating the social impact assessment tools and reporting	PO1 PO2 PSO9 PSO4	U E	C P	Assignment	
CO6	Equip the knowledge in the social Auditing and its impact through case studies and field studies	PO1 PSO 9 PSO 2	Ap An E	M	Case Studies/Field Visit	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO2	PSO3	PSO4	PSO6	PSO7	PSO9	PO1	PO2	PO6	PO7
CO 1	-	-	-	-	-	3	-	1	2	-
CO 2	-	-	-	2	-	3	-	-	2	-
CO 3	-	3	-	-	-	3	3	-	2	-
CO 4	-	-	-	-	2	3	1	-	-	2
CO 5	-	-	2	-	-	3	1	2	-	-
CO 6	3	-	-	-	-	3	3	-	-	-

Mapping of Cos to Assessment Rubrics

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1		✓		✓
CO 2	✓			✓
CO 3		✓		✓
CO 4	✓			✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK5SECPAN302				
Course Title	DISASTER MANAGEMENT				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	V				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	3	30	18	12	45
Pre-requisites	<p>1. A foundational understanding of public administration concepts like governance, policy development, and program implementation.</p> <p>2. Familiarity with different types of hazards, natural -geological, hydrological, meteorological, climatic and man-made technological, biological.</p>				
Course Summary	This course will gain a comprehensive understanding of key concepts, risk reduction, governance, vulnerability assessment, institutional structures, technology applications, and community involvement, empowering them to become informed and prepared citizens who can contribute to building resilience in the face of hazards.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Disaster Management		7
	1	Meaning and Definition of Disaster -Concept of Disaster	
	2	Types of disasters- Natural Disasters - Geological hazards-earthquakes, landslides, volcanoes-Hydrological hazards -floods, droughts, tsunamis-Meteorological hazards -cyclones, typhoons, tornadoes- and Man- Made Disasters- Technological hazards industrial accidents, nuclear accidents-Biological hazards - epidemics, pandemics.	
	3	Importance of Disaster Management for Sustainable Development	
II	Legal and Institutional Framework of Disaster Management		7
	4	Legal Framework for Disaster Management-Overview of the Disaster Management Act, 2005- Legal Provisions for Disaster Response, Recovery, and Mitigation.	
	5	Policy Formulation Processes and Challenges, Integration of Disaster Management Policies with Development Planning	
	6	National Disaster Management Authority - Roles and Responsibilities	
	7	State Disaster Management Authorities - and Other Agencies.	

	8	Role of Government Agencies, NGOs, and Other Stakeholders	
III	Disaster Risk Management Cycle		7
	9	Risk Assessment -Identifying Hazards And Vulnerabilities	
	10	Risk Reduction- Prevention, Mitigation	
	11	Preparedness - Planning, Early Warning Systems	
	12	Response -Emergency Relief, Evacuation	
	13	Recovery And Reconstruction-Rebuilding, Rehabilitation	
IV	Role of Technology and Communication in Disaster Management		7
	14	Remote Sensing, Geographic Information Systems for Hazard Mapping and Risk Assessment	
	15	Communication Technologies for Early Warning Dissemination and Information Sharing	
	16	Social Media Applications in Disaster Management, Media Relations in Disasters	
	17	Drones in Disaster Response, Artificial Intelligence in Early Warning Systems.	
V	Recovery and Rehabilitation		7
	18	Post-Disaster Assessment- Cultural Sensitivity in Response and Recovery.	
	19	Infrastructure Reconstruction-Economic Recovery	
	20	Psycho-Social Support- Trauma Counselling-Coping Mechanisms-Resilience Building.	
	21	Disease Outbreak Management-Sanitation and Hygiene-Healthcare Infrastructure.	
VI	22	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Debate on a Historical Disaster and Create a Presentation on its Causes, Impacts, and Response Efforts	
		Activity 2: Conduct a community Survey to Assess Vulnerability to a Specific Hazard -Example Floods, Landslides, etc.	
		Activity 3: Research a Technology Used in Disaster Management - e.g., Early Warning App, Drone Rescue, and Present its Application and Limitations.	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Equip learners with the foundational knowledge to analyse disaster risk and advocate for sustainable development through effective disaster risk reduction strategies.	U Ap	PSO 3 PSO 5 PSO 8
CO2	Analyse the knowledge and skills to understand and navigate the critical role of disaster governance in mitigating risk and effectively responding to emergencies.	U An E	PSO 3
CO3	Identifies and analyse the physical, social, economic, and environmental factors that make communities and populations vulnerable.	An Ap E	PSO 3 PSO 5 PSO 8 PSO 9
CO4	Examine the legal and institutional frameworks for disaster management in India and analyse disaster management policies, and understand the mechanisms for disaster response, recovery, and mitigation.	U An	PSO 7
CO5	To examine how technology can be leveraged for disaster management tasks like hazard mapping, early warning, information sharing, and utilizing social media for effective response.	U Ap C	PSO 3 PSO 6 PSO 8
CO6	quip with the knowledge and skills to assess vulnerabilities, analyse responses, and explore technological applications in disaster management.	E An Ap C	PSO 3 PSO 5

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Equip learners with the foundational knowledge to analyse disaster risk and advocate for sustainable development through effective disaster risk reduction strategies.	PO 1 PSO 3 PSO 5 PSO 8	U Ap	F, C	Book Review	
CO2	Analyse the knowledge and skills to understand and navigate the critical role of disaster governance in mitigating risk and effectively responding to emergencies.	PO 1 PO 2 PSO 3	U An E	F, C	Assignment	
CO3	Identifies and analyse the physical, social, economic, and environmental factors that make communities and populations vulnerable.	PO 1 PO 2 PSO 3 PSO 5 PSO 8 PSO 9	An Ap E	F, C, P	Debate	
CO4	Examine the legal and institutional frameworks for disaster management in India and analyse disaster management policies, and understand the mechanisms for disaster response, recovery, and mitigation.	PO 1 PO 2 PO 4 PO 7 PSO 7	U Ap	F, C	Case Analysis	
CO5	To examine how technology can be leveraged for disaster management tasks like hazard mapping, early warning, information sharing, and utilizing social media for effective response.	PO 1 PO 2 PSO 3 PSO 6 PSO 8	U Ap C	F, C, P	Seminar	
CO6	Equip with the knowledge and skills to assess vulnerabilities, analyse responses, and explore technological applications in disaster management.	PO 4 PSO 3 PSO 5	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10	PSO11	PSO12	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8
CO1	1	1	2	1	2	1	1	2	1	1	1	1	3	2	1	2	1	2	-	1
CO2	1	1	3	2	2	1	1	2	1	1	1	1	3	3	2	2	2	2	1	2
CO3	-	-	2	-	2	-	1	2	2	-	-	1	3	3	2	2	1	2	1	2
CO4	-	-	1	-	2	-	3	1	2	-	-	-	3	3	2	3	2	2	3	2
CO5	-	-	2	-	1	2	1	2	1	-	-	-	3	3	2	2	2	2	1	2
CO6	-	-	2	-	2	1	-	1	1	-	-	-	2	2	1	3	1	2	2	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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SEMESTER VI

DISCIPLINE-SPECIFIC CORE

1. Green Governance
2. Ethics in Governance
3. Labour Law and Administration in India

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6DSCPAN300				
Course Title	GREEN GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	<ol style="list-style-type: none"> Attend educational programs that can foster environmental literacy and encourage responsible citizenship. Aware of environmental parameters like air and water quality, deforestation rates, and biodiversity loss. 				
Course Summary	This course explores the frameworks and institutions that manage human interaction with the environment. It examines the challenges and opportunities for achieving environmental sustainability through effective green governance strategies.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction		10
	1	Green Governance-Concepts- Principles.	
	2	Evolution of Environmental Governance- Scope of Environmental Governance	
	3	Global Environmental Challenges-Climate Change-Biodiversity Loss-Resource Depletion.	
II	Environmental Laws and Policies		12
	4	Constitutional Provisions on Environment	
	5	Wildlife Protection Act 1972- Environmental Protection Act	
	6	National Forest Policy-Biological Diversity Act 2002	
	7	Schedule Tribes and Other Forest Dwellers Act 2006	
	8	Wetland Rules 2010- The Environmental policy 2016	
III	Policy Instruments for Green Governance		10
	9	Economic Instruments: Environmental Taxes-Subsidies- Tradable Permit	
	10	Regulatory Instruments: Environmental Standards- Impact Assessments - Command-and-Control.	
	11	Market-Based Instruments: Eco-labeling, Green Certification Schemes- Corporate Social Responsibility.	
	12	Voluntary Initiatives and Public Participation.	
	13	Need for Evaluating Policy Instruments.	

IV	International Environmental Governance		10
	14	Importance of International Conventions- Stockholm Conference.	
	15	United Nations Environment Programme -Montreal Protocol and Kigali Agreement	
	16	The Earth Summit:Rio de Janerio 1992	
	17	Agenda 21:1992- Commission on Sustainable Development-United Nations Convention to Combat Desertification	
	18	United Nations Framework Convention on Climate Change (UNFCCC): 1992	
	19	Sustainable Development Goals	
V	Green Governance Initiatives in India		6
	20	National Action Plan on Climate Change- National Adaptation Fund on Climate Change- State Action Plan on Climate Change	
	21	Environmental Regulations- Shift towards Renewable energy-Sustainable Transportation- Sustainable Office Practices- Organic Farming and Agroforestry.	
	22	Smart Cities Mission- Pradhan Mantri Ujjwala Yojana- Swachh Bharat Abhiyan - National River Rejuvenation Programme-Afforestation programs	
VI	23	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	12
		<p>Activity 1: Field Study Visit to Local Pollution Control Board Office Visit to Nearby Organic Farming Practices.</p> <p>Activity 2: Participatory Observation Meetings with Haritha Keralam Mission Workers Observation of how local communities involved in conservation efforts -Forest Protection by Tribal Communities.</p> <p>Activity 3: Case Study China: Top-Down Regulation and Clean Up Indira Paryavaran Bhawan: A Showcase of Sustainable Building Practices The Impact of Endosulfan on the Health and Livelihoods of the Kasaragod Community</p>	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Recognize fundamental concepts related to environment, its various components, and the importance of environmental awareness and education	U Ap	PSO-1
CO2	Developing an awareness of the environmental issues	Ap An	PSO-3
CO3	Analysis of the Policy Instruments for Green Governance	An	PSO-10
CO4	Evaluate the impact of Sustainable Development Goals and International Conventions in protecting environment.	An E	PSO-6
CO5	Analyze and assess Green Governance initiatives in India	U Ap An	PSO-10
CO6	Analyse the gap between theoretical knowledge and real-world application in the field of Green Governance.	E An Ap C	PSO-11

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Recognize fundamental concepts related to environment, its various components, and the importance of environmental awareness and education	PO-8 PSO-1	U Ap	F, C	Discussion Seminar	
CO2	Developing an awareness of the environmental issues	PO-8 PSO-3	Ap An	F, C		
CO3	Analyse and evaluate Constitutional Provisions laws and policies related to environment	PO-3 PSO-6	E An	F	Debate	
CO4	Evaluate the impact of Sustainable Development Goals and International Conventions in protecting environment	PO -2 PSO-10	An E	F, C, M	Case Analysis	
CO5	Analyze and assess Green Governance Initiatives in India	PO-3 PSO-11	U Ap An	F, C	Seminar	
CO6	Analyse the gap between theoretical knowledge and real-world application in the field of Green Governance	PO-3 PO-8 PSO-11	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO3	PSO-6	PSO10	PS0-11	PO2	PO3	PO8
CO 1	2	-	-	-	-	-	-	2
CO 2	-	1	-	-	-	-	-	2
CO 3	-	-	-	2	-	-	3	-
CO 4	-	-	1	-	-	1	-	-
CO 5	-	-	-	2	-	-	2	-
CO 6	-	-	-	-	1	-	1	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6DSCPAN301				
Course Title	ETHICS IN GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Familiarity with different forms of government like democracy, autocracy and their core principles. 2. Knowledge of legal frameworks and regulations governing administrative conduct for identifying legal and ethical conflicts within government operations				
Course Summary	This course will help in strengthening ethical values in administration for enhancing public trust in Institutions of governance and improve quality of Service and Governance laid on a strong foundation of Ethics.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Ethics and Governance		10
	1	Ethics- Definition and Concept	
	2	Importance of Ethics in Governance - Public Trust and Legitimacy	
	3	Ethical Principles in Public Service – Accountability- Transparency- Integrity.	
II	Ethical Thinkers		12
	4	Socrates -Moral Theory	
	5	Kautilya-Character Building, Measures to Tackle Corruption	
	6	Mahatma Gandhi – Satyagraha and Truth	
	7	Immanuel Kant- Deontological Theory	
	8	Amartya Sen- Capability Approach	
III	Ethical Issues in Public Administration		6
	9	Corruption - Bribery-Nepotism – Embezzlement- Red Tapism.	
	10	Decision-Making Frameworks- Social Justice and Inclusivity.	
	11	Environmental Ethics in Public Administration in India	
	12	Political Interference- Hurdles in Service Delivery	
	13	Managing Conflicts of Interest	

IV	Personal Values and Professional Ethics		10
	14	Personal Values and Professional Conduct	
	15	Organizational Values- Workplace Culture- Ethical Dilemmas in the Workplace.	
	16	Ethical Decision- Frameworks	
	17	Strategies for Promoting Ethical Conduct -Professional Codes of Ethics	
	18	Self-Reflection in Professional Development.	
	19	Leadership and Ethical Culture	
V	Anti-Corruption Measures for Indian Public Servants		10
	20	The Civil Services Code- Public Service Values in India	
	21	Prevention of Corruption Act -IPC-RTI-Right to Service Act	
	22	CVC- ED- Lokpal and Lokayukta, Ombudsman- Anti-Corruption Bureaus- Vigilance Courts	
VI	23	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	12
		Activity 1: Field Study Conduct semi-structured interviews with current and former government officials, focusing on their experiences with ethical issues. Conduct a field study in a municipality for examining budget documents and procurement procedures for indications of transparency.	
		Activity 2: Participatory Observation Observe how officials handle interactions with citizens, colleagues, and superiors. Review official codes of conduct and ethics policies within the agency.	
		Activity 3: Case Study The Aadhaar Program: Balancing Security and Privacy The Public Distribution System (PDS) and Corruption	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Analyse the need and importance of Ethics in Governance.	U	PSO-6
CO2	Developing an awareness of the ethical standards and values associated with the art and practice of public administration as a profession in the civil service both personally and institutionally.	Ap An	PSO-2
CO3	Develop critical thinking skills that will help participants to recognize ethical issues in public administration	Ap An	PSO-10
CO4	Building skills in using more imagination and ethical reasoning to assess and deal effectively with ethical dilemmas that arise in public services.	An E	PSO-3
CO5	Understand ethical codes of conduct in the civil service using examples of good governance and accountability with possible application in day to day working.	U Ap An	PSO-2
CO6	Fostering critical thinking, and collaborative exploration of contemporary challenges in ethical foundations of governance and develop the skills and perspectives necessary for ethical decision-making in the complex landscape of public administration.	E An Ap C	PSO-12

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Analyse the need and importance of Ethics in Governance.	PO-1 PSO-6 PSO-8	U Ap	F, C	Book Review	
CO2	Developing an awareness of the ethical standards and values associated with the art and practice of public administration as a profession in the civil service both personally and institutionally.	PO-3 PSO2 PSO-8	Ap An	F, C	Assignment	
CO3	Develop critical thinking skills that will help participants to recognize ethical issues in public administration	PO-1 PSO-1 PSO-3	Ap An	F	Debate	
CO4	Building skills in using more imagination and ethical reasoning to assess and deal effectively with ethical dilemmas that arise in public services.	PO-5 PSO-1 PSO-5	An E	F, C, M	Case Analysis	
CO5	Understand ethical codes of conduct in the civil service using examples of good governance and accountability with possible application in day to day working.	PO6 PSO-1 PSO-9	U Ap An	F, C	Seminar	
CO6	Fostering critical thinking, and collaborative exploration of contemporary challenges in ethical foundations of governance and develop the skills and perspectives necessary for ethical decision-making in the complex landscape of public administration.	PO8 PSO-5 PSO-12	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	1	-	-	-	-	-	-	1	-	1	-	-
CO 2	1	2	-	-	-	-	1	-	-	1	2	-
CO 3	-	-	1	-	-	-	2	1	1	2	1	-
CO 4	-	-	2	2	-	-	1	-	-	2	2	-
CO 5	-	1	-	-	-	-	1	2	-	1	2	1
CO 6	-	-	-	2	-	-	2	1	2	2	2	1

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6DSCPAN302				
Course Title	LABOUR LAWS AND ADMINISTRATION IN INDIA				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300 - 399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	Essential knowledge about aspects of Labour and related matters				
Course Summary	The course would provide an overview about different kinds of labour laws, its administration and issues.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Labour Laws and Administration		10
	1	Nature and Scope of Labour Law in India.	
	2	Constitutional Framework for Labour Rights: Directive Principles of State Policy and Fundamental Rights.	
	3	International Labour Organization (ILO) and its Impact on Labour Laws.	
	4	Structure of Labour administration in India: Central and State machinery, Tripartite Bodies.	
II	Overview of Laws on Wage and Working Conditions		10
	5	The Factories Act, 1948.	
	6	The Maternity Benefit Act, 1961.	
	7	The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.	
	8	The Code on Wages, 2019	
	9	The Occupational Safety, Health and Working Conditions Code, 2020	
III	Overview of Laws on Social Security		8
	10	The Employees' State Insurance Act, 1948.	
	11	The Employees' Provident Funds and Miscellaneous Provisions Act, 1952.	
	12	The Unorganized Workers' Social Security Act, 2008.	
	13	The Code on Social Security, 2020	

IV	Overview of Industrial Relations and Dispute Resolution		10
	14	The Trade Unions Act, 1926.	
	15	The Industrial Disputes Act, 1947.	
	16	Collective Bargaining, Conciliation, and Arbitration Mechanisms.	
	17	Strikes and Lockouts: Legal Framework and Limitations.	
	18	The Industrial Relations Code, 2020	
V	Emerging Trends and Challenges		10
	19	Labour in Organised and Unorganised Sectors	
	20	Trade Unions in the Changed Scenario	
	21	Informalization of the Indian Labour Market.	
	22	Gig Economy and The Challenges of Platform Work.	
	23	Technological Advancements and Changing Nature of Work.	
VI	24	<p style="text-align: center;">Open Ended</p> <p style="text-align: center;"><i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i></p> <p>Practical explorations in Labour laws and Administration</p>	12
		<p>Comparative analysis: Have students compare and contrast social security schemes in India with those in other countries. They can analyze funding mechanisms, coverage levels, and effectiveness in ensuring workers' well-being.</p>	
		<p>Mock tripartite meeting: Divide students into groups representing employers, employees, and government officials. Simulate a tripartite meeting on a specific labour issue and have them discuss, negotiate, and attempt to reach an agreement.</p> <p>Debate: Organize a debate on a controversial labour issue like strike rights, outsourcing, or minimum wage levels. Students can research and present arguments from different perspectives, fostering critical thinking and communication skills.</p>	
		<p>Case Analysis: Provide students with real-life cases involving labour disputes or violations. Ask them to analyze the case considering constitutional frameworks, ILO conventions, and relevant statutes. Require students to propose solutions or actions based on their understanding.</p>	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Explain Labour Laws and Administration	U	PSO-8
CO2	Apply Knowledge of Laws on Wage and Working Conditions	Ap	PSO-4
CO3	Evaluate Social Security Laws and Schemes	E	PSO-8
CO4	Develop critical thinking skills to apply legal principles to practical labour issues.	C	PSO-6
CO5	Analyze Emerging Trends and Challenges in Labour Laws and Administration	An	PSO-8
CO6	Apply theoretical knowledge on Labour laws on practical labour issues through simulation exercises, demonstration etc.	Ap	PSO-8

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Explain Labour Laws and Administration	PSO-8 PO-4	Understand	F, C	Book Review	
CO2	Apply Knowledge of Laws on Wage and Working Conditions	PSO-4 PO-4	Apply	F, C	Assignment	
CO3	Evaluate Social Security Laws and Schemes	PSO-8 PO-4	Evaluate	F	Debate	
CO4	Develop critical thinking skills to apply legal principles to practical labour issues.	PSO-6 PO-1 PO-2 PO-8	Create	F, C, M	Case Analysis	
CO5	Analyze Emerging Trends and Challenges in Labour Laws and Administration	PSO-8 PO-1	Analyze	F, C	Seminar	
CO6	Apply theoretical knowledge on Labour laws on practical labour issues through simulation exercises, demonstration etc.	PSO-8 PO-2	Apply	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO4	PSO6	PSO8	PO1	PO2	PO4	PO8
CO1	-	-	-	-	-	1	-
CO2	1	-	-	-	2	-	-
CO3	-	-	1	-	-	2	-
CO4	-	1	-	1	1	2	1
CO5	-	-	1	2	-	2	-
CO6	-	-	1	-	2	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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DISCIPLINE SPECIFIC ELECTIVE

1. Rural Governance
2. Water Governance
3. Cyber Laws and Administration
4. International Institutions and Governance

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6DSEPAN300				
Course Title	RURAL GOVERNANCE IN KERALA				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300 - 399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding of the Decentralized Administration. 2. Thorough Knowledge on 73 rd Amendment.				
Course Summary	The Course will Provide a Holistic Understanding of the Rural Governance and Development with a focus on Governance Kerala				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Rural Governance in Kerala		10
	1	Evolution of Rural Governance in Kerala	
	2	Kerala Panchayat Raj Act 2014	
	3	People's Planning- PRIs and Democratic Decentralisation in Kerala	
II	Models of Rural Development		12
	4	PURA model	
	5	Result based monitoring system (RBM/PIME)	
	6	Appreciative Inquiry models (AI)	
	7	Geomatics	
	8	Social Capital analysis and tools (SOCAT)	
III	Local Self Government in Kerala		6
	9	Local -Self Government in Kerala- Nature- Structure-Functions	
	10	Delivery of Public Services by LSGs	
	11	Committees and Participatory Forums	
	12	Social Capital and governance in Kerala- New Institutional Mechanisms- Institutional Reforms	
IV	Rural Development- Governance and Programs		10
	13	Administrative and Fiscal Relations	
	14	Role of Kudumbashree and SHGs	
	15	Rural Finances- Microfinance – Banks, NABARD etc	

	16	Major Rural Development Programs in Kerala- LIFE- PMAY-G- MGNREGA-PMGSY- VAY-NRLM	
V	Local Governance Challenges in Kerala		10
	17	Panchayat Finance- Issues in Fiscal Decentralisation	
	18	Capacity Building and Bureaucracy:	
	19	Financial Constraints	
	20	Public Participation and Accountability	
VI	21	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	12
		Activity 1: Case Study on the Financial Empowerment of Women through Kudumbashree/ Challenges in Rural Youth Employment/ Successful Rural Development Initiatives	
		Activity 2: Survey/ Interview to gather information on a lack of access to clean water/ inadequate sanitation facilities	
		Activity 3: Mock Panchayat Meeting: Students can be divided into groups representing different stakeholders in a village (farmers, youth, women's group, Panchayath Authorities etc.).	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the Fundamentals of Rural Governance in Kerala.	U Ap	PSO4 PSO9
CO2	Understand and Analyse the models of Rural Development.	Ap An	PSO4 PSO6
CO3	Evaluate the Significance of Participatory Planning Process in Kerala	Ap An	PSO6 PSO9
CO4	Examine the Fundamentals of Fiscal Decentralisation in Kerala and the importance of Kudumbashree Mission.	An E	PSO6 PSO8
CO5	Provide a Holistic Understanding of the Challenges in Rural Governance in Kerala.	U Ap An	PSO6 PSO9
CO6	Equip with Knowledge and Skills on Rural Governance through Real World Examples.	E An Ap C	PSO6 PSO8 PSO9

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the Fundamentals of Rural Governance in Kerala.	PO1 PSO4 PSO9	U Ap	F, C	Book Review	
CO2	Understand and Analyse the models of Rural Development.	PO1 PO3 PSO4 PSO6	Ap An	F, C	Assignment	
CO3	Evaluate the Significance of Participatory Planning Process in Kerala	PO3 PSO6 PSO9	Ap An	P M	Debate	
CO4	Examine the Fundamentals of Fiscal Decentralisation in Kerala and the importance of Kudumbashree Mission. Promoting inclusive and sustainable development.	PO1 PSO8 PSO9	An E	F, C	Case Analysis	
CO5	Provide a Holistic Understanding of the Challenges in Rural Governance in Kerala.	PO2 PSO6 PSO9	U Ap An	F, C	Seminar	
CO6	Equip with Knowledge and Skills on Rural Governance through Real World Examples.	PO2 PSO6 PSO8 PSO9	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO4	PSO6	PSO8	PSO9	PO1	PO2	PO3
CO 1	2	-	-	1	2	-	-
CO 2	3	3	-	-	2	-	3
CO 3	-	3	-	3	-	-	2
CO 4	-	2	3	-	1	-	-
CO 5	-	3	3	-	-	3	-
CO 6	-	3	3	3	-	3	-

Mapping of Cos with Assessment Rubrics

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6DSEPAN301				
Course Title	WATER GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300 - 399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding on water-related issues 2. Need to complete the course in principles of governance.				
Course Summary	The course would provide an understanding of water governance including the issues, rights and governance problems.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Water Resources		10
	1	Water as a Unique Resource – Instrumental and Intrinsic Approach	
	2	Key Concepts – Water Security, Water Crisis, Water Governance, Virtual Water and Hydro-Politics	
II	Water Management		10
	3	Sustainable Water Management – Significance and Methods	
	4	Integrated Water Resource Management (IWRM)	
	5	Public Private Partnerships (PPP) - Participatory Irrigation Management (PIM)	
III	Water Governance		10
	6	Water Availability and Distribution	
	7	Challenges in Water Governance	
	8	Privatization of Water	
	9	Water Disputes and Struggles	
IV	Water Governance in India		10
	10	Institutional Mechanisms in India – Ministry of Water Resources	
	11	Central Water Commission (CWC) - Central Ground Water Board (CGWB)	
	12	Inter-State Water Disputes - Mullaperiyar and Cauvery	

V	River Water Conflicts: International and National		10
	13	International River Water Conflicts	
	14	Transboundary waters	
	15	Hydropolitics	
	16	Major international river water conflicts	
	17	Major international water treaties	
	18	Water Governance in India	
	19	Prospects of water governance in India	
	20	River resources in Kerala	
VI	21	Open Ended <i>(This Module Is Exclusively Designed for Internal Evaluation Only. Choose Any Two Activities.)</i>	10
		Activity 1: Field Visit to Kerala Water Authority (Any Office/Project Site) and Prepare a Report	
		Activity 2: Sustainable Water Management Practices at Home	
		Activity 3: Case Study: Case Study on Kerala Rural Water Supply and Sanitation Agency – The <i>Jalanidhi</i> Project	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the concepts and significance of water management and water governance	U An	PSO1
CO2	Examine the concept and practice of water management	E An	PSO10
CO3	Analyse the concept of water governance and its application	Ap An	PSO10
CO4	Critically analyse water governance in India	An E	PSO10
CO5	Analyse various national and international river water conflicts	An	PSO10
CO6	Apply the knowledge on cases in Kerala	An Ap	PSO3 PSO10

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the concepts and significance of water management and water governance	PO6	U Ap	F, C	Book Review	
CO2	Examine the concept and practice of water management	PO6	Ap An	F, C	Assignment	
CO3	Analyse the concept of water governance and its application	PO2	Ap An	F	Debate	
CO4	Critically analyse water governance in India	PO6	An E	F, C, M	Case Analysis	
CO5	Analyse various national and international river water conflicts	PO6	An	F,M	Case Analysis	
CO6	Apply the knowledge on cases in Kerala	PO6	An Ap	F, C	Seminar	

	PSO 1	PSO 2	PSO 3	PSO 4	PSO 5	PSO1 0	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6	PSO1 0
CO 1	-	-	-	2	-	3	-	2	-	-	-	3	
CO 2	-	2	-	1	-	3	1	-	-	1	-	3	
CO 3	-	-	1	-	-	3	-	3	-	-	2	2	
CO 4	1	-	-	-	-	3	-	-	1	-	-	3	
CO 5	-	-	-	-	-	-	-	-	-	-	-	2	2
CO 5	-	1	-	1	-	3	-	2	-	-	1	3	

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6DSEPAN302				
Course Title	CYBER LAWS AND ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours/Week
	4	38	10	12	60
Pre-requisites	1. Basic capability to handle digital gadgets 2. Knowledge about cyber spaces and technology				
Course Summary	Equips to Understand Online Crimes, Navigate Legal Frameworks For Digital Activities, and Apply those Principles to Real-World Situations. It Emphasizes Data Privacy, Security and To Update the Ever-changing Legal Landscape of The Internet.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction		10
	1	Cyber security: Definition, Scope and Importance	
	2	Concepts and terms related: Cyber Space, Digital Footprints, Digital Safety, Dark Web	
	3	Budapest Convention	
II	Cyber Crimes		10
	4	Mapping the Cyber Crimes	
	5	Main Cyber Players: Cyber Criminals, Cyber Terrorist, Cyber Espionage, Cyber Hacktivists	
	6	Types of Cybercrimes: Against organisation: Hacking, Denial of Services(Dos), Data Breaching- Against Individual: Social engineering, Cyberstalking, Identity Theft	
	7	Financial Crimes: Credit Card Fraud, Cryptocurrency Scam	
III	Legal and Regulatory Provisions in India		10
	8	Legal & Regulatory Provisions in IPC & IT Act by Government of India	
	9	Role & Responsibilities of Various kinds of Government Organizations in Cyber Crime-Cyber Wings	
	10	Cyber Security Policy-2013	
	11	Digital Personal Data Protection Act-2023	
	12	Legal Concerns: Privacy, IPR, Security, Sovereignty	

IV	Contemporary Scenario		10
	13	The Changing Nature of Cyber Crimes	
	14	Cyber War- Cyber Disarmament & Cyber Peace Keeping	
	15	Role of AI in Cyber Security, Deep Fake	
	16	Dark Web and Deep Web and its impact on Cybercrimes	
	17	Big Data Analytics	
V	Cyber security & Public Administration the way forward		10
	18	Importance of Cyber Hygiene in Public Administration	
	19	Cyber Security Awareness and Training- Mock drills: Phishing Attack Simulation, Social Engineering Attack Simulation	
	20	Public-Private Partnerships in Cyber Security	
VI	21	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Participatory Observation –Develop Action Plans to be Adopted Anticipating a Cyber-Crime to happen.	
		Activity 2: Case Study: Cyber-attack on AIIMS	
		Activity3: Group Discussion on Cyber Security Issues	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provides the Basic Understanding About Concept of Cyber Security	U E	PSO-7
CO2	Provide a Holistic Understanding Regarding Cybercrimes and Various Type of Concerned Crimes Associated	U An	PSO-7
CO3	Provides a Holistic Understanding Regarding Legal and Regulatory provision of Cyber security	U An	PSO-4
CO4	Develop Critical Skills to Understand the Issues, Challenges and Developments Related to Cyber Security	E An	PSO-7
CO5	Develop Critical Thinking and Problem Solving Skills Related to the Way forward in Cyber Security and Public Administration	An Ap	PSO-7
CO6	Equip with Knowledge and Skills by Engaging in Activities and Case Studies to Develop a Critical Understanding through Activity Based Learning	C An U	PSO-3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provides an basic understanding about concept of cyber security	PSO-7 PO-7	U E	F, C	Book Review	
CO2	Provide a holistic understanding regarding cybercrimes and various type of cybercrimes associated	PSO-7 PO-1	U An	F, C	Assignment	
CO3	Provides a Holistic Understanding regarding Legal and Regulatory provision of Cyber security	PSO-4 PO-7	U An	F	Book review	
CO4	Develop critical skills to understand the issues, challenges and developments Related to cyber security	PSO-7 PO-1	E An	C, M	Case Analysis	
CO5	Develop Critical Thinking and Problem Solving Skills related to the way forward in cyber security and public administration	PSO-7 PO-1 PO-2	An Ap	C,M	Seminar	
CO6	Equip with knowledge and skills engaging in activities and case studies to develop a critical understanding through activity based learning	PSO-3 PO-2 PO-5 PO-3	C An U	C, M	Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO3	PSO4	PSO7	PO1	PO2	PO3	PO5	P07
CO 1	-	-	1	-	-	-	-	1
CO 2	-	-	1	2	-	-	-	-
CO 3	-	2	-	-	-	-	-	2
CO 4	-	-	3	2	-	-	-	-
CO 5	-	-	2	2	2	-	-	-
CO 6	1	-	-	-	2	2	1	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6DSEPAN303				
Course Title	INTERNATIONAL INSTITUTIONS AND GOVERNANCE				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1.Basic understanding of polity and governance 2.Analytical Knowledge of Different Administrative Systems				
Course Summary	Students Will Explore the Principles, Policies and Practices that Guide International Organizations.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	International Organizations and Regimes		12
	1	The United Nations	
	2	The Specialized Agencies of the United Nations	
	3	The World Bank and International Monetary Fund	
	4	World Trade Organization and International Trade Regimes	
	5	Regional Organizations-OECD, ADB	
II	Crisis Management and Humanitarian Response		10
	6	Global Emergencies and Humanitarian Interventions	
	7	The Role of Public Administration in Crisis Management	
	8	International Collaborations in Disaster Relief and Recovery	
III	Global Policymaking and Decision-Making		10
	9	Diplomacy and Negotiations in Global Policy Making	
	10	Role of Public Administration in International Policy Formulation	
	11	Decision-Making Processes and Challenges	
IV	Global Development and Sustainable Development Goals (SDGs)		6
	12	International Development Cooperation and Aid Effectiveness	
	13	Role of Public Administration in Achieving SDGs	
	14	Financing Sustainable Development Initiatives	
V	Accountability and Transparency		10
	15	Ensuring Accountability in International Institutions	
	16	Transparency and Openness in Decision-making	
	17	Ethical Challenges	

VI		Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	12
	18	Quizzes and Exams Assessing Theoretical Knowledge	
	19	Class Discussion and Debates	
	20	Group Projects and Presentations-Foreign Policy of ASEAN	

COURSE OUTCOME

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide a holistic understanding of International Institutions.	U Ap	PSO-10 PSO-11
CO2	Analyse the Role of Humanitarian Interventions in Global Emergencies.	Ap An	PSO-6 PSO-10
CO3	Analyse the Role of Public Administration in International Policy Formulation.	Ap An	PSO-6 PSO-10
CO4	Develop Critical Thinking Skills to Understand Sustainable Development Goals.	An E	PSO-8 PSO-11
CO5	Provide a Holistic Understanding on the Importance of Accountability and Transparency in International Organisations.	U Ap An	PSO-10 PSO-11 PSO12
CO6	Equip with Knowledge and Skills in Engaging Informed Discussions, Debates, Group Projects and Presentations.	E An Ap C	PSO-3 PSO-6 PSO-8 PSO-10

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a holistic understanding of International Institutions.	PO-1 PSO-10 PSO-11	U Ap	F, C	Book Review	
CO2	Analyse the Role of Humanitarian Interventions in Global Emergencies.	PO-2 PO-8 PSO-6 PSO-10	Ap An	F, C	Book Review, Assignment	
CO3	Analyse the Role of Public Administration in International Policy Formulation.	PO-2 PO-4 PO-5 PSO-6 PSO-10	Ap An	F	Debate	
CO4	Develop Critical Thinking Skills to Understand Sustainable Development Goals.	PO-2 PO-3 PSO-8 PSO-11	An E	F, C, M	Book Review, Assignment	
CO5	Provide a Holistic understanding About the Importance of Accountability and Transparency in International Organisations.	PO-2 PO-4 PSO-10 PSO-11 PSO-12	U Ap An	F, C	Seminar	
CO6	Equip with Knowledge and Skills in Engaging Informed Discussions, Debates, Group Projects and Presentations.	PO-2 PO-3 PO-4 PO-5 PSO-3 PSO-6 PSO-8 PSO-10	E An Ap C	C, M	Project, Presentations	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO3	PSO5	PSO6	PSO8	PSO10	PSO11	PSO12	PO1	PO2	PO3	PO4	PO5	PO8
CO 1					3	1		2					
CO 2			3		3				3				2
CO 3			3		3				2		1	1	
CO 4				3		2			3	3			
CO 5					3	1	1		2		2		
CO 6	3		2	3	3				3	3	3	3	

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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2. *Global Governance and the UN: An Unfinished Journey* by Thomas G. Weiss and Ramesh Thakur
3. *The Politics of Global Governance: International Organization in an Interdependent World* by Paul F. Diehl and Brian Frederking.
4. "Global Public Policy: Governing Without Government?" by Diane Stone and Andrew Denham
5. "The Globalization of World Politics: An Introduction to International Relations" edited by Jhon Baylis, Steve Smith, and Patrica Owens
6. "Global Administration law: The Casebook" edited by Sabino Cassese, Thomas Pegrum and Nico Krisch.

SKILL ENHANCEMENT COURSE

1. Organizational Behaviour
2. Public Relations and Communication
3. Research Methodology- II

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6SECPAN300				
Course Title	ORGANIZATIONAL BEHAVIOUR				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300 - 399				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	1. Basic understanding on Management Theories and Principles 2. Knowledge in Human Resource Management				
Course Summary	To acquaint students with the fundamentals of organisational behaviour and the recent developments in organisational behaviour.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs.
I	Introduction to Organizational Behaviour		7
	Definition, Nature and Scope-Need for Studying Organisational Behaviour-Contributing Disciplines to OB-Modes of OB-Challenges and Opportunities of OB		
II	Perception and Learning		7
	Perception: Meaning- Process- Improving Perception-Learning: Theories - Pavlov, Skinner-Principles of Learning.		
III	Personality Development		7
	Personality Development- Biological, Psychological and Environmental Factors. Determinants of Personality, Assessment of Personality- Personality Traits		
IV	Organisational Development (OD)		7
	Meaning, Nature, Objectives and Belief in OD-OD Interventions, Organisation Transformation-Organisational Climate, Organisational Culture, Organisational Change		
V	Groups		7
	Definition- Types- Development-Group Norms- Group Cohesiveness- Group Decision-Making-Interpersonal Relation Ship-Conflict- Individual conflict- Interpersonal conflict- Group conflict- Transactional Analysis		
VI		Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Case Studies on Personality	
		Organisation Visits	
		Group Role Plays	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide a basic understanding of Organizational Behaviour and its Challenges and Opportunities.	U, Ap	PSO2
CO2	Provide a foundational understanding of Perception and Learning.	U, Ap	PSO3
CO3	Provide a basic understanding of Motivation and Personality Development.	Ap, An	PSO12
CO4	Develop foundational knowledge on Organizational Development.	An, E	PSO2
CO5	Provide a basic understanding of Groups and Conflict Management.	U, Ap, An	PSO8
CO6	Developing knowledge of Organizational Behaviour through practical exposure and real-world examples.	E, An, Ap C	PSO6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/ PSO	Cognitive Level	Knowledge Category	Lecture/ Tutorial	Practical (P)
CO1	Provide a basic understanding to organizational Behaviour and its Challenges and Opportunities.	PO6 PSO2	U, Ap	F, C	Assignment	
CO2	Provide a foundational understanding on Perception and Learning.	PO6 PSO3	Ap, An	F, C	Book Review	
CO3	Provide a basic understanding on Motivation and Personality Development.	PO6 PSO12	Ap An	F, M	Practical session	
CO4	Develop foundational knowledge on Organizational Development.	PO1 PSO2	An, E	F, C, P, M	Case Analysis	
CO5	Provide a basic understanding on Groups and Conflict Management.	PO2 PO5 PSO8	U, Ap, An	F, P, C	Seminar	
CO6	Developing knowledge on Organizational Behaviour through practical exposure and real-world examples.	PO8 PSO6	E, An, Ap C	C, M	Case Study Field visits	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO2	PSO3	PSO6	PSO8	PSO12	PO1	PO2	PO3	PO5	PO6	PO8
CO 1	1	-	-	-	-	-	-	-	-	2	-
CO 2	-	1	-	-	-	-	-	-	-	2	-
CO 3	-	-	-	-	1	-	-	-	-	2	-
CO 4	1	-	-	-	-	2	-	-	-	-	-
CO 5	-	-	-	1	-	-	1	-	1	-	-
CO 6	-	-	1	-	-	-	-	-	-	-	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6SECPAN301				
Course Title	PUBLIC RELATIONS AND COMMUNICATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	Written and verbal communication skills, Critical Thinking and Problem-Solving Skills, Digital Media Literacy				
Course Summary	This course equips you with the knowledge and skills necessary to develop in the field of public relations and communication.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs.
I	Introduction to Public Relations		7
	1	Public relations- Definition and History	
	2	Public Relations- Functions and Benefits- Ethics and Social Responsibility	
	3	Growth of Public Relations- Indian Scenario	
II	Communication		7
	4	Communication-Scope- Importance	
	5	Levels of Communication	
	6	Types of Communication	
	7	Barriers to Communication	
	8	Public Speaking and Professional Communication	
	III	Public Relations Planning	
9		Campaign Development- Defining Goals- Objectives-Target Audiences, And Strategies.	
10		Situational Analysis- Evaluating Internal and External Factors Impacting PR Efforts.	
11		Writing for Public Relations-Press releases-Media Kits- Website Content and Social Media Posts.	
12		Media Relationships-Traditional -Print- Broadcast And Social Media. - Media Interviews, And Press Conferences.	
13		Crisis Communication Strategies- Managing Negative Publicity and Reputational Threats.	

IV	Corporate Communication and Public Relations		7
	14	Corporate Communication and Public Relations-Roles-Functions and Relationship within an Organization.	
	15	Crafting Strategic Communication- Message Development- Writing for Media	
	16	Role of Management in Employee Communication- Crisis Communication	
	17	E- Public Relations and its Importance	
V	New Media Tools		7
	18	Blogs, Website	
	19	Online Press Release- Article Marketing	
	20	Artificial Intelligence -Big data	
VI	21	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Case Study Analysis Me-too Movement in India Rise of Digital Public Relations in India	
		Activity 2: Participatory Observation Engage in discussions about social media marketing strategies, observe how businesses communicate with each other and their target audience, analyse the types of content being shared. Observe presentations on current trends in public relations, participate in interactive workshops on communication strategies, and network with professionals from different organizations.	
		Activity 3: Field Visit Conduct a visit to a local or state government agency with a public affairs office. A visit to a public relations agency specializing in a specific industry- technology-healthcare-non-profit.	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Examine the scope and importance of communication, including its various levels and types.	U, Ap	PSO-1 PSO-12
CO2	Asses and understand the role of public relations in various sectors and the ethical considerations involved	U, Ap	PSO-9
CO3	Recognize emerging trends in public relations and their implications for corporate communication	Ap, An	PSO-3
CO4	Evaluate the importance of e-public relations and its impact on organizational communication. And analyse the utilization of digital and social media tools effectively in public relations practices.	An, E	PSO-9
CO5	Apply theoretical knowledge and practical skills in real-world scenarios through case studies, group projects, and field engagement	U, Ap, An	PSO-12
CO6	Asses on personal and professional growth in understanding and applying public relations and communications principles	E, An, Ap, C	PSO-12

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Examine the scope and importance of communication, including its various levels and types.	PO3 PSO12	U, Ap	F, C	Assignment	
CO2	Asses and understand the role of public relations in various sectors and the ethical considerations involved	PO-1 PSO-9	Ap, An	F, C	Book Review	
CO3	Recognize emerging trends in public relations and their implications for corporate communication	PO1 PSO-3	Ap, An	F, M	Practical session	
CO4	Evaluate the importance of e-public relations and its impact on organizational communication. And analyse the utilization of digital and social media tools effectively in public relations practices.	PO-7 PSO-9	An, E	F, C, P, M	Case Analysis	
CO5	Apply theoretical knowledge and practical skills in real-world scenarios through case studies, group projects, and field engagement	PO-8 PSO-12	U, Ap, An	F, P, C	Seminar	
CO6	Asses on personal and professional growth in understanding and applying public relations and communications principles	PO-6 PSO-12	E, An, Ap C	C, M	Case Study Practical sessions on communication	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO3	PSO9	PSO12	PO1	PO3	PO6	PO7	PO8
CO 1	1	-	-	2	-	2	-	-	-
CO 2	-	-	3	-	1	-	-	-	-
CO 3	-	2	-	-	1	-	-	-	-
CO 4	-	-	3	-	-	-	-	1	-
CO 5	-	-	-	2	-	-	-	-	1
CO 6	-	-	-	3	-	-	2	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6SECPAN302				
Course Title	RESEARCH METHODOLOGY II				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300-399.				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	1. Basic understanding of Research Process. 2. Research aptitude including framing research questions, data collection and finding solutions				
Course Summary	This course aims at facilitating the students to give an overview of research process and its methods.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction To Research		7
	1	Scope of Research in Public Administration	
	2	Evolution of Scientific Inquiry	
	3	Interdisciplinary Research in Social Science	
	4	Scientific Methods of Research	
II	Research Writing Skills		7
	5	Basic Concepts of Academic Writing	
	6	Writing- Reports-Importance of Reports-Types Of Reports.	
	7	Planning of Report Writing and Format of Research Report	
	8	Bibliography- Documentation of Bibliography	
	9	Evaluating the Research Report	
III	Research Techniques		7
	10	Measurement And Scales	
	11	Type of Scales	
	12	Frequency Distribution	
	13	Statistical Analysis and Data Interpretation	
IV	Computer Aided Analysis		7
	14	Testing Of Hypothesis – T Test, Z Test, Chi-square Test, Probability and Normal Distribution.	
	15	Co-Relation and Regression Analysis ANOVA	
	16	Factor Analysis: Co- Efficient of Determination.	
	17	Computer Aided Data Analysis – M.S. Excel/ SPSS.	

V	Publication Ethics		7
	18	Intellectual Honesty, Research Integrity and Conflicts of Interest	
	19	Publication Misconduct- Falsification, Fabrication, Plagiarism	
	20	Selective Reporting and Misrepresentation of Data.	
	21	Redundant Publications: Duplicate And Overlapping Publication	
	22	Publication Opportunities.	
23	Predatory Publishers and Journals.		
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
	17	Activity 1: Introduction to digital software technologies-based Data Analysis	
	18	Activity 2: Key data analysis techniques used in creating data sets for Administration.	
	19	Activity 3: R Programming-SPSS -MS-Excel front end usage.	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Understand the significance of research in the field of Public Administration.	U	PSO-5
CO-2	Develop proficient research writing skills, including the ability to articulate ideas clearly, structure research reports effectively.	U	PSO-5
CO-3	Understand Statistical Analysis and Data Interpretation in research	Ap, An	PSO-5
CO-4	Equip with computer aided data analysis and practice with tools.	U, E	PSO-5 PSO-7
CO-5	Understand publication ethics, including intellectual honesty, research integrity, and transparency	Ap, C	PSO-5
CO6	Evaluate applied research methodologies and techniques in the context of public administration.	E	PSO-5

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO-1	The significance of research in the field of Public Administration.	PO-6	U	F, P	Book Review	-----
CO-2	Proficient research writing skills, including the ability to articulate ideas clearly, structure research reports effectively.	PO-4 PO-7	U	F, P	Seminar	-----
CO-3	Statistical Analysis And Data Interpretation in research	PO-2 PO-3	An, E	P, C	Seminar	-----
CO-4	Computer aided data analysis and practice with tools.	PO-6 PO-7	U, E	P,C	Seminar	Online Platforms
CO-5	Publication ethics, including intellectual honesty, research integrity, and transparency	PO-8	Ap, C	P,C, M	Assignment	-----
CO-6	Applied research methodologies and techniques in the context of public administration.	PO-1	E	P	Field visit Case study Seminar	-----

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO5	PSO7	PO2	PO3	PO-4	PO-5	PO-6	PO-7	PO-8
CO-1	3	-	-	-	-	-	2	-	-
CO-2	3	-	-	-	2	-	-	-	-
CO-3	3	-	2	2	-	-	-	-	-
CO-4	2	1	-	-	-	-	-	2	-
CO-5	3	-	-	-	-	-	-	-	3
CO-6	3	-	-	-	-	-	-	-	-

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO-1	✓			✓
CO-2	✓			✓
CO-3	✓			✓
CO-4		✓		✓
CO-5		✓		✓
CO-6		✓	✓	

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VALUE -ADDED COURSE

1. Exploring Governance through Cinema
2. Youth and Entrepreneurship Management
3. Tribal Administration in India

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6VACPAN300				
Course Title	EXPLORING GOVERNANCE THROUGH CINEMA				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hour	Total Hours/Week
	3	25	10	10	45 hrs
Pre-requisites	1. Interest on watching cinema and making critical analysis 2. Familiarity with Public Administration Concepts				
Course Summary	The course explores the dynamic relationship between cinema and public administration by analysing how films depict bureaucracy, leadership, policy implementation, ethics, social justice, crisis management and global governance, with a focus on Indian and Global cinema.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction To Cinema and Administration		8
	1	Overview of Cinema and Public Administration- Definition of cinema, its role as a medium for representing and critiquing social institutions, including Public Administration. Cinema and society - influence on layman's lifestyles, behavioural changes, impacts on different sectors- education, health, employment, environment.	
	2	Historical Development: Historical evolution of cinema, Its portrayal of administrative institutions and practices overtime. Exploration of key milestones and influential films that have shaped public perceptions and bureaucracy	
	3	Genres And Subgenres - Exploration of different film genres and subgenres that engage with themes of Public Administration, including political dramas, thrillers, satires and documentaries	
	4	Theoretical framework - Realism, Symbolism and Postmodernism in understanding the cinematic representations of administrative processes	
II	Indian Cinema and Public Administration		10
	5	Historical development of Indian cinema and its portrayal of governance and administration	
	6	Depiction of bureaucracy and its challenges in Indian cinema - corruption, nepotism, red tapism, political interference, bureaucratic culture.	

	7	CASE STUDIES: In Depth Analysis of Selected Films for Understanding the Depiction of Public Administration in Cinema:	
		1. Article 15 2 Delhi Crime (Documentary) 3 Newton 4. Traffic Signal	
III	Cinema and Subaltern Representation		15
	8	Subaltern studies and its significance as a field of inquiry within postcolonial theory-focusing on the exploration of marginalised	
	9	Subaltern representation in cinema, its significance to understand power dynamics, identity politics and social justice.	
	10	The politics of representation-intersectionality, stereotypes, hegemony	
	11	Marginalised and the Indian cinema - concept of marginalisation and its manifestations in Indian society.	
	12	Issues faced by the marginalised in India - caste based discrimination, tribal's struggle for recognition, representation of LGBTQ, class divide, child labour	
	13	Decolonising cinematic narratives - decolonial approaches to film making that challenge Eurocentric perspectives, third cinema movements and indigenous film making	
		Film Screening: 1. Jai Bhim 2. Rang De Basanti or Sankofa 3. Sonchiriya 4. I Am Kalam 5. Evening Shadows	
IV	Globalization and cultural identity through the prism of cinema		6
	14	Concepts - Globalisation, Cultural diversity and Identity politics	
	15	Examination of themes and its representation in cinema - Diaspora identity, Challenges of Multiculturalism	
	16	Film Screening 1. My Name Is Khan 2. The White Tiger 3. Court	
	Gender and Cinema		6
	17	Gender and cinema, Gender representation in film, Feminist film theory-Male gaze, Subversion of gender norms in film	
	18	Feminist approaches to public administration	
	19	Women in administration, portrayal of women bureaucrats in cinema	
	20	Film Screening 1. Pink 2. Mardaani 3. The Iron Lady-2011 4. Hidden Figures -2016	

VI	OPEN ENDED <i>(This module is exclusively designed for internal valuation only. Choose any two activities)</i>		
	21	Activity 1 - Make a documentary / short film based on any of the listed modules	
	22	Activity 2 - Arrange one workshop on any relevant themes of cinema and administration. Workshops can include interactions with film directors, writers who have done projects which portrayed administration and its allied issues in mainstream cinema.	
	23	Activity 3 - Prepare a research paper on topics related to cinema and administration Activity 4 - Make an impressive awareness series on the challenges faced by administration in public service delivery. Students can use any medium- print /visual to showcase them. Activity 5 - Case studies on Malayalam cinema & administration	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Provide a holistic understanding on administrative issues faced by the society through the medium of cinema	U	PSO-1 PSO-2
CO-2	Equip students to apply knowledge and insights gained from the course to real world contexts.	R U Ap	PSO -2 PSO-3
CO-3	Reflect on personal and societal perspectives on leadership, governance and public service as portrayed in film and media	U Ap An E	PSO-3 PSO-5
CO-4	Understanding the ethical, social and political implications of cinematic representations of administration, including issues of accountability, transparency & social justice	U An E	PSO-7
CO-5	Assess the portrayal of gender in cinema and its significance to gender and social justice	U An E	PSO-8
CO-6	Providing practical knowledge to understand and evaluate various governance issues	U Ap An E C	PSO-3 PSO-6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provides a basic understanding on Cinema and Public Administration	PSO-1 PSO-2	U R	F, C	Assignment	
CO2	Analyse the historical development of the portrayal of governance in Indian Cinema through theoretical studies	PO-1 PSO-1	U An	F, C	Assignment	
CO3	Examine the subaltern representation in cinema. Evaluate it's significance and role in addressing societal issues.	PO-1 PSO-2 PSO-6 PSO-8 PSO-9	U An E	F, C, M	Movie review and discussion	
CO4	Gain a comprehensive understanding on globalisation, gender and cultural identity. Provide an understanding on how administration involves these concepts in its governance framework.	PO-1 PO-2 PSO-8 PSO-9	U An Ap E	F, C, M	Debate, seminar	
CO5	Examine and evaluate the role of cinema in addressing the issues of gender, cultural identity and globalisation, within the prism of governance.	PO -2 PSO-6	U An E	F, C,M	Movie review, Discussion	
CO6	Reflect the ideas gained from the course in practical field. Equip to broaden the theoretical knowledge through various ground level activities involving workshops, documentary making and other allied areas.	PO-1 PO-2 PO-3 PO-4 PO-6 PO-7 PSO-3 PSO-5 PSO-6 PSO-8 PSO-10	R U An Ap E C	C P M	Activities- documentary, case studies, research paper, workshop, awareness series- vlog/blog	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO5	PSO6	PSO8	PSO9	PSO10	PO1	PO2	PO3	PO4	PO6	PO 7
CO 1	1	1	-	-	-	-	-	-	-	-	-	-	-	-
CO 2	1	-	-	-	-	-	-	-	3	-	-	-	-	-
CO 3	-	1	-	-	2	2	2	-	2	-	-	-	-	-
CO 4	-	-	-	-	-	3	2	-	2	2	-	-	-	-
CO 5	-	-	-	-	3	-	-	-	-	2	-	-	-	-
CO 6			3	3	3	3		3	3	3	3	2	2	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓	✓		✓
CO 2	✓	✓		✓
CO 3	✓	✓		✓
CO 4	✓	✓		✓
CO 5	✓	✓		✓
CO6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6VACPAN301				
Course Title	YOUTH AND ENTREPRENEURSHIP				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300-399				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	3	25	10	10	45
Pre-requisites	1. An Aptitude in Business and Entrepreneurship 2. Basic Knowledge in Theories of Administration.				
Course Summary	This Course Aims at Facilitating the Students to Give an Overview of Entrepreneurship Development-Related Policies and Support Mechanisms				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Entrepreneurship		7
	1	Entrepreneurship- Meaning - Significance – Type.	
	2	Evolution of Entrepreneurship Roles and Functions of an Entrepreneur – Innovation, Risk and Uncertainty	
	3	Qualities of Entrepreneur- Intrapreneur and Entrepreneur	
	4	Gender and Entrepreneurship	
	5	STEP-TREAD	
II	Institutional Aids for Entrepreneurship Development		7
	4	Role of DST, DICS, SIDCO, NSICS, IRCI, NIDC, SIDBI, SISI	
	5	Entrepreneurial Guidance Bureau	
	6	Approaching Institutions for assistance- IEDC	
	7	Sickness in Small industries - Reasons and Remedies	
	8	Industrial Policy	
	9	Measures for Promotion and Development of Entrepreneurs-	
III	MSME Management		7
	8	Types and Role of MSMEs	
	9	Problems and Challenges of a Small Business- Feasibility Analysis and Creation of Business Plan	
	10	Steps for starting MSMEs	
	11	Govt. Policies for SSIs/MSMEs-ESDP-ATI-START UP INDIA-MAKE IN INDIA-PMKY-DIGITAL INDIA	
	12	Problems of Entrepreneurs - Incentives and Subsidies- Evaluating Entrepreneurial Performance	

IV	Basic Concepts of Marketing		7
	12	Market Research- Segmentation, and Strategies.	
	13	Product Life Cycle	
	14	Problems and Challenges of Small-Scale Units in Promotion	
	15	Digital Marketing	
	16	Opportunities and Challenges of E-commerce	
V	Training and Finance for Entrepreneurs		7
	17	Institutions for Training- SISI, NABRD, CAPART, DIC	
	18	Sources of finance –Institutional finance	
	19	Role of IFC, IDBI, ICICI, LIC, SFC, SIPCOT, and Commercial Bank	
	20	Participatory Governance- Inclusive Administration	
	21	Appraisal of bank for loans.	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		Activity 1: Group Discussion - Startup Stories of Public and Private Flipkart/ Paytm/ BYJUs/ Swiggy/K Connect	
		Activity 2: Field visit to an MSME / Interaction with STARTUP Mission	
		Activity 3: Conduct a registration programme of Young Innovator/ K DISC	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand and Analyze the Concept of Entrepreneurship and Role in Economy.	U An	PSO2
CO2	To Familiarize Institutional Support and Framework for Entrepreneurship.	An Ap	PSO2 PSO3
CO3	To Impart Knowledge on Small Business Development Micro, Small & Medium Enterprises its Opportunities and challenges.	An Ap	PSO2 PSO3
CO4	To Equip Learners on the Basic Concepts of Marketing and E-commerce.	U E	PSO2 PSO3
CO5	To Develop Understanding on the Training and Financial Support for Entrepreneurs.	U Ap An	PSO2 PSO3
CO6	To Have a Real-Life Interaction with Entrepreneurship Development Mechanism	An Ap C	PSO2 PSO3

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Introducing the Concept of Entrepreneurship and Role in Economy.	PO1 PSO2	U An	C	Book Review	
CO2	Institutional Support and Framework for Entrepreneurship.	PO1 PSO2 PSO3	An Ap	F, C	Assignment	
CO3	To Impart Knowledge on Small Business Development Micro, Small & Medium Enterprises its Opportunities and challenges.	PO2 PSO2 PSO3	An Ap	F, M	Debate	
CO4	To Equip Learners on the Basic Concepts of Marketing and E-commerce.	PO1 PSO2 PSO3	U E	F, C, M	Case Analysis	
CO5	To Develop Understanding on the Training and Financial Support for Entrepreneurs.	PO1 PO2 PSO2 PSO3	U Ap An	F, C	Seminar	
CO6	To Have a Real- Life Interaction with Entrepreneurship Development Mechanism	PO3 PSO2 PSO3	An Ap C	C, M	Field Visit Group Discussion	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	1	-	-	-	-	-						
CO 2	2	3	-	-	-	-						
CO 3	-	-	1	-	-	-						
CO 4	-	-	2	3	-	-						
CO 5	-	1	-	-	-	-						
CO 6	-	-	-	3	-	-						

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK6VACPAN302				
Course Title	TRIBAL ADMINISTRATION IN INDIA				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VI				
Academic Level	300- 399				
Course Details	Credit	Lecture Hours	Tutorial Hours	Practical Hours	Total Hours/Week
	3	25	10	10	45
Pre-requisites	1. Basic Understanding on Tribes of India 2. Understanding about Social justice Issues				
Course Summary	The Course Would Provide a Holistic Understanding about Tribes of India, their History, Movements, and how State and Different other Actors Play in the Administration and Facilitate for the Development of the Community				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Tribes in India		7
	1	Tribal Population in India	
	2	Social Institutions in Tribal Community	
	3	Historical Perspective of Tribal Administration	
	4	Constitutional Provisions for Scheduled Tribes	
	5	Commission for Tribal Development – Dhebur Commission, Xaxa Committee,	
II	The Problems of Tribal Communities		7
	6	Tribal Land Alienation, Displacement and Rehabilitation	
	7	Digital divide among Tribals	
	8	Problems in Implementation of Legislations	
	9	Debt-bondage and other Socio-Economic issues	
III	State Intervention for Tribal Development		7
	10	Tribal Development Administration Structure at Central Level: Ministry of Tribal Affairs , National Commission on Scheduled Tribe,	
	11	Tribal Co-operative Marketing Federation of India-TRIFED, National Scheduled Tribes Finance and Development Corporation-NSTFDC	
	12	Tribal Development Administrative Structure at State Level: Tribal Welfare Department, Tribal Development Corporations and Other State Specific Institutions	

	13	Schemes for tribal development: Eklavya Model Residential Schools, Pradhan Mantri Vanbandhu Kalyan Yojana, Van Dhan Vikas Karyakram	
IV	Social Development Perspective		7
	14	Role of NGOs in Tribal Development	
	15	Integrated Tribal Development Projects	
	16	Forest Development and Afforestation	
	17	Community participation: Tribal Advisory Councils	
V	Tribal Development: Kerala		7
	18	Tribes of Kerala,	
	19	Tribal Welfare and Developments in Kerala	
	20	Contemporary Challenges: Impact of Climate Change, Inadequate Representation and Participation, Social Issues and Exploitation	
VI	21	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>	10
		Activity 1: Field Study: Data Collection on Tribal Development in Kerala. Activity 2: Participatory Observation – Engagement with Local Tribal Population Activity 3: Case Study: Case Studies on Muthanga Movement, Aralam Farm Issue	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Provide a Holistic Understanding of Concepts Related to the Social, Historical and Constitutional Aspects related to Tribal of India	U	PSO-4
CO2	Analyse the Multifaceted Challenges Faced by Tribal Communities in India, Including Land Alienation, Displacement, Digital Exclusion, Legislation-Implementation Gaps, and Economic Issues like Debt Bondage	U An	PSO-8 PSO-6 PSO-7
CO3	Evaluate the Role of State Intervention in Addressing the Challenges Faced by Tribal Communities in India	E An	PSO-10
CO4	Analyse the Contribution of Various Actors in Promoting Social Development of Tribal Communities in India	An E	PSO-6 PSO-9
CO5	Analyse the Specific Context of Tribal Development in Kerala, Considering the Unique Challenges and Opportunities Faced by these Communities	An E	PSO-2 PSO-8 PSO-10
CO6	Apply Critical Thinking and Research Skills to Explore the Complexities of Tribal Development in a Real-World Context	An E Ap	PSO-3 PSO-5

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Provide a Holistic Understanding of Concepts Related to the Social, Historical and Constitutional Aspects related to Tribal of India	PSO-4 PO-6	U	F, C	Book Review	
CO2	Analyse the Multifaceted Challenges Faced by Tribal Communities in India, Including Land Alienation, Displacement, Digital Exclusion, Legislation-Implementation Gaps, and Economic Issues like Debt Bondage	PSO-6 PSO-7 PSO-8 PO-1 PO-6	U An	F, C	Group Discussion	
CO3	Evaluate the Role of State Intervention in Addressing the Challenges Faced by Tribal Communities in India	PSO-10 PO-6	E An	F, C	Assignment	
CO4	Analyse the Contribution of Various Actors in Promoting Social Development of Tribal Communities in India	PSO-6 PSO-9 PO-6	An E	F, C, M	Case Analysis	
CO5	Analyse the Specific Context of Tribal Development in Kerala, Considering the Unique Challenges and Opportunities Faced by these Communities	PSO-2 PSO-8 PO-2 PO-1	An E	F, C	Assignment	
CO6	Apply Critical Thinking and Research Skills to Explore the Complexities of Tribal Development in a Real-World Context	PSO-3 PSO-5 PO-1 PO-4 PO-8	An E Ap	C, M	Field Visit Case Study Participatory Observation	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10	PO1	PO2	PO4	PO6	PO8
CO 1	-	-	-	-	2	-	-	-	-	-	-	-	1	-
CO 2	-	-	-	-	2	1	2	-	-	2	-	-	1	-
CO 3	-	-	-	-	-	-	-	-	3	-	-	-	2	-
CO 4	-	-	-	-	3	-	-	1	-	-	-	-	2	-
CO 5	1	-	-	-	-	-	3	-	-	2	2	-	-	-
CO 6	-	3	-	2	-	-	-	-	-	3	-	2	-	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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SEMESTER VII

DISCIPLINE-SPECIFIC CORE

1. Artificial Intelligence (AI) in Public Administration
2. Emerging Trends in Public Administration

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK7DSCPAN400				
Course Title	ARTIFICIAL INTELLIGENCE (AI) IN PUBLIC ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VII				
Academic Level	400-499				
Course Details	Credit	Lecture per week	Tutorial per week	Practical per week	Total Hours/Week
	4	35	15	10	60
Pre-requisites	<ol style="list-style-type: none"> 1. Basic understanding of public administration principles, including its functions and historical evolution. 2. An overall awareness of ethical considerations and societal implications surrounding the use of technology, particularly AI, in public administration. 				
Course Summary	The course on Artificial Intelligence and Public Administration offers students a comprehensive understanding of the intersection between emerging technologies, particularly artificial intelligence (AI), and the principles, practices, and governance of public administration.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Public Administration and Artificial Intelligence (AI)		8
	1	Introduction to Artificial Intelligence	
	2	Importance of AI in Public Administration	
	3	Types of Artificial Intelligence	
	4	Applications of AI in Public Administration	
II	AI Tools and Technologies for Public Administration		12
	5	Introduction to AI Tools and Technologies	
	6	AI Governance Frameworks	
	7	IoT and AI in Smart Governance	
	8	Risk Assessment and Management with AI	
III	AI and Decision-Making in Public Administration		10
	9	AI for Policy Analysis and Formulation	
	10	Citizen Engagement in AI Decision-Making Processes	
	11	Impact of AI on Bureaucratic Decision-Making Processes	
	12	Challenges in Implementing AI Decision Support Systems	
	13	Accountability and Transparency in AI Governance	
	14	Role of Government in AI Regulation	

	15	Strategies for Overcoming Resistance to AI Adoption	
IV	Policy and Regulatory Frameworks on AI		10
	16	International and National Policies on AI	
	17	Legal and Regulatory Considerations for AI in Public Administration	
	18	Strategies for Promoting Responsible AI Adoption	
V	Ethical and Societal Implications of AI in Public Administration		10
	19	Ethical Considerations in AI-Powered Public Services	
	20	Impact of AI on Public Sector Jobs	
	21	Public Trust in AI Systems / Data Privacy Concerns	
	22	AI and Global Governance Challenges	
	23	Social Equity and Inclusion in AI	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		10
		Group Assignment on ‘AI Techniques for Public Sector Accountability’ Project on ‘Legal Compliance in Artificial Intelligence Deployment’ Case Study on ‘Emerging Technologies in AI for Public Services’ (International Scenario) Presentation and Group Discussions on the findings	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO-1	Identify the basic principles, technologies, and applications of artificial intelligence (AI) in the context of public administration	U	PSO-1 PSO-7
CO-2	Develop strategies for effective data governance, including data collection, management, privacy, and security in public administration	U, An	PSO-1 PSO- 7
CO-3	Explore emerging trends and future directions of AI in public administration, including its potential impact on service delivery and governance	Ap, An	PSO-1 PSO-5 PSO-7 PSO-8
CO-4	Synthesize case studies and real-world examples to understand the practical applications and limitations of AI-enhanced decision-making in public administration	An, E	PSO-3 PSO- 5 PSO-7
CO-5	Assess the potential impact of AI on public sector jobs and propose strategies for workforce reskilling and adaptation	An, C	PSO- 2 PSO-3 PSO-7
CO-6	Demonstrate proficiency in assessing the effectiveness and feasibility of different AI techniques for ensuring transparency and accountability along with analysing legal challenges and compliance issues related to AI implementation in public administration and engage in collaborative group discussions to critically analyse and debate the implications of AI techniques, legal compliance issues and emerging technologies in public administration	E, C	PSO- 6 PSO-5 PSO-7

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO-1	Identify the basic principles, technologies, and applications of artificial intelligence (AI) in the context of public administration	PO-3 PO-7 PSO-1 PSO-7	U Ap	F, C	Assignment	
CO-2	Develop strategies for effective data governance, including data collection, management, privacy, and security in public administration	PO-2 PSO-7 PSO-1 PSO-7	Ap An	C, P	Group Discussion	
CO-3	Explore emerging trends and future directions of AI in public administration, including its potential impact on service delivery and governance	PO-7 PSO-3 PSO-1 PSO-5 PSO-7 PSO-8	Ap An	F, C	Case Studies	
CO-4	Synthesize case studies and real-world examples to understand the practical applications of AI enhanced decision making in Public Administration	PO-3 PSO-7 PSO-3 PSO-5 PSO-7	An E	P, M	Case Studies	
CO-5	Assess the potential impact of AI on public sector jobs and propose strategies for workforce reskilling and adaptation	PO-1 PSO-2 PSO-3 PSO-7	An Ap	F, M F, C	Assignment	
CO-6	Demonstrate proficiency in assessing the effectiveness and feasibility of different AI techniques for ensuring transparency and accountability along with analysing legal challenges and compliance issues related to AI implementation in public administration and engage in collaborative group discussions to critically analyse and debate the implications of AI techniques, legal compliance issues, and emerging technologies in public administration	PO-1 PO-2 PO-7 PSO-6 PSO-5 PSO-7	Ap An	F, M, M, P	Debate Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of Cos with Pos and PSOs

	PSO1	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO7
CO 1	1	-	-	-	-	-	-	1	-	-	1
CO 2	-	1	-	-	2	-	2	-	-	-	7
CO 3	1	-	-	2	-	-	-	2	-	-	2
CO 4	-	-	-	2	3	-	-	3	-	-	3
CO 5	-	2	-	-	2	2	-	-	-	-	-
CO 6	-	2	-	2	3	2	2	-	-	-	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO-1	✓			✓
CO-2	✓			✓
CO-3	✓			✓
CO-4		✓		✓
CO-5		✓		✓
CO-6			✓	

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DISCIPLINE-SPECIFIC ELECTIVE

1. Governance in Kerala
2. Gender and Administration
3. Development Administration

Discipline	PUBLIC ADMINISTRATION				
Course Code	UK7DSEPAN400				
Course Title	GOVERNANCE IN KERALA				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VII				
Academic Level	400-499				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Knowledge on the administrative history of Kerala. 2. An understanding of the federal structure of Administration				
Course Summary	This course examines the historical evolution, current structures, and future challenges of Kerala's governance system.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Historical Development		10
	1	Contributions of Europeans- History of Travancore, Cochin and Malabar	
	2	Social and Religious Reform movements- National Movement in Kerala	
	3	United Kerala Movement- Political and Social History of Kerala after 1956.	
II	Administrative System of Kerala		10
	4	Kerala Legislature– Council of Ministers--Government Secretariat,	
	5	District Administration.	
	6	State Planning Board- KFC -KPSC.	
	7	Commissions- Human Rights Commission, Women’s Commission-Child Rights Commission- State Election Commission- Kerala Law Commission- Administrative Reform Commission.	
	8	Kerala Lokayuktha, Kerala Administrative Tribunal	
III	Governance and Development Initiatives		10
	9	Kerala Model of Development-Issues-Challenges-Health and Education	
	10	Citizens’ Charters- Land Reforms	
	11	Social Welfare and Security – Protection of Women, Children, and Senior Citizens	
	12	Public Participation in Policy Making	
	13	Role of civil society organizations and NGOs-Social Media and Citizen Activism	

IV	e-Governance system in Kerala		10
	14	E- Governance in Kerala - evolution of e-Governance initiatives in Kerala.	
	15	National e-Governance Plan (NeGP) and its relevance to Kerala.	
	16	Applications of E- Governance: E-Literacy: 'Akshaya' in Kerala.	
	17	SPARK, CERT-K- KSITM- KSUM- ICFOSS- Digital University of Kerala.	
	18	Citizen and Government Interface- LSGs and E- Governance, E-District-, FRIENDS- Sutharyakeralam- e -Office- DDFS.	
	19	Need and Importance of Citizen Portals and Service Delivery Mechanisms.	
V	Decentralization in Kerala		8
	20	Kerala Panchayathi Raj Act 1994- KILA- SIRD	
	21	People's Participation: Planning and Auditing- Civil Society Activism	
	22	Gender Representation in Politics.	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
		Activity 1: Field Study Visit Legislative Assembly Visit to Government Secretariat.	
		Activity 2: Participatory Observation Participation in training programme at SIRD, KILA.	
		Activity 3: Case Study Akshaya in Kerala. Social Welfare and Security Measures in Kerala.	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Examine the Historical Development of Administration in Kerala	U Ap	PSO-6
CO2	Developing awareness on the System of Administration in Kerala.	Ap An	PSO-4
CO3	Understand and analyse the Socio-Economic Development in Kerala.	Ap An	PSO-6
CO4	Analyse the impact of the new dynamics and initiatives of E-Governance.	An	PSO-7
CO5	Examine the need and importance for People's Participation in governance.	U Ap An	PSO-9
CO6	Experience and analyse the system of governance in Kerala.	E An Ap C	PSO-2

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Examine the Historical Development of Administration in Kerala	PO1 PSO-6	U Ap	F, C	Book Review Discussion	
CO2	Developing awareness on the System of Administration in Kerala.	PO-1 PSO-4	Ap An	F, C	Assignment Seminars	
CO3	Understand and analyse the Socio-Economic Development in Kerala.	PO-3 PSO-6	Ap An	F	Debate Case Study	
CO4	Analyse the impact of the new dynamics and initiatives of E-Governance.	PO-7 PSO-7	An E	F, C, M	Case Analysis	
CO5	Examine the need and importance for People's Participation in governance.	PO-8 PSO-9	U Ap An	F, C	Seminar Role Play	
CO6	Experience and analyse the system of governance in Kerala.	PO-8 PSO-2	E An Ap C	C, M	Field Visit Case Study Seminars	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO2	PSO4	PSO6	PSO-7	PSO-9	PO1	PO3	PO7	PO8
CO 1	-	-	2	-	-	1	-	-	-
CO 2	-	3	-	-	-	1	-	-	-
CO 3	-	-	3	-	-	-	2	-	-
CO 4	-	-	-	2	-	-	-	1	-
CO 5	-	-	-	-	3	-	-	-	2
CO 6	2	-	-	-	-	-	-	-	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK8DSEPAN401				
Course Title	GENDER AND ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC/ AEC				
Semester	VIII				
Academic Level	400- 499				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Basic understanding on Gender and Administration 2. Attend a Government Meeting or visit a Government Organisation				
Course Summary	The course would provide a holistic understanding Gender and Administration The Concepts and Public Policies fir Gender Development in India.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction		10
	1	Gender: Concepts and Theories	
	2	Psychoanalytic Theory	
	3	Social Learning Theory	
	4	Gender Schema Theory	
	5	Social Role Theory	
	6	Feminist Theories	
	7	Gender and Administration in India-Historical Overview	
	8	Gender Mainstreaming and Policy Formulation	
	9	Feminist Approaches to Public Administration	
	10	Intersectionality	
II	Gender and Public Policy in India		12
	11	Gender Budgeting and Gender-responsive Budgeting	
	12	Women-Centric Policies and Programmes	
	13	Transgender Policies	
	14	Gender and Administration- Institutions and Mechanisms	
	15	Gender and Law Enforcement Agencies	
III	Gender and Bureaucracy		6
	16	Women's Representation and Participation in Civil Services	
	17	Gendered Organizational Culture and Work Environment	
	18	Identifying barriers to general equality in administration	

IV	1 Gender and Local Governance		10
	19	Gender Inclusion in Panchayati Raj Institutions	
	20	Women's Political Participation and Leadership at the Grassroots Level	
	21	Gender Issues in Local Governance	
	22	Role of Self-Help Groups	
	23	Kudumbashree in Kerala	
V	Challenges and strategies for Gender Equality in Administration		10
	24	Empowerment and capacity building	
	25	Global best practices and studies	
	26	Gender Sensitization and Training for Bureaucrats	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
		Case studies on gender inclusion in Panchayati Raj Institutions	
		Training on Gender Sensitisation and Gender Auditing	
		Field Visits to understand the gender patterns in government organisations	

Course Outcomes

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Understand the concepts, definitions and historical perspectives on gender	U Ap	PSO1
CO2	Examine the public policies for gender development in India	Ap An	PSO6
CO3	Analyse the women's representation in Civil Services	Ap An	PSO4
CO4	Evaluate the degree of gender inclusion in local governance	U E	PSO10
CO5	Understand and apply knowledge of systematic barriers policy reforms and global best practises to promote gender equality in public administration.	U Ap An	PSO10
CO6	Understand the gender auditing and gender budgeting practices	E An Ap C	PSO6

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Understand the concepts, definitions and historical perspectives on gender	PO1 PSO1	U Ap	F, C	Book Review	
CO2	Examine the public policies for gender development in India	PO1 PSO6	Ap An	F, C	Assignment	
CO3	Analyse the women's representation in Civil Services	PO8 PSO4	Ap An	F	Debate	
CO4	Evaluate the degree of gender inclusion in local governance	PO6 PSO10	An E	F, C, M	Case Analysis	
CO5	Understand and apply knowledge of systematic barriers policy reforms and global best practises to promote gender equality in public administration.	PO6 PSO10	U Ap An	F, C	Seminar	
CO6	Understand the gender auditing and gender budgeting practices	PO6 PSO6	U An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PO1	PO2	PO3	PO4	PO5	PO6
CO 1	3	-	-	2	-	-	3	-	-	1	-	-
CO 2	-	1	-	-	-	3	3	-	2	-	-	-
CO 3	-	-	-	3	-	-	2	-	-	-	1	-
CO 4	-	2	-	1	-	-	-	1	-	-	-	3
CO 5	-	-	1	-	-	-	2	-	-	1	-	3
CO 6	-	2	-	-	-	3	-	-	2	-	-	3

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Discipline	PUBLIC ADMINISTRATION				
Course Code	UK8PANDSE401				
Course Title	DEVELOPMENT ADMINISTRATION				
Type of Course	DSC / DSE / MDC / SEC / VAC / AEC				
Semester	VIII				
Academic Level	400 - 499				
Course Details	Credit	Lecture Hours	Tutorial Hrs	Practical Hours	Total Hours
	4	30	18	12	60
Pre-requisites	1. Familiarity with political systems, governance structures, and administrative process processes help the students to understand the role of administration in the broader framework of societal development. 2. Understanding global trends, intergovernmental relations, and international development initiatives makes the students to participate in shaping development agendas.				
Course Summary	Development Administration explores the theories, practices, and challenges of public administration in promoting sustainable development and addressing global disparities.				

DETAILED SYLLABUS

Module	Unit	Content	Hrs
I	Introduction to Development Administration		10
	1	Ecology of Development- Nature, Scope of Development Administration and Administration of Development.	
	2	Historical Evolution of Development Administration.	
	3	Understanding Development and Administrative Machinery of Development.	
II	Development: Concepts and Principles		10
	4	Development – Definition- State Approaches to Development.	
	5	Market Approaches to Development.	
	6	People Centered Development.	
	7	Right Based Development.	
	8	Development Issues and Alternate Development Paradigm.	
III	Theories of Development		10
	9	Modernization Theory	
	10	Dependency Theory	
	11	State-Centric Theory	
	12	Institutional Theory	
	13	Post-Development Theory	

IV	Development -Issues and Challenges		10
	14	Globalization and Development Administration	
	15	Role of Bureaucracy	
	16	Civil Society –Citizen Participation	
	17	Gender Parity in Development -Political Instability	
	18	Emergence of Non-State Actors	
	19	Social Inequality and Inclusion	
V	New Perspectives of Development		8
	20	Public Private Partnership - Corporate Social Responsibility	
	21	Inclusive Development - Sustainable Development Goals	
	22	Human Development Indicators - Technological Advancement	
VI	Open Ended <i>(This module is exclusively designed for internal evaluation only. Choose any two activities.)</i>		12
		Activity 1: Field Study The students can visit Government Agencies: Local government offices, Development Authorities, Rural Development Departments. Non-Governmental Organizations: Organizations working on issues like Poverty Alleviation-Healthcare- Education or Environmental Protection.	
		Activity 2: Participatory Observation- Understanding Community Needs Monitoring Project Implementation	
		Activity 3: Case Study: Kudumbashree Mission in Kerala Swachh Bharat Abhiyan	

COURSE OUTCOMES

No.	Upon completion of the course the graduate will be able to	Cognitive Level	PSO addressed
CO1	Recognize fundamental concepts related to development, its various approaches, and the principles of sustainable development.	U Ap	PSO-1
CO2	Analyse the development issues, demonstrating the ability to relate theoretical knowledge to practical scenarios.	Ap An	PSO-1
CO3	Interpretation of ideas and contributions of prominent development theories.	Ap An	PSO-2
CO4	Analyzing the challenges faced by development administrators in different socio-economic and political contexts.	An E	PSO-2
CO5	Identifies various issues and perspectives related to development and applies the knowledge in analysing the issues.	U Ap An	PSO-9
CO6	Applying the knowledge in challenges of development by integrating theoretical knowledge, critical thinking, and practical skills.	E An Ap C	PSO-11

R-Remember, U-Understand, Ap-Apply, An-Analyse, E-Evaluate, C-Create

CO No.	CO	PO/PSO	Cognitive Level	Knowledge Category	Lecture (L)/ Tutorial (T)	Practical (P)
CO1	Recognize fundamental concepts related to development, its various approaches, and the principles of sustainable development.	PO-1 PSO-1	U Ap	F, C	Book Review	
CO2	Analyse the development issues, demonstrating the ability to relate theoretical knowledge to practical scenarios.	PO-3 PSO-1	Ap An	F, C	Assignment Discussion	
CO3	Interpretation of ideas and contributions of prominent development theories.	PO-3 PSO-2	Ap An	F	Debate Group Projects	
CO4	Analyzing the challenges faced by development administrators in different socio-economic and political contexts.	PO-2 PSO-2	An E	F, C, M	Case Analysis	
CO5	Identifies various issues and perspectives related to development and applies the knowledge in analysing the issues.	PO-1 PSO-9	U Ap An	F, C	Seminar Role Plays	
CO6	Applying the knowledge in challenges of development by integrating theoretical knowledge, critical thinking, and practical skills.	PO-3 PO-6 PSO-11	E An Ap C	C, M	Field Visit Case Study	

F-Factual, C- Conceptual, P-Procedural, M-Metacognitive

Mapping of COs with PSOs and POs:

	PSO1	PSO2	PSO9	PSO-11	PO1	PO3	PO6
CO 1	1	-	-	-	2	-	-
CO 2	2	-	-	-	-	2	-
CO 3	-	2	-	-	-	1	-
CO 4	-	3	-	-	2	-	-
CO 5	-	-	2	-	1	-	-
CO 6	-	-	-	3	-	2	2

Mapping of COs to Assessment Rubrics:

	Internal Exam	Assignment	Project Evaluation	End Semester Examinations
CO 1	✓			✓
CO 2	✓			✓
CO 3	✓			✓
CO 4		✓		✓
CO 5		✓		✓
CO 6			✓	

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Online Resources

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SEMESTER VIII

DISCIPLINE-SPECIFIC CORE

UK7DSCPAN400 AND UK7DSCPAN401 are Online Courses

UK8RPHPAN400 Research Project Mandatory for UG Hons with Research

UK8CIPPAN400 Internship Project Mandatory for UG Honors